

**Grant 0599-LAO: Second Greater Mekong Subregion Tourism Infrastructure for  
Inclusive Growth Project**

**Quarterly Progress Report No. 4**

**Reporting Period: 1 October– 31 December 2019**

**January 2020**

**Ministry of Information, Culture and Tourism**

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## Location map of subprojects

### LAO PEOPLE'S DEMOCRATIC REPUBLIC

#### Vientiane Province

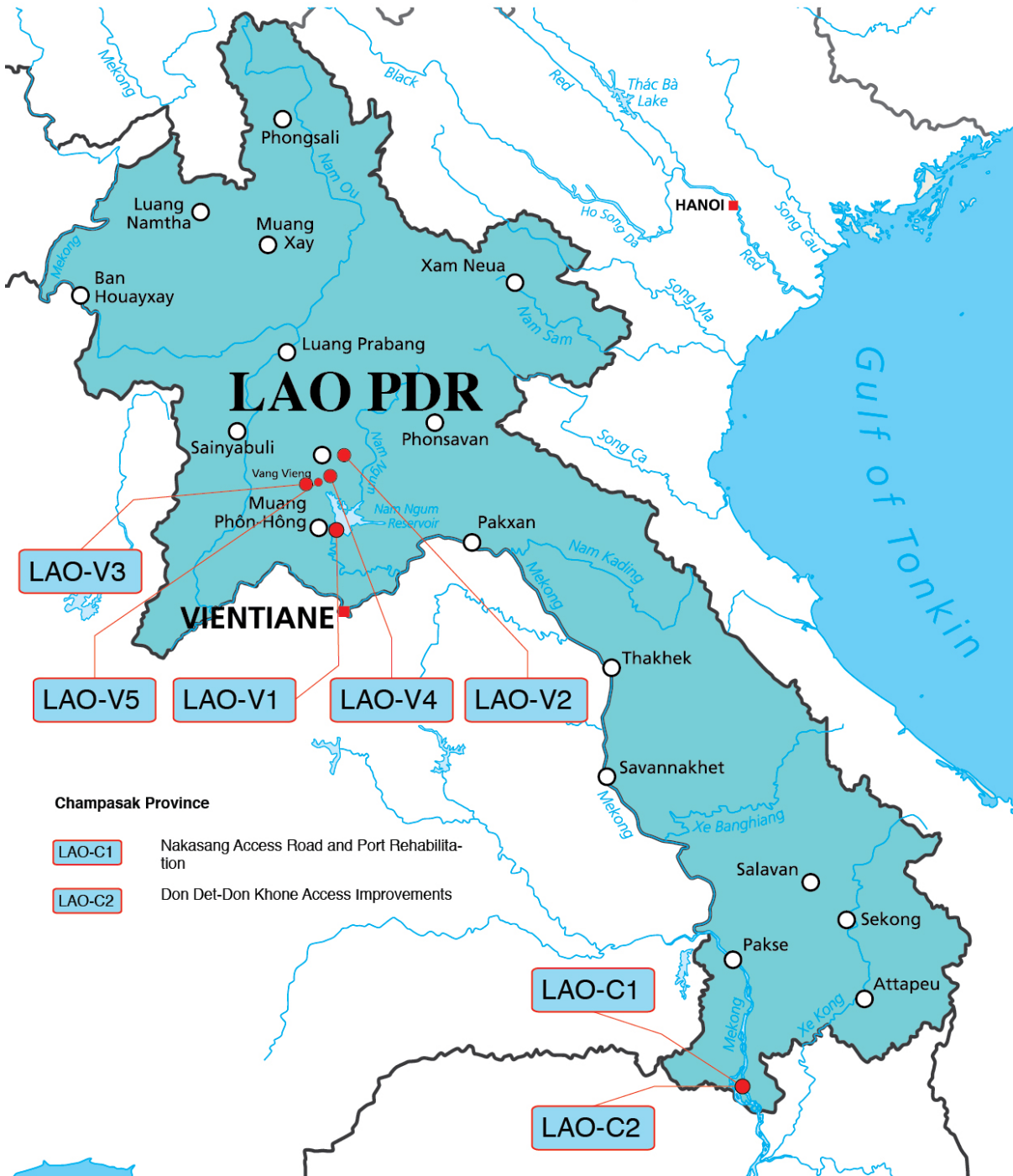
**LAO-V1** Nam Ngum Reservoir Access Improvements

**LAO-V2** Kaeng Yui Waterfall Access Improvements

**LAO-V3** Western Loop Rural Access Road and Bridge Improvements

**LAO-V4** Vang Vieng Urban Renewal (street beautification etc)

**LAO-V5** Vang Vieng Solid Waste Management Improvements



#### Champasak Province

**LAO-C1** Nakasang Access Road and Port Rehabilitation

**LAO-C2** Don Det-Don Khone Access Improvements

**LAO-C1**

**LAO-C2**

## 1. Basic Data

Grant number:	0599-LAO
Grant Amount:	USD 47,000,000
Board Approval:	31 August 2018
Financing Agreement Signed:	16 October 2018
Grant Effectiveness:	25 December 2018
Physical Completion Date:	31 December 2024
Grant Closing Date:	30 June 2025
Elapsed Grant Period:	12 months/72 months (16.67%)
Project Overall Progress:	17.09%
Recipient:	Ministry of Finance, Lao PDR
Executing Agency:	Ministry of Information, Culture and Tourism, Lao PDR
Implementing Agency:	Departments of Information, Culture and Tourism of Champasak, Luang Prabang, and Vientiane Province, and the Vang Vieng Urban Development Administration Authority
Date of Last Review Mission:	Inception Mission, 29 August to 3 September 2019

## 2. Financing Plan and Allocation of Grant Proceeds

### Financing Plan:

Source	Amount (\$mill)	Share of Total (%)
ADB Special Funds Resources	47	96.3
Government of Lao PDR	1.8	3.7
<b>Total Project Costs</b>	<b>48.8</b>	<b>100</b>

### Detailed Cost Estimates by Expenditure Category and Financier:

The PAM table showing the Detailed Cost Estimates by Expenditure Category and Financier table is reproduced overleaf (page 5) for reference.

## 3. Status of Grant Utilization

### Contract Awards and Disbursements:

As of 31 December 2019, based on LFIS

	2019 (\$ mln)					2020 (\$ mln)				
	Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total
CA Projections	0.000	1.200	3.970	0.830	<b>6.000</b>	8.400		6.770	0.500	<b>0.810</b>
Cum CA Projections	0.000	1.200	5.170	6.000		14.400		21.170	21.670	<b>22.480</b>
Actual CA	1.375	0.188	4.232	4.495	<b>10.290</b>					
Actual Cum CA	1.375	1.563	5.795	10.290						
Disb Projections	0.000	0.400	0.900	0.850	<b>2.150</b>	1.300		3.150	1.300	<b>1.700</b>
Cum Disb Projections	0.000	0.400	1.300	2.150		3.450		6.600	7.900	<b>9.600</b>
Actual Disb	0.000	1.000	0.315	1.297	<b>2.613</b>					
Actual Cum Disb	0.000	1.000	1.315	2.613						

CA = Contract Awards; Cum = Cumulative; Disb = Disbursement; LGFIS = Loan and Grant Financial Information Services; mln = million; Q = quarter.

### Weighted Progress, Contract Awards and Disbursement against Elapsed Time:

A graph showing cumulative weighted progress, contract awards and disbursement in percentage of total against elapsed time (by quarter) is presented on Page 6.

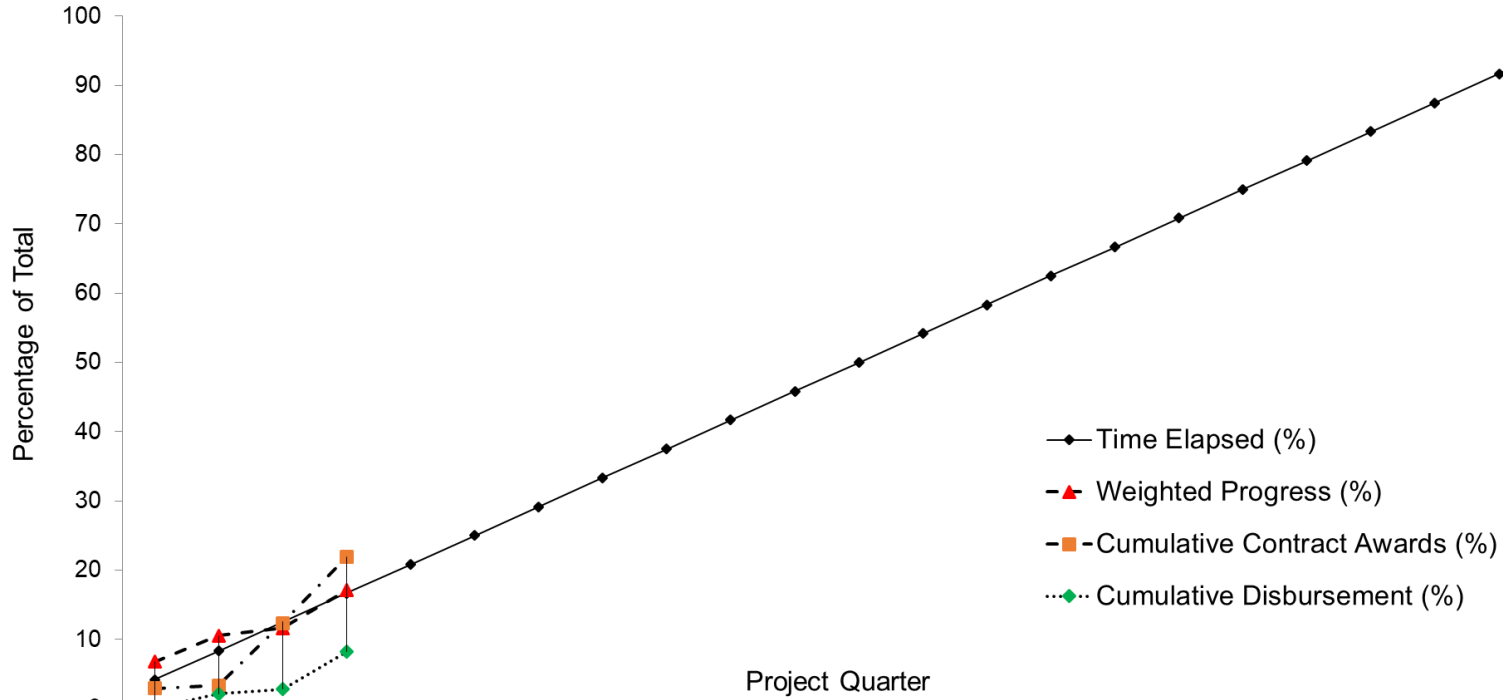
**Detailed Cost Estimates by Expenditure Category and Financier**

Item	ADB				Government of Lao PDR				Total Cost
	Amount	Amount (Taxes & Duties)	Total	% of Cost Category	Amount	Amount (Taxes & Duties)	Total	% of Cost Category	
<b>A. Investment Cost</b>									
1. Civil Works	26.98	2.70	29.68	100.0%	-	-	-	0.0%	29.68
2. Equipment and Vehicles	1.61	0.16	1.77	100.0%	-	-	-	0.0%	1.77
2. Consulting Services	4.01	0.40	4.41	100.0%	-	-	-	0.0%	4.41
4. Project Management	0.73	0.07	0.80	100.0%	-	-	-	0.0%	0.80
5. Capacity Building	3.13	0.31	3.45	100.0%	-	-	-	0.0%	3.45
6. Land Acquisition and Resettlement	-	-	-	0.0%	0.12	-	0.12	100.0%	0.12
<b>Subtotal (A)</b>	<b>36.46</b>	<b>3.65</b>	<b>40.10</b>	<b>99.7%</b>	<b>0.12</b>	<b>-</b>	<b>0.12</b>	<b>0.3%</b>	<b>40.23</b>
<b>B. Recurrent Cost<sup>a</sup></b>									
1. PCU and PIU Staff Cost	0.51	0.05	0.56	37.1%	0.87	0.09	0.96	62.9%	1.52
2. PCU and PIU Operations <sup>b</sup>	1.27	0.13	1.39	70.7%	0.52	0.05	0.58	29.3%	1.97
3. PCU and PIU Vehicles and Office Equipment	0.29	0.26	0.54	100.0%	-	-	-	0.0%	0.54
<b>Subtotal (B)</b>	<b>2.06</b>	<b>0.44</b>	<b>2.50</b>	<b>62.0%</b>	<b>1.39</b>	<b>0.14</b>	<b>1.53</b>	<b>38.0%</b>	<b>4.03</b>
<b>Total Base Cost (A+B)</b>	<b>38.52</b>	<b>4.09</b>	<b>42.60</b>	<b>96.3%</b>	<b>1.52</b>	<b>0.14</b>	<b>1.65</b>	<b>3.7%</b>	<b>44.26</b>
<b>D. Contingencies</b>									
Physical Contingency	1.89		1.89	97.0%	0.06		0.06	3.0%	1.95
Price Contingency	2.50		2.50	96.7%	0.09		0.09	3.3%	2.59
<b>Sub-total (D)</b>	<b>4.40</b>	<b>-</b>	<b>4.40</b>	<b>96.8%</b>	<b>0.15</b>	<b>-</b>	<b>0.15</b>	<b>3.2%</b>	<b>4.54</b>
<b>Total Project Cost (A+B+C+D)</b>	<b>42.92</b>	<b>4.09</b>	<b>47.00</b>	<b>96.3%</b>	<b>1.66</b>	<b>0.14</b>	<b>1.80</b>	<b>3.7%</b>	<b>48.80</b>
<b>% of Total Project Cost</b>			<b>96.3%</b>				<b>3.7%</b>		<b>100.0%</b>

<sup>a</sup> The recurrent costs financed by ADB are in-cash and recurrent costs financed by the Government of Lao PDR are in-kind; <sup>b</sup> Externally hired staff, office supplies, and fuel.  
Source: Project Administration Manual (PAM).

### Weighted Progress, Contract Awards and Disbursement against Elapsed Time

As of 31 December 2019



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Time Elapsed (%)	4.17	8.33	12.50	16.67	20.83	25.00	29.17	33.33	37.50	41.67	45.83	50.00	54.17	58.33	62.50	66.67	70.83	75.00	79.17	83.33	87.50	91.67	95.83	100.00
Weighted Progress (%)	6.78	10.55	11.64	17.09																				
Cumulative Contract Awards (%)	2.93	3.33	12.33	21.89																				
Cumulative Disbursement (%)	0.00	2.13	2.80	8.19																				

## Contract Awards by Category:

As of 31 December 2019

Category	Total ADB financing (\$ mln)	Contract Awards (\$ mln)	Uncommitted (\$ mln)
<b>A. Investment Cost</b>			
1. Civil Works	29.68	3.96	25.72
2. Equipment and Vehicles	1.77	0.02	1.75
2. Consulting Services	4.41	5.43	(1.02)
4. Project Management	0.80	-	0.80
5. Capacity Building	3.45	0.49-	2.96
6. Land Acquisition and Resettlement	-	-	
<b>Subtotal (A)</b>	<b>40.10</b>	<b>9.90</b>	<b>30.21</b>
<b>B. Recurrent Cost<sup>a</sup></b>			
1. PCU and PIU Staff Cost	0.56	0.05	0.51
2. PCU and PIU Operations	1.39	0.13	1.26
3. PCU and PIU Vehicles and Office Equipment	0.54	.22	0.32
<b>Subtotal (B)</b>	<b>2.50</b>	<b>0.39</b>	<b>2.11</b>
<b>Total Base Cost (A+B)</b>	<b>42.60</b>	<b>10.29</b>	<b>36.81</b>

<sup>a</sup> The recurrent costs financed by ADB are in-cash and recurrent costs financed by the Government of Lao PDR are in-kind

ADB = Asian Development Bank; PCU is project coordination unit; PIU = project implementation unit.

## Expenditure by Financier:

As of 31 December 2019

Expenditures	ADB (\$ mln)	Govt. (\$ mln)	Total (\$ mln)
Actual expenditure for Project Quarter 4 (Q4019)	1.297	0.00	1.297
Total expenditure up end of Project Quarter 4 (Q4 2019)	2.613	0.00	2.613

ADB = Asian Development Bank; Govt. = Government; mln = million.

## Government financing:

The Government will finance: (i) government counterpart staff salaries and office space (in-kind); and (ii) land acquisition and resettlement (LAR) (in-cash). LAR costs are foreseen in the Resettlement Plan for Vientiane Province for two subprojects: (i) Nam Ngum Reservoir Access Improvements, and (ii) Western Loop Rural Access Road and Bridge Improvements.

Based on the resettlement plan for Vientiane Province prepared during project preparation, the indicative cost of resettlement impacts compensation for Nam Ngum and the Western Loop Road is \$300,513. Of this total, the government will finance \$122,516 for land acquisition, compensation for minor business losses, other entitlements, and resettlement plan administration. ADB will finance \$177,997 to construct the new market and shophouses at Nam Ngum (included in the subproject's civil works costs). Vientiane Province has been requested to include \$122.516 in their budget request for FY 2021 for this purpose. The RP, including the budget, will be updated at the time of the detailed measurement survey (DMS) during detailed design.

## 4. Implementation Arrangements

The GMS Tourism Working Group functions as the project's subregional steering committee and coordinates joint marketing and regional tourism standards adoption. The executing agency is MICT. A 7-member National Project Steering Committee, comprising the Vice Minister for Tourism, MICT (Chair), the Director General, Tourism Marketing Department (Vice Chair) and five other senior officials representing various departments of MICT has been established and meets periodically to review progress. Members also serve, as appropriate, on the project's ad-hoc bid evaluation and consultant selection committees. A 11-member

project coordination committee has also been established, chaired by the project director, with members from various departments and units in MICT involved in project implementation.

MICT has established a Vientiane-based Project Coordination Unit (PCU) to handle overall project coordination and management, comprising a project director, project manager, financial controller, chief accountant, office manager, and an internal auditor, and a tourism technical team consisting of a tourism training and standards specialist, and a marketing specialist, who will lead output 2 ASEAN Tourism Standards activities and select output 3 destination management activities. MICT has opened and is managing a project Advance Account and is responsible for overall financial management of the project. ADB has disbursed \$1mln into the Advance Account to facilitate implementation of project activities identified in the approved 2019 costed annual workplan for the project using the Statement of Expenditure (SOE) procedure.

Provincial- and district-level implementing agencies have established Project Implementation Units (PIUs), embedded within the provincial DICTs of Champasak, Luang Prabang, and Vientiane Province, and the Vang Vieng UDAA to manage output 1 and select output 3 activities. Each PIU comprises a supervisor, director, manager, finance officer, accountant and secretary, and full-time technical teams. The PIUs at the Champasak and Vientiane Province DICTs and at the at Vang Vieng UDAA have both an infrastructure technical team to coordinate and support output 2 implementation and manage select output 3 activities. Since there are no infrastructure subprojects in Luang Prabang Province, the PIU there only has a tourism technical team. PIUs have opened and are administering project sub-accounts to facilitate day-to-day project administration. Reporting, financial management, safeguards and knowledge management is led by the PCU in close coordination with all PIUs.

## **5. Implementation Progress**

### **Project scope:**

The project is designed to help transform secondary GMS central and southern corridor towns into economically inclusive, competitive international tourism destinations by improving road and water transport infrastructure, urban environmental services, and capacity to sustainably manage tourism growth. It will boost trade in services and deepen regional cooperation and integration among the GMS and Association of Southeast Asian Nations (ASEAN). About 88,000 residents are expected to directly benefit from climate-resilient infrastructure development and increased access to economic opportunities.

The project impact is sustainable, inclusive, and more balanced tourism development achieved. The outcome is tourism competitiveness of secondary towns in Cambodia and the Lao PDR increased. By 2025, Cambodia and Lao PDR's share of ASEAN's international visitor arrivals will increase from 8.0% to 8.3% and project areas will receive 700,000 more international tourists. This will increase aggregate annual visitor expenditure from \$0.55 billion to \$0.91 billion.

The project has three outputs: (i) urban-rural access infrastructure and urban environmental services improved; (ii) capacity to implement ASEAN tourism standards strengthened; and (iii) institutional arrangements for tourism destination management and infrastructure O&M strengthened. Project areas in Lao PDR include Champasak, Luang Prabang and Vientiane provinces, all located along the GMS Central Economic Corridor.

### **Progress to date:**

#### Overall progress, progress towards outcome and outputs

The project baseline report, which will be finalized during Q1 2020 following completion of the project performance management system (PPMS), will include updated 2018/2019 data for



the outcome and output indicators, and updates will be included in the project's design and monitoring framework (DMF) (Annex 3).

### Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved

Output 1 will upgrade transport infrastructure and improve environmental conditions at tourist destinations to boost tourist arrivals and receipts and catalyze additional private investment in accommodations and other tourism-related enterprises.

The Project includes the following seven infrastructure subprojects, which will be packaged into four work packages, as follows:

**Works Package: TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements**

Subproject C1: Nakasang Access Road and Port Rehabilitation

Subproject C2: Don Det-Don Khone Access Improvements

**Works Package: TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements**

Subproject V1: Nam Ngum Reservoir Access Improvements

**Works Package: TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements**

Subproject V2: Kaeng Yui Waterfall Access Improvements

Subproject V3: Western Loop Rural Access Road and Bridge Improvements

Subproject V4: Vang Vieng Urban Renewal

**Works Package: TIIGP2-LAO-W04: Vang Vieng Landfill Improvements**

Subproject V5: Vang Vieng Solid Waste Management Improvements

For Works Packages TIIGP2-LAO-W01 and TIIGP2-LAO-W04, detailed engineering design (DED), bill of quantities (BOQ), technical specification, bidding documents, updated safeguards documents, and recommendations for equipment for O&M were prepared during the Project Preparation Technical Assistance (PPTA) by NorConsult under a direct contract with ADB. These two packages (for subprojects C1, C2 and V5) are referred to as "Stage 1" packages/subprojects.

For Works Packages TIIGP2-LAO-W02 and TIIGP2-LAO-W03, feasibility studies, preliminary designs, preliminary cost estimates and safeguards documents were prepared during project preparation by the PPTA Consultant PM Group under a direct contract with ADB. These two packages (for subprojects V2, V3 and V4) are referred to as "Stage 2" packages/subprojects.

### Mobilization of PMCES Consultants

The Project Management and Civil Engineering Support (PMCES) Consultant - Ramboll A/S in association with Specity Solutions Consultants Co. Ltd., has been engaged by MICT under the project and mobilized on 5<sup>th</sup> August 2019 to assist the PCU and PIUs with (i) review an update DED for Stage 1 subprojects; (ii) preparation of DED for Stage 2 subprojects, (iii) safeguards document updating and compliance monitoring, (iv) construction supervision, (v) preparation of operations and maintenance (O&M) plans and asset management technical training, and (vi) project management and administration.

### Activities carried out during this Quarter

#### **Stage-1: TIIGP2-LAO-W01 and TIIGP2-LAO-W04 (subprojects C1, C2 & V5)**

Design Review Subprojects C1, C2 (Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvement): The PMCES Consultant completed the process of reviewing and updating these documents as necessary during the previous quarter (Q3 2019) and the package was procured during this reporting quarter (Q4 2019).

Procurement of Package TIIGP2-LAO-W01: The PMCES Consultant assisted the Procurement and Financial Management Expert in the area of providing clarification to the bidders related to the engineering aspects of the bidding documents for Package TIIGP2-LAO-W01. This included, among others, the BOQ, Technical Specification, drawings etc. to support the procurement process. The draft bidding documents were approved by ADB on 17 September, and the Invitation for Bids (IFB) was issued on 18 September 2019 with a bid opening date of 30 October 2019. A pre-bid meeting was held 4 October 2019, and a site visit with the Bidders was held on 8 October 2019. The bid was opened in public on 30 October 2019. The Bid Evaluation Committee made recommendation of award on 16 December 2019, and ADB provided no objection to the Bid Evaluation Committee's recommendation to award the contract to the lowest evaluated and substantially responsive bidder, Phoukhong Construction Sole Co. Ltd. with a contract value of \$3,964,308.36 on 23 December 2019. The Contract was signed on by 30 December 2019.

Training on environmental and social safeguards implementation for Contract TIIGP2-LAO-W01:

Training and capacity strengthening is an integrated part of the PMCES project scope. PMCES is in coordination with recruited consultants supporting the training activities undertaken under the project, related to all aspects of management of the project activities and administration.



A training workshop was planned and implemented 26-28 December 2019 with PIU Champasak, DONRE and relevant stakeholders at Nakasang and Don Det-Don Khone for the C1 and C2 sub-projects. The scope of the training centered around the environmental and social safeguards as well as the environmental management plan. For this the tasks and responsibilities of the PIU, DONRE, DPWT and local stakeholders were presented and explained. The participants and trainer had detailed discussions regarding the safeguards objectives and how to ensure social and environmental

compliance throughout the project period.

Tasks and responsibilities were analyzed for pre-construction, construction and post-construction periods, respectively. Also the specific responsibilities of the contractor and how to monitor the social and environmental implications of the construction work. In connection with the training sessions, site visits to Hang Khone village and surroundings (Don Khone) to provide physical examples and go through environmental implications in connection with infrastructure upgrading and the construction process. During the site visit, participants were asked to provide mitigation methods for specific environmental implications, which served as a good opportunity to assess the capacity and technical knowledge of the stakeholders. In general, there was a satisfactory level of participation and activity among the participants during the training.



Design Review Subproject: V5 (Package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements): Review findings of the DED in the previous quarter for the landfill subproject revealed that the existing designs requires revision, which would entail substantially alterations to the design, drawings, BoQ and technical specification. It was decided that an ECA needed to be conducted to test the design information. Accordingly, ToR for the ECA were reviewed and upgraded in October 2019 and a procurement process for contracting an ECA sub-consultant team was initiated upon approval of the ToRs. More details are on the ECA are provided in Chapter 8.

**Status of Stage-1 Works Packages:**

Sub-project	Status at start	Present Status	Outstanding Works
<b>TIIGP2-LAO-W01:</b> Nakasang and Don Det-Don Khone Access Improvement <ul style="list-style-type: none"> <li>• C1: Nakasang Access Road and Port Rehabilitation</li> <li>• C2: Don Det-Don Khone Access Improvements</li> </ul>	<ul style="list-style-type: none"> <li>• DED prepared</li> <li>• IEE/EMP prepared</li> <li>• Social DDR prepared</li> </ul>	<ul style="list-style-type: none"> <li>• DED approved</li> <li>• IEE and EMP approved</li> <li>• IFB issued on 18 September 2019</li> <li>• Bid opening, on 30 October 2019</li> <li>• Bid Evaluation Report, on 16 December 2019</li> <li>• NOL from ADB on 23 December 2019</li> <li>• Contract Award on 26 December 2019</li> <li>• Contract Signing on 30 December 2019</li> </ul>	<ul style="list-style-type: none"> <li>• Letter of Site Possession by 07 January 2020</li> <li>• CEMP by 15 January</li> <li>• Overall Workplan by 15 January 2020</li> <li>• Letter of Notification of Commencement by 20 January 2020</li> <li>• Commencement date 01 February 2020</li> </ul>
<b>TIIGP2-LAO-W04:</b> Vang Vieng Landfill Improvements <ul style="list-style-type: none"> <li>• V5: Vang Vieng Solid Waste Management Improvements</li> </ul>	<ul style="list-style-type: none"> <li>• DED prepared</li> <li>• IEE/EMP prepared</li> <li>• IP drafted</li> </ul>	<ul style="list-style-type: none"> <li>• DED being reviewed but pending ECA which will inform the revision of current design</li> <li>• IEE and EMP will be revised after the result from ECA</li> <li>• EGDRP being drafted</li> <li>• ECA being drafted</li> </ul>	<ul style="list-style-type: none"> <li>• Approved DED</li> <li>• Approved IEE/EMP</li> <li>• Approved EGDRP</li> <li>• IFB</li> </ul>

**Stage-2: TIIGP2-LAO-W02 and TIIGP2-LAO-W03 (subprojects V1, V2, V3 & V4)**

In parallel, the PMCES Consultant are proceeding with preparation of Works Packages TIIGP2-LAO-W02 and TIIGP2-LAO-W03, including confirming scope of subprojects, preparing conceptual designs, conducting technical surveys, preparation of DED, BOQ, technical specification and updated safeguards documents, and providing inputs in the bidding documents, which will be prepared in collaboration with the Financial Management and Procurement Specialists (individual consultants engaged by the Project).

Conceptual Design: V1, V2, V3 & V4 subprojects feasibility studies, preliminary designs, preliminary cost estimates and safeguards documents have been prepared during the PPTA. The purpose of the conceptual design work is to present current project brief, and design proposal options to capture additional community and environmental benefits to the sub project design, together with the stakeholders, to be the basis for detailed design. Initial site visits and consultation workshops with local stakeholders were carried out at the Nam Ngum sub-project (V1) on 15 August 2019 and at the Vang Vieng sub-projects (V2, V3 and V4) on 16 August 2019. A second round of workshops were carried out to receive feedback on the draft concepts in Vientiane Province (V1) on 16 September 2019 and in Vang Vieng (V2, V3 and V4) on 17 September 2019.

The conceptual design for the stage-2 subprojects has been elaborated during this reporting period, and work has started to define the quantities and the type of materials used for the sub-projects, in order to update the subproject detailed descriptions, preliminary drawings and rough cost estimates for design options, which will be completed during Q1 2020, and form the basis for detailed design.

**Technical Survey:** Technical Engineering Topography Survey and Geotechnical Site Investigation of Subproject V1, V2, V3 and V4 in Vientiane Province commenced, and 30% progress was made during this reporting period, which includes SPT test, Soil investigation test, fixing Primary and secondary control point.



The topographical detail survey shall be used to prepare a Digital Terrain Model (DTM) for each subproject survey area, survey drawings of road corridors, existing roads and other infrastructure development sites. The DTM and drawings will be used throughout the design process and during construction.

Geotechnical survey Site investigation is required carried out to establish the geological profile along the road alignment in order to design the road pavement. Samples from the designed subgrade level are taken for tests including, particle size distribution, moisture content, bulk and dry density, atterberg limits and CBR tests etc. are useful for engineering design and analysis of soil properties at subgrade level which is load bearing layer.

The survey will be completed during Q1 2020 and then DED will start.

**Status of Stage-2 Works Packages:**

Sub-project	Status at start	Present Status	Outstanding Works
<b>TIIGP2-LAO-W02:</b> Nam Ngum Reservoir Access Improvements • V1: Nam Ngum Reservoir Access Improv	• Preliminary design • IEE/EMP drafted • RP drafted • IP drafted	• Conceptual design prepared and confirmed following consultation with stakeholders • Engineering Survey being conducted	• DED • Update of IEE • Update of RP • Update of IP
<b>TIIGP2-LAO-W03:</b> Vang Vieng Urban-Rural Access • V2: Kaeng Yui Waterfall Access Improvements, • V3: Western Loop Rural Access Road and Bridge Improvements, • V4: Vang Vieng Urban Renewal)	• Preliminary design • IEE/EMP drafted • RP drafted • IP drafted	• Conceptual design prepared and confirmed following consultation with stakeholders • Engineering Survey being conducted	• DED • Update of IEE • Update of RP • Update of IP

Detailed progress of Output 1 civil works subproject implementation as of 31 December 2019 is summarized in Annex 1.

Output 2: Capacity to implement ASEAN Tourism Standards strengthened

Output 2 will: (i) support the ASEAN Tourism Standards national implementation by establishing and strengthening certification bodies and assessment frameworks, promoting and facilitating adoption of the standards by the tourism sector, and establishing sustainable financing mechanisms; and (ii) support the implementation of selected ASEAN Tourism Standards and the ASEAN Sustainable Tourism Awards.

To date, there are seven ASEAN Tourism Standards: (i) ASEAN Clean Tourist City Standard; (ii) ASEAN Homestay Standard; (iii) ASEAN Community-Based Tourism Standard; (iv) ASEAN Public Toilet Standard; (v) ASEAN Green Hotel Standard; (vi) ASEAN Spa Service Standard; and (vii) ASEAN MICE Venue Standard. The project is supporting the implementation of all seven standards in Lao PDR, including the ASEAN Spa Standard and ASEAN MICE Venue Standard which were not fully finalized during project preparation but are now part of the full set of ASEAN Tourism Standards ASEAN Member States are implementing.

Implementation of ASEAN Tourism Standards is coordinated by four departments within MICT:

<u>ASEAN Standard</u>	<u>Coordinating Department</u>
Homestay	Tourism Development Department (Ecotourism Division)
Clean Tourist City	Tourism Development Department
Community-Based Tourism	Tourism Development Department (Ecotourism Division)
Clean Public Toilet	Tourism Development Department
Green Hotel	Tourism Management Department
Spa	Tourism Management Department
MICE Venue	Institute of Mass Media, Culture and Tourism

The ASEAN Sustainable Tourism Award is also applied in Lao PDR as a mechanism or incentive to drive improved sustainability in selected destinations. Under two categories, Urban and Rural, the Sustainable Tourism Award encourages destinations to apply several of the ASEAN Tourism Standards in one location.

### 2.1 National ASEAN Tourism Standards adaptation

The first step of implementing the ASEAN Tourism Standards in Lao PDR is to translate documents related to the standards, which exist in English, into the Lao language. The second step is to adapt ASEAN Standards into national standards. These national standards provide more accessible, easier to obtain, certification requiring less than the ASEAN Tourism Standards, and provide a stepping stone for future attainment of the “full” ASEAN standards.

The Green Hotel and Spa Service Standards are applied in Laos as ASEAN Standards (translated into Lao but without modification to the assessment criteria). All others are subject to (i) translation into Lao; (ii) adaptation to become a Lao National Standard; (iii) translation of the National Standard into English; (iv) approval by the Tourism Vice Minister; (v) training manuals prepared; (vi) publication of the approved National Standards; (vii) dissemination to Provincial Assessment Committees; and (viii) training of all members of Assessment Committees and National Steering Committees.

During Q4, adaptation of all relevant Standards to Lao National Standards was completed. The following table provides a summary of progress to date on the adaptation and roll-out of the ASEAN and Lao National Tourism Standards.

## Progress of ASEAN Tourism Standards Adaptation, Approval and Training

ASEAN Tourism Standard Adaptation	ASEAN Standard						
	Clean Tourist City	Homestay	Community-Based Tourism	Public Toilet	Green Hotel	Spa Service	MICE Venue
Translation of ASEAN Tourism Standard into Lao language	√	√	√	√	√	√	√
National ASEAN Tourism Standard adaptation	√	√	√	√	n/a	n/a	√
Publication of Lao language version of National or ASEAN Tourism Standard	√	√	√	√	√	√	√
Translation of National Tourism Standard into English language			√		n/a	n/a	
Approval of adapted Lao National Standard by Minister	√	√			n/a	n/a	
Awareness / dissemination workshops with National and Provincial Assessment Committees	√	√	√	√	√	√	√

n/a = not applicable

### 2.2 Establishment of certification bodies and processes

National Steering Committees (also known as Certification Bodies) have been established to guide and certify each of the ASEAN Tourism Standards. The Clean Tourist City Standard is the only one to have two Committees – one for assessment and the other for implementation. The National Steering Committees consist of members drawn from a range of government departments with expertise in public health, transport and infrastructure, tourism, environment and police. Currently, the total number of national assessment committee members appointed is 72, out of which 19 (26%) are women (target: 30%).

Provincial Assessment Committees have also been established to implement the Standards at local levels. There is one Assessment Committee for each province. Most Assessment Committees have between 15 and 20 members drawn from relevant government departments within the Province. All Provincial Assessment Committees have been endorsed by the Provincial Governor, except for Vang Vieng, which is awaiting approval from their Governor's office.

### 2.3 Assessor Training

There are seven ASEAN Master Trainers within MICT who can train trainers and assessors from the Provincial Assessment Committees. Assessor training will commence in Q1 2020.

### 2.4 ASEAN Tourism Standards promotion

Dissemination workshops with public and private sector participants conducted for all seven ASEAN Tourism Standards in key target destinations (national and provincial). Follow up workshops and other promotional activities in project target provinces planned for 2020. The development of a tourism standards website has commenced and is scheduled to be completed during Q2 of 2020.

### 2.5 ASEAN Tourism Standards and ASEAN Sustainable Tourism Awards implementation

The project will directly support the implementation of the: (i) ASEAN Clean Tourist City Standard; (ii) ASEAN Public Toilet Standard; (iii) ASEAN Green Hotel Standard; (iv) ASEAN



Homestay Standard; and (v) ASEAN Community-based Tourism Standard. Implementation plans are under preparation.

The project's Design and Monitoring Framework includes 2016 baseline and 2024 targets for the ASEAN Green Hotel Standard, ASEAN Homestay Standard and ASEAN Clean City Standard certification. Baseline for the Green Hotel Standard and Homestay Standard will be updated in the baseline report following completion of the PPMS. It appears that the baseline for Green Hotel and Homestay Standards may have been incorrect. If this is confirmed, new targets will be proposed for these indicators based on the updated/corrected baseline.

Annex 11 includes an overview of ASEAN Tourism Standards Certification since 2008 (incl. 2020 certifications).

Annex 2 includes a complete overview of Output 2 activities implemented during Project Year 1 (2019). The DMF, in Annex 3, also progress updates on Output 2 activities.

### Output 3 progress: Institutional capacity for tourism destination management and infrastructure O&M strengthened

Output 3 will: (i) build capacity among public and private stakeholders in the tourism sector to sustainably develop, manage, and market tourist destinations; and (ii) build capacity for infrastructure operation and maintenance (O&M) through the preparation of O&M plans and training to implement the plans.

The project is supporting the establishment and capacity building of destination management networks (DMNs) for: Lao PDR (National DMN), Luang Prabang Province, Southern Laos (incl. Champasak, Sekong, Attapeu and Salavan Provinces), Vientiane Province and Vang Vieng Town.

#### 3.1 Destination Management Network Institutional Strengthening

#### 3.2 Destination Management Plan Preparation

These two activities will: (i) establish and strengthen destination management networks (DMNs) for joint public-private destination planning and raise destination management practices to international standards, (ii) build capacity within these DMNs to strengthen/develop comprehensive destination management plans (DMPs); and (iii) strengthen policies and procedures needed to ensure the effective implementation of DMPs, including through joint implementation of Output 2 and 3 activities.

DMNs for Lao PDR, Luang Prabang and Southern Laos reviewed and membership updated and DMNs for Vientiane Province and Vang Vieng established in 2019. Strengthening of DMNs ongoing through training and exchanges. DMPs, including action plans, for all five project target destinations were completed during Q4 2019 and are ready to be published in Q1 2020.

#### 3.3 Policy, Regulation and Master Planning Support

This activity supports the work on tourism policy in the framework of the DMNs, the development of subregional, national and provincial/local-level tourism regulations and national-level tourism standards not covered by the ASEAN tourism standards, and the preparation and implementation of tourism master plans for project supported destinations.

DMN Policy Taskforces meet quarterly to identify and discuss policy issues affecting tourism sector in project target destinations.

Drafting of numerous regulations to manage and control tourist activities in target destinations is scheduled to commence in 2020.

Tourism masterplanning for Siphandone (Champasak), Luang Prabang town and Nam Ngum 1 Dam Recreational Area (Vientiane Province) is scheduled to commence in Q1 2020 and be completed by Q4 2020.

### 3.4 Destination Marketing and Promotion Support

This activity supports destination marketing and promotion, with a strong emphasis on public-private collaboration. It includes support for market research, branding, print and online promotion, including the use of social media, familiarization programs, and participation in tourism forums and trade events. Training for DMN members, including implementation of ASEAN guidelines for promotional materials, will also be provided.

Information, image and video collection to build up the Lao PDR tourism media database has started in 2019. Various tourism market research and promotional media production for project target destinations will commence in 2020.

### 3.5 Heritage Interpretation Support

This activity is supporting DMNs to carry out: (i) cultural and natural heritage research and interpretation, including the development of heritage trails, signage, leaflets, guidebooks, maps and digital interpretation; and (ii) heritage guide training.

Preparation of heritage interpretation plans for Siphandon (Champasak), Luang Prabang Town and Environs, Vientiane Province and Vang Vieng Town and Environs is scheduled for Q1-Q3 2020.

### 3.6 Tourism-related SME development

This activity is providing tourism-related SMEs in the project target areas with: (i) business planning, management and marketing training; (ii) hospitality services training; (iii) support for product diversification, quality and safety enhancement; (iv) equipment to improve hospitality services and product quality and safety; and (v) tourism marketing and business networking support.

Engagement with SMEs to identify needs and opportunities (including on partnering with SMEs to develop national and international sport activities to promote Laos) has commenced in 2019, and a tentative list of 20 SMEs has been drawn up. Further needs assessment, confirmation of which SMEs to support and what the support will consist of, will take place during Q1-Q2 2020 and roll out of SME support is scheduled to commence in Q2-Q3 2020.

### 3.7 Establish and Maintain Internet-based Tourism Knowledge Repositories

This activity supports DMNs to establish Internet-based tourism knowledge repositories, including lists of DMN members and contact details, approved DMPs, DMN meeting reports, training materials, opportunities for financial and technical support, tourism statistics, and brand-related artwork, photo libraries, and standard copy promotional materials.

Establishment of the Internet based tourism repository has commenced and is scheduled to be launched in Q2 2020.

### 3.8 Develop infrastructure O&M plans with sustainable finance mechanisms

This activity will facilitate preparation of O&M plans for all output 1 infrastructure, incorporating (i) preventative, regular, and emergency maintenance procedures; (ii) O&M staffing and training needs; (iii) administrative requirements; (iv) monitoring requirements and procedures;



(v) sustainable income generating mechanisms to finance O&M (e.g. environmental charges or tourist entry fees); (vi) opportunities for public-private partnerships; and (vii) financial management procedures.

Discussions and planning are ongoing between the PMCES International Co-Team Leader, International Institutional Specialist and International Social Safeguards Specialist regarding work related to solid waste management in Vang Vieng, Vientiane Province. The plan is to prepare a comprehensive solid waste management plan, which includes the improved landfill (Output 1 subproject V5), enhanced and expanded solid waste collection, as well as waste reduction programs. This work will tie in with the work related to the implementation of the ASEAN Clean Tourist City Standard in Vang Vieng. Discussions are also ongoing to explore the possibility for the project to support solid waste management improvements in the Nakasang and Don Det-Don Khone subproject area in Champasak Province.

### 3.9 Facilitate Public-Private Partnerships for operations and maintenance

This activity will: (i) prepare feasibility studies for operation of public tourist facilities and ancillary services that having potential to be privately managed under public-private partnerships (PPP); and (ii) establishing service contracts, management contracts, and/or lease contracts with private entities through public tender.

No related activities were implemented during this reporting period, but solid waste collection systems in Vang Vieng will be looked at in the context of PPP.

### 3.10 Infrastructure O&M training

This activity will develop and implement training activities for organizations responsible for infrastructure O&M, including government and private entities, tailored to the specific needs of each respective organization. Specific attention will be given to optimizing private sector involvement.

No related activities were implemented during this reporting period, but as mentioned planning of solid waste management enhancement for Vang Vieng includes identification of candidates to select for the project-supported scholarship for a master course in solid waste management.

Annex 2 includes a complete overview of Output 3 activities implemented during Project Year 1 (2019). The DMF, in Annex 3, also progress updates on Output 3 activities.

### **Progress towards realizing contributions to ADB Results Framework:**

As of 31 December 2019

No.	Level 2 Results Framework Indicators (Outputs and Outcomes)	Targets (Lao PDR)	Methods / Comments	Actually planned / realized (Lao PDR)
1	<b>Transport</b>			
	a) Roads built or upgraded - provincial, district, and rural roads (kilometers)	62.6 km	Built or upgraded to concrete paving or double bituminous surface treatment.	Contract TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements was signed on 30 December 2019. This package includes 15.3 km of improvement of access roads to tourist sites. Update of detailed design for package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements in ongoing and IFB is planned for May/June 2020. This package includes 1.2 km of access roads. IFBs for packages TIIGP2-LAO-W02: Nam Ngum Reservoir Access

No.	Level 2 Results Framework Indicators (Outputs and Outcomes)	Targets (Lao PDR)	Methods / Comments	Actually planned / realized (Lao PDR)
				Improvements and TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements, with a combined total of 44 km access roads, are scheduled to be issued during Q3 2020.
2	<b>Water</b>			
	a) Wastewater treatment capacity added or improved (cubic meters per day)	15.0 m <sup>3</sup>	Septage treatment facility	Update of detailed design for package TIIGP2-LAO-W04 in ongoing and IFB is planned for May 2020. This package includes septage sludge treatment facility. Capacity of the facility to be finalized.
	b) Land improved through irrigation, drainage, and/or flood management (hectares)	24.5 ha		Contract TIIGP2-LAO-W01 was signed on 30 December 2019. This package includes 0.5 ha catchment area of flood protection and drainage improvement.
	c) Households with reduced flood risk (number)	5,132		Packages TIIGP2-LAO-W01 and TIIGP2-LAO-W03 contain flood management components with 0.5 and 24.0 ha catchment areas respectively. Contract TIIGP2-LAO-W01 was signed on 30 December 2019 and IFB for TIIGP2-LAO-W03 will be issued in Q2 2020. Resulting number of households with reduced flood risk to be determined.

ha = hectares, m<sup>3</sup> = cubic meters, km = kilometers.

### Performance monitoring:

The main tool to monitor project performance is the Project Performance Management System (PPMS), which includes systems and procedures for the systematic collection of baseline, progress and endline data and to report progress towards the project's outcome and output targets defined in the project Design and Monitoring Framework (DMF), gender equity results and data for economic and financial analysis and information needed to prepare photo stories and impact stories. Development of the PPMS is led by the International and National Monitoring and Evaluation Specialists (individual consultants). During this reporting period, the PPMS was drafted and work is ongoing to update detailed implementation plans, targets, and the preparation of the baseline report. Finalization of the PPMS and the baseline report is foreseen for Q1 2020.

The PCU is responsible for quarterly reporting on the performance of the project through quarterly progress reports to ADB against DMF targets and using the weighted project implementation table included in the PAM. The DMF contains outcome and output baseline and targets for Cambodia and Lao PDR combined. Progress towards DMF targets reported in the quarterly progress reports will reflect Lao PDR's attribution to these combined targets.

Progress as of 31 December 2019 towards DMF targets and activity implementation is presented in Annex 3. Note that the DMF has been enhanced with separate gender output indicators and expanded key activities reflecting PAM, and revised milestones matching the updated implementation plan. The updated implementation plan (reflecting latest, updated implementation schedule for all activities) and weighted project progress as of 31 December 2019 are presented in Annex 4.

## **6. Financial Management**

### **Disbursement Arrangement:**

The Ministry of Finance has established a pass-through account for the grant to receive and track grant disbursements before passing funds on to the project's advance account and MICT has established an advance account in US Dollars for the grant at the Banque Pour Le Commerce Extérieur Lao Public (BCEL), which is exclusively used for ADB's share of eligible expenditures. The four PIUs have set up project subaccounts for the ADB grant at local branches of the BCEL. Liquidation of the sub-accounts is subject to submission of full documentation to the PCU.

### **Advance Fund Procedure and Statement of Expenditure Procedure:**

Upon approval of MICT's first Withdrawal Application and Estimate of Expenditure Sheet for ADB has disbursed \$1.0 million into the advance account on 2 April 2019. The PCU is using the Statement of Expenditure (SOE) procedure for the reimbursement of eligible expenditures or liquidation of advances to the advance account for individual payments up to \$100,000. As of 31 December 2019, the Project has spent the amount \$1.528 million. The amount of \$0.620 million will be submitted to ADB for replenishment around February 2020. The advance account including the PIU subaccounts have an existing balance \$0.380 million.

### **Counterpart Fund:**

The Government provides counterpart funds to finance (i) government counterpart staff salaries and office space (in-kind); and (ii) land acquisition and resettlement (in-cash). The PCU will be responsible for: (i) preparing disbursement projections; and (ii) requesting budgetary allocations for counterpart funds. The counterpart contribution will be recorded by the accounting software currently being developed.

### **Accounting:**

The Project maintains separate books and records by funding source for all expenditures incurred on the project following international public-sector accounting standard for cash-based accounting and will prepare consolidated project financial statements in accordance with the government's accounting laws and regulations which are consistent with international accounting principles and practices.

The International and National Financial Management and Procurement Specialists (individual consultants engaged by MICT) are supporting procurement activities and are assisting the PCU with the establishment of the financial management system, including the preparation of the Financial Management Manual for the project that have been completed in December 2019. However, it was noted that there will be a need to do some revisions to the chart of accounts and format of the financial statements based on ADB comments. With regards to the accounting software, a letter requesting ADB's approval to procure directly from the software provider of Loan No 3156 was sent to ADB on 5 December 2019. This is to ensure the standardization and continuity of Project Accounting Software (PAS) for the 2 TIIGP projects. Besides the flaws and limitations of the PAS have been identified and discussed with the software provider including the improvement of its functionality to make it specific for G0599-LAO and better suited to meet the requirements of the project, particularly regarding budget and contract management, and reporting. However, to date there was no official response from ADB. It was learned that it may be difficult for ADB to approve the direct contracting due to estimated cost of \$20,000 (would fall under shopping procedure) and the availability of several software providers in Lao PDR. So, the Project is seeking quotations from two other service providers. Training on financial management will be conducted after the setting up of the accounting software. For the meantime, an excel based accounting has been set up to record the Project financial transactions.

### **Auditing and Public Disclosure:**

MICT has appointed a National Internal Auditor (individual consultant) to oversee all project financial transactions and advise on measures to improve compliance with ADB and Government financial regulations and the project Financial Management Manual. He will also support PCU and PIU financial management staff prepare for annual external audits.

Annual project financial statements (APFS) will be audited by the State Auditing Organization of Lao PDR. The first annual audit will be undertaken, and the audited APFS together with the auditor's opinion, submitted to ADB within 6 months from the end of Fiscal Year 2019 (i.e. by 30 June 2020). Since no counterpart funds were used and no withdrawals made from the grant account during the period of 25 December 2018 (project effectiveness) to 31 December 2018, the APFS for Fiscal Year 2018 will be combined with the APFS 2019, as approved by ADB. The audited project financial statements and auditor's opinion will be subject for disclosure in the ADB website. The Statement of Audit Needs will be drafted and submitted to ADB for approval.

Progress on implementation of the Project Financial Management Action Plan as of 31 December 2019 is presented in Annex 5.

## **7. Procurement**

### **Procurement Plan:**

The project's original 18-month Procurement Plan prepared during project preparation and included in the PAM (version 0, dated 22 May 2018) was updated and submitted to ADB on 15 August 2019 and Version 1 was approved by ADB on 5 September 2019 and remains current as of 31 December 2019.

### **Procurement of Goods and Works:**

During this reporting period, procurement for the following goods and works contracts was completed and contracts signed:

<b>Goods and Works</b>							
<b>Contract Number</b>	<b>General Description</b>	<b>Estimated Value<sup>a</sup></b>	<b>Contract Value<sup>a</sup></b>	<b>Procurement Method</b>	<b>Advertisement Date</b>	<b>Date of ADB Approval of Contract Award</b>	<b>Comments</b>
TIIGP2-LAO-W01	Nakasang and Don Det-Don Khone Access Improvements	\$5,900,000	\$3,964,308.36	ICB	Q3/2019	23 December 2019	PCSS: G21291 Contractor: Phoukkong Construction Sole Company Ltd. Signed: 30 December 2019
TIIGP2-LAO-G05-01	IT Equipment for ASEAN standard Standards Certification Bodies at national and sub-regional levels	\$23,500	LAK 206,800,000 (\$23,394 equivalent)	Shopping	Q3/2019		PCSS: G21439 Supplier: BPIT Sole., Ltd. Signed: 25 September 2019

Goods and Works							
Contract Number	General Description	Estimated Value <sup>a</sup>	Contract Value <sup>a</sup>	Procurement Method	Advertisement Date	Date of ADB Approval of Contract Award	Comments
TIIGP2-LAO-G05-02	IT Equipment Luang Prabang Province ASEAN Standards Certification Body	\$5,600	LAK 49,632,000 (\$5,610 equivalent)	Shopping	Q3/2019		PCSS: G21440 Advice, Luang Prabang Signed: 15 October 2019
TIIGP2-LAO-G06-VV01	Garbage collection trucks for Vang Vieng District (2 units)	\$40,000	LAK 356,000,000 (\$40,249 equivalent)	Shopping	Q3/2019		PCSS: G21441 Supplier: Lao-Jinchun Vehicle Trade Sole Co., Ltd. Signed: 10 November 2019
TIIGP2-LAO-G07-05	Improvements of National DMN Secretariat facilities		LAK 39,660,500 (\$4,507 equivalent)	Shopping	Q4/2019		Signed: 19 November 19

<sup>a</sup> inclusive of taxes and duties

ICB = international competitive bidding; NCB = national competitive bidding; PCU = project coordination unit; PIU = project implementation unit; TBD = to be determined.

During this reporting period, procurement for the following goods and works packages was initiated and is ongoing on 31 December 2019:

Goods and Works						
Package Number	General Description	Estimated Value <sup>a</sup>	Procurement Method	Advertisement Date	Estimated Contract Award	Comments
			Shopping			

<sup>a</sup> inclusive of taxes and duties

ICB = international competitive bidding; NCB = national competitive bidding; PCU = project coordination unit; PIU = project implementation unit; TBD = to be determined.

A goods and works procurement monitoring table is presented in Annex 6.

### Recruitment and Utilization of Consulting Services:

During this reporting period, the following consultants were recruited and contracts signed:

Package Number	General Description	Estimated Value <sup>a</sup>	Contract Value <sup>a</sup>	Recruitment Method	Advertisement Date	Date of ADB Approval of Contract Award	Comments
TIIGP2-LAO-C10	National Monitoring and Evaluation Specialist	\$53,500	\$53,500	ICS	Q3/2019	22 October 2019	PCSS: G21187 Consultant: Mr. Vivath Sauvaly; 12 p-m; Signed: 13 November 2019

Package Number	General Description	Estimated Value <sup>a</sup>	Contract Value <sup>a</sup>	Recruitment Method	Advertisement Date	Date of ADB Approval of Contract Award	Comments
TIIGP2-LAO-C13	International Urban Planning and Design Specialist	\$93,290	\$93,258	ICS	Q3/2019	6 November 2019	PCSS: G21188 Consultant: Mr. Craig Czarny; Lump-sum contract; Signed: 8 November 2019
TIIGP2-LAO-C15	International Tourism Management and Development Specialist	\$73,880	\$73,600	ICS	Q3/2019	6 November 2019	PCSS: G21189 Consultant: Mr. Paul Rogers; Lump-sum contract; Signed: 21 November 2019
TIIGP2-LAO-C16	International Natural and Cultural Heritage Specialist	\$22,311	\$22,252	ICS	Q3/2019	6 November 2019	PCSS: G21190 Consultant: Ms. Ester Van Steekelenburg; Lump-sum contract; Signed: 21 November 2019

<sup>a</sup> Inclusive of income tax on fees and VAT on reimbursable expenses and provisional sums.

Recruitment of the following consulting services were ongoing on 31 December 2019:

Package Number	General Description	Estimated Value	Recruitment	Advertisement Date	Estimated Contract Signing Date	Comments

A consultant recruitment monitoring table is presented in Annex 7.

An overview of status of consulting services planned inputs and utilization to date is presented in Annex 8.

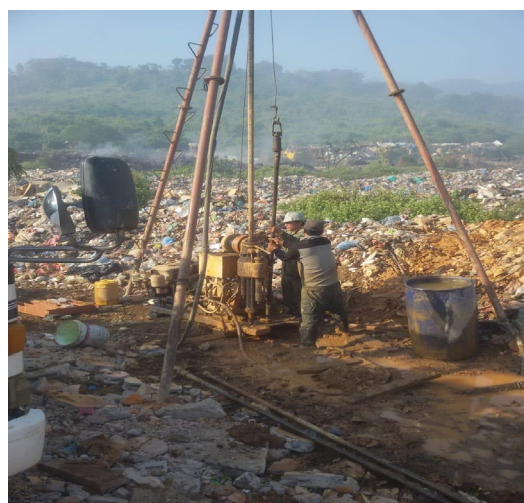
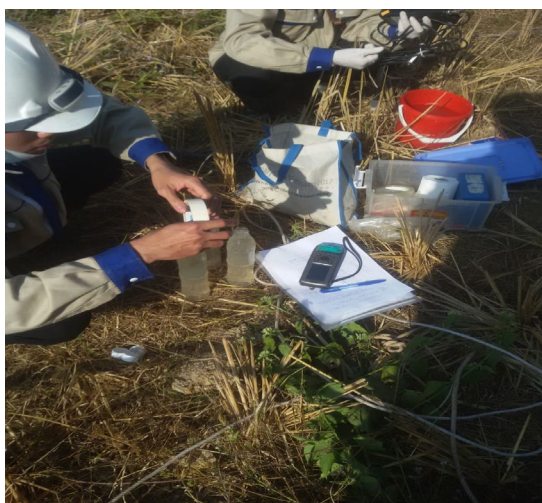
## 8. Safeguards Implementation and Submission of Semi-annual Integrated Safeguards Monitoring Report

**Safeguards Implementation:** The Vang Vieng Landfill Upgrade (V5) site is an existing landfill facility, which according to SPS (2009) necessitates an Environmental Compliance Audit (ECA) to be conducted prior to detailed engineering design. A ToR for the ECA were reviewed and improved in October 2019 and an ECA sub-consultant team was procured following CQS procedure upon approval of the ToRs. The ECA assignment was awarded to VSDI (Vietnam) in November 2019

The ECA conducted the field work in Vang Vieng 1-20 December 2019. This included a range of physical testing, sampling of water and soil and stakeholder consultations. Samples were acquired for surface water, groundwater, leachate, soil and air. Consultations were held with stakeholders, including UDAA representatives, relevant district authorities, surrounding communities and waste pickers at the landfill site. Preliminary results from the ECA indicate that the groundwater quality is overall good. Leachate management is currently very poor/non-

compliant and must live up to Lao and international standards in the upgraded landfill. The air quality testing shows high pollution levels for PM10 (level of particles), NO<sub>2</sub> (nitrogen dioxide level) and SO<sub>2</sub> (sulfur dioxide level), and this must be mitigated and managed in the updated environmental management plan and new landfill design.

The ECA report is currently being drafted by the ECA-consultant, to be reviewed by PMCES Consultant in late January/early February. Subsequently, the ECA report will be submitted to MICT and ADB for review, comments and approval. Findings and conclusions from the ECA report will be integrated to the updated IEE and EMP for Vang Vieng Landfill (V5) and inform DED. It is expected that the final ECA report will be submitted by mid-February 2020.



*Groundwater sample collection and groundwater survey drilling*

**Safeguard Monitoring Report:** Under ADB Guidelines Category B projects require Semi-Annual Safeguard Monitoring Reports (SMRs) to be submitted once construction starts. The project includes civil works in residential areas, and it is a pro-poor project with a high level of community participation. The SMR will describe Social Safeguard Compliance, actions required following issues arising and the handling process of incidents and complaints.

For Environmental Safeguard Monitoring, the purpose is to monitor environmental impacts of civil works, by using EMP checklists prepared specifically for the project sites. The SMR furthermore describe planning and implementation of EMP Awareness Training and regularly assesses the project's level of social and environmental safeguard compliance. The first Safeguard Monitoring Report will be submitted in July 2020.

Submission of Semi-annual Integrated Safeguards Monitoring Report: The following schedule will be adhered to for the submission of Semi-annual Integrated Safeguards Monitoring Reports. Since construction of Output 1 infrastructure subprojects is scheduled to commence in Q1 2020, the first report will be submitted by 31 July 2020, covering the period January-June 2020.

<b>Semi-annual Integrated Safeguards Monitoring Report</b>	<b>Deadline</b>	<b>Status</b> <i>(Under preparation; Submitted on [date]; Comments from ADB being addressed; Approved)</i>
Report 1: Jan-Jun 2020	31 July 2020	
Report 2: Jul-Dec 2020	31 January 2021	
Report 3: Jan-Jun 2021	31 July 2021	
Report 4: Jul-Dec 2021	31 January 2022	
Report 5: Jan-Jun 2022	31 July 2022	
Report 6: Jul-Dec 2022	31 January 2023	
Report 7: Jan-Jun 2023	31 July 2023	

<b>Semi-annual Integrated Safeguards Monitoring Report</b>	<b>Deadline</b>	<b>Status</b> <i>(Under preparation; Submitted on [date]; Comments from ADB being addressed; Approved)</i>
Report 8: Jul-Dec 2023	31 January 2024	
Report 9: Jan-Jun 2024	31 July 2024	
Report 10: Jul-Dec 2024	31 December 2024	

## 9. Gender Action Plan Implementation Status

The project is categorized as Effective Gender Mainstreaming. Recruitment of the International and National Gender Specialists was completed on 26 August 2019.

The International Gender Specialist (IGS) was mobilized on 6 October 2019 for a two week first in-country mission. During this mission, the IGS, in collaboration with the National Gender Specialist (NGS): (i) conducted a series of project orientation discussions with the PCU officers and conferred with the PMCES Consultant (Ramboll) and the individual International Monitoring and Evaluation Specialist; (ii) conducted field visits and consultations with PIU and sub-project teams regarding the Nam Ngeum and Vang Vieng subprojects, Vientiane Province, on 9-11 October 2019; (iii) conducted gender orientation training with the PCU, PMCES and finance teams on 21 October 2019; and (iv) drafted the Gender Action Plan (GAP) implementation monitoring table showing progress up to 30 September 2019. The next in-country mission by the IGS is planned for 26 January- 15 February 2020 to conduct a series of training workshops with PIUs, Gender Focal Persons, ASEAN certification bodies, IEC trainers, SME service providers and DMN members, and to work on the GAP monitoring report for Q4 2019.

Status of GAP implementation:

<b>GAP Actions</b>	<b>Achieved</b>	<b>On-going /Planned</b>	<b>Not achieved</b>
<b>9 Activities</b>	<b>2</b>	<b>7</b> (2 ongoing; 5 planned)	---
<b>23 Targets</b>	<b>9</b>	<b>14</b> (6 ongoing; 8 planned;)	---
	10, 12,14, 15, 16, 17,18, 19, 22		

The GAP implementation monitoring table showing detailed progress to date is presented in Annex 9.

## 10. Compliance with Grant Covenants

A table showing status of compliance with Grant Covenants presented in Annex 10.

## 11. Summary of Workplan for Next Quarter

**Procurement packages/consulting services contracts to be awarded next quarter:**

<b>Contract</b>	<b>Estimated Amount</b>
TIIGP2-LAO-G05: Equipment for ASEAN Tourism Standard Secretariat	\$8,000
TIIGP2-LAO-G07: Improvement of DMN Secretariat and consultant office	\$4,500
TIIGP2-LAO-G09: IT and office equipment for Lao Travel Agent Association	\$3,000
TIIGP2-LAO-G09: Equipment to produce tour guide badges including QR code system	\$8,000
TIIGP2-LAO-C12: Tourism experts – various resource persons (approx. 3 contracts)	\$8,000
<b>Total</b>	<b>\$31,500</b>



## Main activities planned for Q4 2019:

Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved  
Implementation of Output 1 activities started in Q3 2019 after mobilization of the PMCES Consultant, on 5 August 2019.

The primary focus for Q1 2020 will be on (i) commencing of Contract for TIIGP2-LAO-W01 with review and approval of Contractor/Construction Environmental Management Plan; (ii) conducting ECA and updating/revising DED and IEE/EMP for Package TIIGP2-LAO-W04 and (iii): completing Technical Survey (Topography and Geotechnical) for TIIGP2-LAO-W02 (V1 Subproject for Nam Ngum Dam Recreational Area) and TIIGP2-LAO-W03 (V2, V3 & V4 for Urban-Rural Access Improvements including starting of DED, and (iv) Conceptual design report for TIIGP2-LAO-W02&03

The summary of activities planned for Q1 2020 is as follows:

Activities	Who	When
<b>TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvement</b>		
Site Possession	MICT/DICT	Jan 2020
CEMP	Contractor	Jan 2020
CEMP Review	PMCES	Feb 2020
Notification of Commencement	MICT	Feb 2020
Implementation of Contract	All	Feb 2020 - Feb 2022
Safeguard Monitoring	PMCES/DICT	Feb 2020 - Feb 2022
Grievance Redress Mechanism (GRM)	PMCES	Nov 2019-Feb 2022
<b>TIIGP2-LAO-W04: Vang Vieng Landfill Improvements</b>		
Conducting ECA and Report	PMCES	Oct 2019-Feb 2020
Re-Design TOR & ADB Approval	PMCES	Feb-Mar 2020
Re-Design	PMCES	Mar-April 2020
IEE & EMP Review	PMCES	Jan-April 2020
EGDRP	PMCES	Jan-April 2020
<b>TIIGP2-LAO-W02 (V1): Nam Ngum Reservoir Access Improvements</b>		
Conceptual Design	PMCES	Oct 2019-Feb 2020
Technical Survey	PMCES	Dec 2019 –Feb 2020
RP/IPP	PMCES	Nov 2019-Jun 2020
Outline Design of Soft and Hard Landscape	PMCES	Mar-June 2020
Detailed Engineering Design	PMCES	Mar-June 2020
IEE & EMP Review and Update	PMCES	Jan-June 2020
<b>TIIGP2-LAO-W03 (V2, V3 &amp; V4): Vang Vieng Urban-Rural Access Improvements</b>		
Conceptual Design	PMCES	Oct 2019-Feb 2020
Technical Survey	PMCES	Dec 2019 –Feb 2020
RP/IPP	PMCES	Nov 2019-Jun 2020
Outline Design of Soft and Hard Landscape	PMCES	Mar-June 2020
Detailed Engineering Design	PMCES	Mar-June 2020
IEE & EMP Review and Update	PMCES	Jan-June 2020

## Output 2: Capacity to implement ASEAN Tourism Standards strengthened

Focus during Q1 of 2020 will be on (i) finalizing adapting ASEAN Tourism Standard into Lao national standards (translation and approvals); (ii) finalizing the selection, approval and certification procedures; (iii) finalization of training manual and nation-level training of trainers on assessment for all standards; (iv) and identifying and confirming targets for implementation support.

## Output 3 progress: Institutional capacity for tourism destination management and infrastructure O&M strengthened

Focus during Q1 of 2020 will be on (i) training on various topics relevant for DMN members; (ii) publication of finalized DMPs; (iii) policy work on addressing zero-dollar tours; (iv) finalization and training on use of (SOP) for hotel, guesthouse, restaurant service providers; (v) finalize

and approve tourism activity standards for Vang Vieng; (vi) launching of tourism master plan preparation for Luang Prabang, Nam Ngeum 1 Dam Recreational Area and Siphandone (4,000 Islands); (vii) market research, tourism satisfaction surveys, assessment of effectiveness of promotional materials; (viii) first phase of preparation of heritage interpretation plans for Siphandone, Luang Prabang, and Vang Vieng and Vientiane Province; and (ix) procurement of IT and office equipment for Lao Travel Agent Association and equipment to produce tour guide badges including QR code.

#### Project Management Activities

During Q4 of 2019, (i) the Accounting Manual will be rolled out and training provided to PCU and PIUs; (ii) accounting software will be installed and training provided; (iii) the Project Performance Management System (PPMS) will be finalized and baseline report produced; (iv) focus on GAP implementation to ensure targets are included in project workplans and bidding documents; and (v) capacity building for budgeting and project activity planning and budgeting for DMN taskforce secretariats.

#### **Planned disbursements:**

For Q1 2020, the following withdrawal applications (WA) are foreseen:

- Replenishment of Advance Account:
  - WA #10 (SOE November 2019): \$363,447.73
  - WA #11 (SOE December 2019): \$257,196.21
  - WA (SOE January 2020): \$ 200,000 (estimate)
- WA for direct payment to Ramboll A/S under contract TIIGP2-LAO-C01 PMCES Consultant: USD 96,291 USD and EUR 11,401.

#### **12. Issues and Recommendations**

At this point, there are no issues affecting project implementation progress to report. However, The COVID-19 pandemic may potentially affect the ability of international experts to travel to Laos and for all project staff and consultants to implement project activities if restrictions are announced on movement and gatherings of groups of people.

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## Annex 1: Progress of civil works by subproject as of 31 December 2019

Subproject	Location and Description	DED and Implementation Progress
<b>Works Package: TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements</b>		
<b>C1: Nakasang Access Road and Port Rehabilitation</b>	<b>Khong District.</b> The subproject will: (i) reconstruct 3.3 km road from Route 13S to the Nakasang Mekong River port and create a turning area for buses; (ii) reinforce 45 m of riverbank protection and reconstruct 60m of riverside path in the port area; (iii) improve footpaths and ramps to floating river pontoons to provide safer passenger access; and (iv) divert the main storm water drainage outlet 15 m downriver from the port.	<b>TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements:</b> DED, bill of quantities, technical specification, bidding documents, updated safeguards documents, O&M plan, and recommendations for equipment for O&M have been reviewed and updated as needed, by the PMCES Consultant.  IFB has been published on 18 September 2019.  The contract was awarded on 23 December 2019 to Phoukhong Construction Sole Co. Ltd. with a contract amount of USD 3,964,308.36 (including Provisional Sums USD 650,000, Contingency USD 333,000.69 and Tax USD 301,300.76).
<b>C2: Don Det-Don Khone Access Improvements</b>	<b>Khong District.</b> This subproject will (i) pave the main 11 km road network on Don Det and Don Khone islands; (ii) pave the 780 m <sup>2</sup> Don Det ferry port vehicle parking area; (iii) cycle track/footpaths over the two islands; and (iv) install public lighting and safety rails on the old railway bridge linking the islands.	The contract was signed on 30 December 2019  Target for implementation of Contract is from 01 February which is Q1 2020.
<b>Works Package: TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements</b>		
<b>V1: Nam Ngum Reservoir Access Improvements</b>	<b>Keo Oudom District.</b> This subproject will (i) improve the existing public marina at the Nam Ngum Reservoir recreational area to safely accommodate 50-60 local tour boats and launch small recreational vessels; (ii) construct a 5.9km loop road extending along the reservoir shore linking to Route 10, and 1,200 m <sup>2</sup> parking area; (iii) construct a new 3,860 m <sup>2</sup> public market and shophouses to replace existing informal lakeside stalls; (iv) install septic tanks in all public buildings and a wastewater pump-out station/holding tank at the marina; (v) replace abandoned, unsafe public buildings and piers with new public green space; and (vi) renovate the tourist information center.	<b>TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements:</b> Feasibility studies, preliminary designs, preliminary cost estimates and safeguards documents prepared during project preparation. DED, bill of quantities, technical specification, bidding documents, updated safeguards documents, O&M plan, and recommendations for equipment for O&M will be prepared by the PMCES Consultant.  Presentation of Draft Conceptual Designs in Nam Ngum for V1 subproject was held on 16 September 2019 with PIUs and local stakeholders. The purpose of this conceptual design is to present current project brief, and design proposal options to capture additional community and environmental benefits to the subproject design, together with the stakeholders, prior to commencement of detailed design.  Final Report for conceptual design for stage-2 sub-projects (V1, V2, V3 and V4), and updating of subproject descriptions, preliminary design and cost estimates for each subproject to eventually inform Survey and DED will be finalized during Q1 2020.  The topographical detail survey is being conducted in this quarter commencing from December 2019 which shall be used to prepare a Digital Terrain Model (DTM) for each subproject survey area survey drawings of road corridors, existing roads and other infrastructure development sites.  The DTM and drawings will be used throughout the design process and during construction.

Subproject	Location and Description	DED and Implementation Progress
		<p>Geotechnical survey Site investigation is required carried out to establish the geological profile along the road alignment in order to design the road pavement</p> <p>Technical survey will be completed by Feb in Q1 2020 and DED will start as Survey information and Conceptual design report will provide information to DED as a basis</p>
<b>Works Package: TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements</b>		
<b>V2: Kaeng Yui Waterfall Access Improvements</b>	<b>Vang Vieng District.</b> The subproject will (i) upgrade the 6km access road from Vang Vieng Town to Kaeng Yui waterfall; (ii) level and pave the 875 m <sup>2</sup> waterfall parking area; (iii) improve surfaces and drainage in the waterfall market area; and (v) improve 300m footpaths, including rehabilitation of steps, small suspension bridges, and signage.	<p><b>TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements:</b> Feasibility studies, preliminary designs, preliminary cost estimates and safeguards documents prepared during project preparation. DED, bill of quantities, technical specification, bidding documents, updated safeguards documents, O&amp;M plan, and recommendations for equipment for O&amp;M will be prepared by the PMCES Consultant.</p> <p>Presentation of Draft Conceptual Designs with PIUs and local stakeholders in Vang Vieng for V2, V3 and V4 subprojects was held on 17 September 2019. The purpose of this conceptual design is to present current project brief, and design proposal options to capture additional community and environmental benefits to the subproject design, together with the stakeholders, prior to commencement of detailed design.</p>
<b>V3: Western Loop Rural Access Road and Bridge Improvements</b>	<b>Vang Vieng District.</b> The subproject will (i) upgrade the 26 km “Western Loop Road” and three village feeder roads; (ii) construct a new road bridge across the Song River, with 2.0km feeder road linking the bridge, Western Loop Road and south end of town; and (iii) provide bio-engineered river bank protection and improve the footpath/cycle track between the new bridge and Huay Yae village.	<p>Final Report for conceptual design for stage-2 sub-projects (V1, V2, V3 and V4), and updating of subproject descriptions, preliminary design and cost estimates for each subproject to eventually inform Survey and DED will be finalized during Q1 2020.</p>
<b>V4: Vang Vieng Urban Renewal</b>	<b>Vang Vieng District.</b> The subproject will (i) rehabilitate 4.0 km of footpaths with suitable surfaces, street lighting, seating and soft landscaping; (ii) install traffic calming measures in streets with high concentrations of tourists; (iii) improve traffic management, including one-way traffic flows (1.5 km); and (iv) resurface roads and improve drains in residential areas (1.0 km).	<p>The topographical detail survey is being conducted in this quarter commencing from December 2019 which shall be used to prepare a Digital Terrain Model (DTM) for each subproject survey area survey drawings of road corridors, existing roads and other infrastructure development sites.</p> <p>The DTM and drawings will be used throughout the design process and during construction.</p> <p>Geotechnical survey Site investigation is required carried out to establish the geological profile along the road alignment in order to design the road pavement</p> <p>Technical survey will be completed by Feb in Q1 2020 and DED will start as Survey information and Conceptual design report will provide information to DED as a basis</p>
<b>Works Package: TIIGP2-LAO-W04: Vang Vieng Landfill Improvements</b>		
<b>V5: Vang Vieng Solid Waste Management Improvements</b>	<b>Vang Vieng District.</b> The subproject will transform the existing district solid waste dump site into a managed landfill and includes (i) installation of a perimeter runoff interceptor drainage system; (ii) cell	<p><b>TIIGP2-LAO-W04: Vang Vieng Landfill Improvements:</b> DED, bill of quantities, technical specification, bidding documents, updated safeguards documents, O&amp;M plan, and recommendations for equipment for O&amp;M have been reviewed and following issues had been communicated with MICT and ADB:</p> <ul style="list-style-type: none"> <li>- Appropriateness of leachate treatment plant</li> </ul>

Subproject	Location and Description	DED and Implementation Progress
	<p>construction with impermeable liners, leachate collection/treatment system, and a landfill gas recovery system; (iii) construction of a small materials recovery facility for waste separation and recycling and a medical waste treatment area; (v) construction of a septage treatment facility (0.5ha); (vi) construction of site office, toilets, and fencing; (vii) pave the 0.8km access road and provide three new collection trucks, a bulldozer, and two vacuum trucks to support septage collection.</p>	<ul style="list-style-type: none"> <li>- Appropriateness of septage treatment</li> <li>- Management of effluents and hazardous waste</li> <li>- Environmental considerations related to management of storm water</li> <li>- Incineration Plant</li> </ul> <p>Environmental Compliance Audit (ECA) has been conducted to verify information to complete DED review including IEE and EMP during Q4 2019-Q1 2020.</p> <p>Design revision will be during Q1-Q2 2020</p> <p>Target contract sign is in Q3 2020.</p>

Description	Preliminary Design Cost Estimates* (US\$) (original procurement plan in PAM, version 0)	Updated estimates* (US\$) (procurement plan, version 1)	Current estimates (US\$) (based on BOQ DED by PMCES Consultant)/Contracted amount
<b><u>TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements</u></b>	<b>7,227,529</b>	<b>5,930,000</b> (based on BOQ DED from PPTA)	<b>\$3,964,308.36</b> (Contracted Cost with Phoukhong Construction Sole Co. Ltd)
C1. Nakasang Access Road and Port Rehabilitation;	3,613,167		
C2. Don Det-Don Khone Access Improvements	3,614,362		
<b><u>TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements</u></b>	<b>6,142,686</b>	<b>6,142,686</b> (Preliminary Cost by PPTA)	
V1. Nam Ngum Reservoir Access Improvements;	6,142,686		
<b><u>TIIGP2-LAO-W03 Vang Vieng Urban-Rural Access Improvements</u></b>	<b>10,673,878</b>	<b>10,673,878</b> (Preliminary Cost by PPTA)	
V2. Kaeng Yui Waterfall Access Improvements;	2,180,747		
V3. Western Loop Rural Access Road and Bridge Improvements;	7,477,630		
V4. Vang Vieng Urban Renewal;	1,015,501		
<b><u>TIIGP2-LAO-W04: Vang Vieng Landfill Improvements</u></b>	<b>5,632,000</b>	<b>2,700,000</b> (based on BOQ DED from PPTA)	<b>Under Review</b>
V5. Vang Vieng Solid Waste Management Improvements.	5,632,000		
<b>Total</b>	<b>29,676,093</b>	<b>25,446,564</b>	

## Annex 2: Record of Output 2 and 3 and Project Management Activities implemented during Project Year 1 (1 January - 31 December 2019)

PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
2	2.1	A.5	2019	2	2.1.1	Translate of MICE Venue Standard Category Exhibition Venue	VTE	1-10 /4/2019	1,200 USD	Skill Dev. Division, IMCT	<ul style="list-style-type: none"> <li>Disseminate and promote ASEAN MICE Venue Standard-Category Exhibition Venue;</li> <li>Develop and promote MICE Venue industry in Laos to meet the ASEAN standard;</li> <li>Attract more inter. MICE Venue organizers in order to create more job and income for local people</li> </ul>	Completed as plan & the standard is well translated	5	2	3	60%
2	2.1	A.5	2019	2	2.1.1	Edit and publish MICE Venue Standard-Category Exhibition Venue	VTE	11-30 /4/2019	1,300 USD	Skill Development Division, IMCT	<ul style="list-style-type: none"> <li>Edit the content to be in line with the ASEAN standard;</li> <li>Disseminate for tourism stakeholders &amp; implement in their practical work</li> </ul>	Certification Manual in place	5	2	3	60%
2	2.1	A.5	2019	2	2.1.1	Edit ASEAN Clean Tourist City standard in Lao language	VTE	18-30 /4/2019	16,000,000k	Tourism Development Department	To edit the content to be in line with the ASEAN standard	Manual improved	8	5	3	38%
2	2.1	A.5	2019	2	2.1.1	Workshop to review the translation content of ASEAN homestay standard manual	VTE	30-31 /5/2019	8,020,000 K	Tourism Development Department	To edit the content to be in line with the ASEAN standard	Manual improved	34	25	9	26%
2	2.1	A.5	2019	2	2.1.1	Translate & edit of ASEAN CBT standard manual	VTE	25/3-25 /4/2019	16,800,000 K	Tourism Development Department	To promote the CBT in Laos	Completed as plan	5	4	1	20%
2	2.1	A.5	2019	2	2.1.1	Translate and edit ASEAN SPA service standard	VTE	1/4-30 /5/2019	24,000,000 K	Tourism Management Department	To improve the SPA service standard manual	Completed as plan	3	2	1	33%
2	2.1	A.5	2019	2	2.1.1	Workshop review the content of ASEAN SPA service standard manual	VTE	03-07-19	10,270,000 K	Tourism Management Department	To improve the manual	The manual improved	40	21	19	48%
2	2.1	A.5	2019	2	2.1.1	Publish ASEAN SPA service standard manual	VTE	1 – 30 /6/2019	9,720,000 K	Tourism Management Department	To disseminate the quality service standard to the relevant businesses	The standard manual published and distributed	2	1	1	50%
2	2.1	A.5	2019	2	2.1.1	Translate and edit ASEAN green hotel standard manual	VTE	1/4 – 10 /5/2019	23,800,000 K	Tourism Management Department	To edit the content to be in line with the ASEAN standard	The manual edited	3	2	1	33%
2	2.1	A.5	2019	2	2.1.1	Workshop to review the edited content of ASEAN Green hotel Standard Manual	VTE	01-07-19	12,120,000 K	Tourism Management Department	To improve the manual	The manual improved	80	35	45	56%
2	2.1	A.5	2019	2	2.1.1	Publish ASEAN green hotel standard manual	VTE	1-24 /6/2019	7,830,000 K	Tourism Management Department	<ul style="list-style-type: none"> <li>To disseminate for local businesses;</li> <li>1,000 copies</li> </ul>	Completed as plan	2	1	1	50%
2	2.1	A.5	2019	2	2.1.1	Workshop to review the content of ASEAN community-based tourism standard manual	VTE	11-12 /6/2019	3,040,000 K	Tourism Development Department	To review and improve the standard manual	The manual improved	8	7	1	13%
2	2.1	A.5	2019	2	2.1.1	Design and publish ASEAN CBT Standard in Lao language	VTE	June		Tourism Development Department	To publish the proposed standard manual	The manual published 1,000 copies	3	2	1	33%

PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
2	2.1	A.5	2019	3	2.1.1	Stakeholder meeting to review draft of ASEAN clean tourist city standard to Lao context (translate from E - Lao version)	VangVieng	9-12July2019	12,000,000 Kip	TDD	To obtain comments from key stakeholders	1 Khmu ethninc, Manual reviewed	11	5	6	55%
2	2.1	A.5	2019	3	2.1.1	2nd Stakeholder meeting to review draft ASEAN clean tourist city standard of Lao PDR (translate from E-Lao version)	VangVieng	15-18Aug2019	12,000,000 Kip	TDD	To obtain the comments from key stakeholders	1 Khmu ethninc, Manual reviewed	11	6	5	45%
2	2.1	A.5	2019	3	2.1.1	Publish MICE Venue Standard - Category Exhibition Venue	VTE	1-10July2019	2,700 \$	IMCT	To disseminate to key stakeholders To prepare/propose for ASEAN award	Manual published 740 copies	1	0	1	100%
2	2.1	A.5	2019	4	2.1.1	Conduct workshop to disseminate the ASEAN green hotel standard	VTP	24-26/10/2019	28,910,000 Kip	Tourism Management D.	Upgrade knowledge for public and private stakeholders	Knowledge upgraded	54	28	26	48%
2	2.1	A.5	2019	3	2.2.1	Adapt ASEAN clean tourist city standard to Lao context: Workshop to draft clean tourist city standard of Lao PDR	VTE	22-28Aug2019	6,300,000 Kip	TDD	To draft the manual	Manual drafted	6	3	3	50%
2	2.1	A.5	2019	3	2.2.1	Dissemination of ASEAN Community-Based Tourism Standard to public and business sectors in Luang Prabang	LPB	16-20Sep2019	49,690,000 Kip	TDD	To disseminate the proposed standard	Workshop completed	34	26	8	24%
2	2.1	A.5	2019	3	2.2.1	Stakeholder meeting to review draft of Community-based Tourism Standard in Lao context (of Lao PDR)	VangVieng	2-5 Sep2019	22,310,000 Kip	TDD	To review the draft	Manual reviewed	20	17	3	15%
2	2.1	A.5	2019	3	2.2.1	Adapt ASEAN Homestay Standard to Lao context: Workshop to draft Homestay Standard of Lao PDR	VTE	27-28Aug2019	8,600,000 Kip	TDD	To obtain comments from key stakeholders	Content drafted	20	13	7	35%
2	2.1	A.5	2019	3	2.2.1	Adapt ASEAN Homestay Standard to Lao context: Workshop to draft Community-Based Tourism Standard of Lao PDR	VTE	19-20Aug2019	800,000 Kip	TDD	To obtain comments from key stakeholders	Content drafted	20	17	3	15%
2	2.1	A.5	2019	4	2.2.1	Edit DMPs (Lao PDR, SouthernLaos, Luang Prabang, Vientiane province and Vang Vieng district).	VTE	10/10-10/11/2019	2,115 USD	Subcontractor	Edit and update general content	5DMPs edited	1	1	0	0%
2	2.1	A.5	2019	4	2.2.1	Workshop to review the draft content of upgraded national CBT standard (second review)	VTP	14-17/10/2019	22,050,000 Kip	Ecotourism Division/TDD	Update the draft content	Draft content updated	19	15	4	21%
2	2.1	A.5	2019	4	2.2.1	Workshop to review the draft content of national homestay standard (first review)	Vang Vieng	30/9-2/10/2019	23,160,000 Kip	Ecotourism Division/TDD	Update the draft content	Draft content updated	20	15	5	25%
2	2.1	A.5	2019	4	2.2.1	Draft Lao National public clean toilet standard manual	VTE	1/9-22/10/2019	1,905 USD	TDD	Draft manual...	Standard manual drafted	3	3	0	0%
2	2.1	A.5	2019	4	2.2.1	Workshop to review the draft content of Lao national homestay standard (second review)	Vang Vieng VTP	10-13/11/2019	28,285,000 Kip	Ecotourism Division/TDD	Update the draft content	Draft content updated	25	17	8	32%
2	2.1	A.5	2019	4	2.2.1	Edit Lao National Clean Toilet Standard Manual	VTE	25/10-22/11/2019	1,270 USD	TDD	Edit the standard manual	The manual edited	3	3	0	0%
2	2.1	A.5	2019	4	2.2.1	Design the National Clean Toilet standard Manual	VTE	25/11-12/12/2019	3,000 USD	TDD			3	3	0	0%
2	2.1	A.5	2019	4	2.2.1	Workshop to review the draft content of National Clean Toilet Standard (2nd R)	Vabg Vieng	9-12/12/2019	26,600,000 Kip		Review content	Content updated	20	16	4	20%



PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
2	2.1	A.5	2019	4	2.2.1	Improve Lao MICE Venue Standard - Category Meeting Room	VTE	1-29/11/2019	1,650 USD	IMCT	Adapt aline with ASEAN standard	Lao MICE improved	5	2	3	60%
2	2.1	A.5	2019	4	2.2.1	Approval workshop for Lao PDR CBT standard manual	Vang Vieng	4-9/12/2019	42,000,000 Kip	TDD		The manual approved	21	17	4	19%
2	2.1	A.5	2019	4	2.2.1	Approval workshop for Lao PDR homestay standard manual	Vabg Vieng	23-26/12/2019	25,265,000 Kip	TDD		The manual approved	24	16	8	33%
2	2.1	A.5	2019	4	2.2.1	Workshop to review the draft content of Lao National Clean Tourist City Standard Manual	Vang Vieng	9-12/12/2019	29,000,000 Kip	TDD	Adapt aline with ASEAN standard	The manual updated	26	18	8	31%
2	2.1	A.5	2019	4	2.2.1	Draft the "Lao MICE Venue Standard - Category Meeting Room"	VTE	1-29/11/2019	1,150 USD 2nd payment		Review content		7	3	4	57%
2	2.1	A.5	2019	4	2.2.1	Hire consultant: to edit 5 National/Lao standards (homestay, CBT, toilet, MICE and clean tourist city standard)	VTE	21-29/11/2019	1,240 USD	TDD Subcontractor		Completed as plan	1	1	0	0%
2	2.1	A.5	2019	4	2.2.2	Produce cotton bags with Lao simply Beautiful logo (for marketing purposes)	VTE	Nov-19	57,750,000 Kip	VS Advertise Sole CO., LTD	To support marketing activities	Cotton bags produced		0		
2	2.1	A.5	2019	4	2.2.2	Workshop to review the draft content of Lao National Clean Toilet Standard Manual	VTE	5/11-8/11/2019	26,400,000 Kip	TDD Survey and Zonning D.	To update the manual	The manual updated	24	20	4	17%
2	2.1	A.5	2019	4	2.2.2	Workshop to review the draft content of Lao national homestay standard (Third review)	Vang Vieng	4-8/11/2019	25,500,000 Kip	Ecotourism Division/TDD	Finalize the content	Draft content finalized	18	12	6	33%
2	2.1	A.5	2019	4	2.2.2	Workshop and field assessment of ASEAN clean tourist city standard	Vang Vieng	2-4/12/2019	24,000,000 Kip	TDD		Field assessment organized	27	19	8	30%
2	2.1	A.5	2019	4	2.2.2	Workshop to review the draft content of Lao national homestay standard (Third review)	Vang Vieng VTP	20-23/11/20	26,400,000 Kip	Ecotourism Division/TDD	Finalize the draft	Draft content finalized	25	17	8	32%
2	2.1	A.5	2019	3	2.2.3	Design and publish ASEAN Community- Based Tourism Standard of Lao PDR, Lao version	VTE	25/7-30/8/2019	32,000,000 Kip	TDD	To design and publish	Completed as plan 500 copies	3	3	0	0%
2	2.1	A.5	2019	3	2.2.3	Design and publish ASEAN Homestay Standard manual of Lao PDR, Lao version	VTE	Sep-19	33,200,000 Kip	TDD	To design and publish for distributing	Completed as plan 400 copies	6	5	1	17%
2	2.1	A.5	2019	3	2.2.3	Design the Lao version of ASEAN Clean Tourist City Standard handbook (of Lao PDR)	VTE	5-6Aug2019	5,600,000 Kip	TDD	To design before printing	Design completed	3	2	1	33%
2	2.1	A.5	2019	3	2.2.3	Publish ASEAN Public Toilet Standard of Lao PDR in Lao language	VTE	July-Aug2019	16,590,000 Kip	TDD		Handbook published 300 copies	4	3	1	25%
2	2.1	A.5	2019	3	2.2.4	Participate in the workshop to review the standard criteria of Lanexang Cultural Quadrangle CBT Development manual	Bouliram, Thailand	30/9-2/10/2019	22,640,000 Kip	TDD	Consultation workshop	Activity plan identified	4	4	0	0%
2	2.1	A.5	2019	4	2.2.4	Participate in the Mekong Tourism Forum MTF and 44th GMS Tourism Working Group	Cambodia	29-30/11/2019	9,306,000 Kip	TDD, EA/PCU			2	2	0	0%



PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
2	2.1	A.5	2019	3	2.3.2	Dissemination workshop for ASEAN MICE Standard to public and business sectors in Champasak province	Pakse, CPS	11-14Aug2019	11,990,000 Kip	IMCT	To upgrade knowledge and improve their meeting rooms/venues...to meet the standard and prepare to apply for certification in 2020	Participants understand and they can apply for their own businesses or organizations	40	19	21	53%
2	2.1	A.5	2019	3	2.3.2	Dissemination workshop for ASEAN MICE Standard to public and business in sectors in Vientiane Capital	VTE	5-6Sep2019	8,780,000 Kip	IMCT	To upgrade knowledge and improve their meeting rooms/venues...to meet the standard and prepare to apply for certification in 2020	Participants understand and they can apply for their own businesses or organizations	50	28	22	44%
2	2.1	A.5	2019	3	2.3.2	Workshop to disseminate ASEAN Clean Tourist City Standard and introduce the assessment procedures in VangVieng	VangVieng District	4-6Sep2019	28,990,000 Kip	VV-PIU, TDD	To upgrade knowledge, improve to meet the proposed standard and prepare to apply for certification	Understand about this standard	65	50	15	23%
2	2.1	A.5	2019	3	2.3.2	Dissemination of ASEAN Green Hotel Standard to public and business sectors in Vang Vieng district	VangVieng District	8-10Sep2019	28,980,000 Kip	PIU, TMD	To upgrade knowledge, improve to meet the proposed standard and prepare to apply for certification	Knowledge upgraded	106	62	44	42%
2	2.1	A.5	2019	3	2.3.2	Dissemination of ASEAN Public Toilet Standard to public and business sectors in Luang Namtha	LNT	9-13Sep2019	24,900,000 Kip	TDD	To upgrade knowledge, improve to meet the proposed standard and prepare to apply for certification	Knowledge upgraded	45	30	15	33%
2	2.1	A.5	2019	3	2.3.2	Dissemination of ASEAN Green Hotel Standard to public and business sectors in Vientiane province, Luang Prabang	VTP, LPB	8-14Sep2019	72,000,000 Kip	TMD, PIU, VTP, LPB	Same as above	Completed as plan	140	81	59	42%
2	2.1	A.5	2019	3	2.3.2	Dissemination of ASEAN Community-Based Tourism Standard to public and business sectors in Luang Prabang	LPB	16-20Sep2019	49,690,000 Kip	TMD	Same as above	Communities, some of them still not clearly understand about ASEAN CBT standard	34	26	8	24%
2	2.1	A.5	2019	3	2.3.2	Dissemination of ASEAN Community-Based Tourism Standard to public and business sectors	LPB	16-20Sep2019	29,047,000 Kip	PIU-LPB			33	29	4	12%
2	2.1	A.5	2019	3	2.3.2	Dissemination of ASEAN Green Hotel Standard to public and business sectors in Oudomxay and Luang Namtha	ODX, LNT	15-21Sep2019	72,000,000 Kip	TMD, PIU, ODX, LNT	Same as above	Completed as plan	152	45	107	70%
2	2.1	A.5	2019	3	2.3.2	Dissemination of ASEAN Public Toilet Standard to public and business sectors in Vang Vieng district	VangVieng	23-27Sep2019	16,600,000 Kip	TDD	To upgrade knowledge, improve to meet the proposed standard and prepare to apply for certification	Knowledge upgraded		0		#DIV/0!
2	2.1	A.5	2019	3	2.3.2	Organize dissemination workshop of ASEAN Public Toilet Standard to public and business sectors	VangVieng	23-27Sep2019	28,890,000 Kip	PIU	To upgrade knowledge, improve to meet the proposed standard and prepare to apply for certification	Knowledge upgraded	60	40	20	33%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN Clean Tourist City Standard for tourism businesses in Luang Prabang	Luang Prabang	17-18/10/2019	28,870,000 Kip	PIU	To upgrade knowledge, improve to meet the standard	Knowledge upgraded	32	17	15	47%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN homestay standard for tourism stakeholders	VangVieng	21-23/10/2019	28,950,000 Kip	TDD	To upgrade knowledge	Knowledge upgraded	175	118	57	33%

PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN CBT standard and its assessment procedures for tourism stakeholders	VangVieng	23-25/10/2019	28,950,000 Kip	TDD	To upgrade knowledge	Knowledge upgraded	138	108	30	22%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN homestay standards for tourism stakeholders and village authorities	VangVieng	20-24/10/2019	48,660,000 Kip	TDD	To upgrade knowledge	Knowledge upgraded	40	30	10	25%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN homestay standards for tourism stakeholders	VTP	27-29/11/2019	26,560,000 Kip	TDD,PIU	To raise awareness and upgrade knowledge	Participants satisfied	54	29	25	46%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN SPA for tourism stakeholders in Vientiane province	VTP	28-30/10/2019	26,790,000 Kip	Tourism Management Dept./TMD	To upgrade knowledge	Knowledge upgraded	54	29	25	46%
2	2.1	A.5	2019	4	2.3.2	Conduct workshop to disseminate the ASEAN public clean toilet standard for tourism stakeholders	VTP	7-11/10/2019	29,000,000 Kip	Tourism Development Dept./TDD	Upgrade knowledge for public and private stakeholders	Knowledge upgraded	34	19	15	44%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN MICE in Vientiane province	VTP	10-12/11/2019	29,040,000 Kip	IMCT	To upgrade knowledge for tourism stakeholders	Knowledge upgraded	54	29	25	46%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN clean tourist city for local authorities and tourism businesses	VTP	23-25/12/2019	28,790,000 Kip	PCU, PIU	To raise awareness and upgrade knowledge	Participants aware of it	55	30	25	45%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN CBT standard to tourism stakeholders	VTP	3-5/12/2019	28,990,000 Kip	TDD, PIU	To upgrade knowledge	Knowledge upgraded	54	29	25	46%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN green hotel standard for public and tourism businesses in Pakse	CPS	14-16/10/2019	24,581,000 Kip	Tourism Management Dept./TMD	To upgrade knowledge	Knowledge upgraded	43	23	20	47%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN public clean toilet standard in CPS town	CPS district	21-23/11/2019	28,657,000 Kip	TDD	To upgrade knowledge for tourism stakeholders	Knowledge upgraded	58	29	29	50%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN public clean toilet standard in LPB City	LPB	11-15/11/2019	28,900,000 Kip	TDD	Upgrade knowledge	Complete as expected	36	23	13	36%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN clean tourist city for tourism stakeholders	Khong dist CPS.	17-19/11/2019	20,965,000 Kip	TDD	To upgrade knowledge for tourism stakeholders	Knowledge upgraded	33	20	13	39%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN clean tourist city for tourism stakeholders	CPS	24-25/11/2019	7,765,000 Kip	TDD	To upgrade knowledge for tourism stakeholders	Knowledge upgraded	27	12	15	56%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN clean tourist city for assessment committee/Certification body	CPS	23-26/10/2019	49,520,000 Kip	TDD	To upgrade knowledge for tourism standard assessment committee provincial level	Knowledge upgraded	42	26	16	38%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN SPA for tourism stakeholders in CPS	CPS	11-13/11/2019	18,524,000 Kip	Tourism Management Dept./TMD	To improve quality of service	Knowledge upgraded	66	34	32	48.5%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN SPA for tourism stakeholders in VTE	VTE	26-27/11/2019	30,785,000 Kip	TMD	To upgrade knowledge for tourism stakeholders	Completed as plan	118	48	70	59.3%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN SPA for public sector and tourism businesses	CPS	10-13/11/2019	43,945,000 Kip	TMD	To upgrade knowledge	Knowledge upgraded	40	21	19	47.5%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN SPA for tourism stakeholders in LPB	LPB	3-5/10/2019	27,010,000 Kip	TMD	To improve quality of service	Complete as expected	62	32	30	48.4%

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2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN SPA for public and private sectors	LPB	3-6/11/2019	43,975,000 Kip	TMD	To upgrade knowledge	Knowledge upgraded	37	17	20	54.1%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN SPA for tourism stakeholders in LPB	Vang Vieng	21-23/11/2019	28,852,500 Kip	TMD	To improve quality of service	Complete as expected	29	13	16	55.2%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN MICE in Champasak	CPS	3-5/11/2019	26,871,000 Kip	IMCT	To upgrade knowledge for tourism stakeholders	Knowledge upgraded	44	25	19	43.2%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN MICE in Luang Prabang	LPB	6-8/10/2019	29,020,000 Kip	IMCT	To upgrade knowledge for tourism stakeholders	Completed as plan	40	22	18	45.0%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN homestay standard	Champasak	8-10/12/2019	27,858,000 Kip	PIU	To upgrade knowledge	Knowledge upgraded	28	16	12	42.9%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate ASEAN homestay standard in Luang Prabang City	LPB	11-13/12/2019	28,642,000 Kip	PIU	To upgrade knowledge	Knowledge upgraded	48	38	10	20.8%
2	2.1	A.5	2019	4	2.3.2	Workshop to disseminate and introduction to ASEAN CBT standard assessment procedures	Champasak	11-13/12/2019	28,829,000 Kip	TDD	To share experience with key stakeholders	Knowledge upgraded	25	13	12	48.0%
2	2.2	A.5	2019	4	2.4.1	Workshop to establish the selection and certification committee at district level (Assessment Committee)	Vang Vieng	25-26/11/2019	20,615,000 Kip	PIU	To support the implementation of ASEAN tourism standards at local level	Certification body or Assessment Committee established	30	22	8	26.7%
2	2.2	A.5	2019	4	2.4.1	Workshop to establish the selection and certification committee at provincial level (Assessment Committee)	LPB	19-20/11/2019	20,615,000 Kip	PIU	To support the implementation of ASEAN tourism standards at local level	Certification body or Assessment Committee established	26	17	9	34.6%
2	2.2	A.5	2019	4	2.4.1	Consultation workshop to collect information and identify the areas that need to improve align with ASEAN tourism standards	Vang Vieng	24/12/2019	8,020,000 Kip	PIU	To identify the areas that need for improvement	The areas for improvement identified	33	6	27	81.8%
2	2.2	A.5	2019	3	2.4.2.a	Workshop to establish certification body for ASEAN clean tourist city of Lao PDR	VangVieng	25-26July2019		TDD	To establish the proposed certification body	Certification body established	13	12	1	8%
2	2.2	A.5	2019	3	2.4.2.a	Workshop to establish certification body for ASEAN Community-Based Tourism standard of Lao PDR	VangVieng	29-30July2019	8,000,000 Kip	TDD		Certification body established	14	10	4	29%
2	2.2	A.5	2019	3	2.4.2.a	Establish certification body for ASEAN Public Toilet Standard of Lao PDR	VTP, Thalad	12-14Aug2019	8,300,000 Kip	TDD	To assess the quality of public toilets	Certification body establish	15	10	5	33%
2	2.2	A.5	2019	3	2.4.2.a	Establish certification body for ASEAN Homestay Standard	VangVieng	1-2Aug2019	8,000,000 Kip	TDD	To assess the quality of products/services	Certification body establish	16	10	6	38%
2	2.2	A.2	2019	4	2.4.2.b	Provide equipment for tourism standard secretariat at national level	VTE	25/9-20/11/2019	206,000,000 Kip	Secretariat	To facilitate the implementation of the tourism standard secretariat	Equipment provided	4	4	0	0.0%
2	2.2	A.2	2019	4	2.4.2.b	Provide equipment for tourism standard secretariat at provincial level in LPB	LPB	1-30/10/2019	49,632,000 Kip	Secretariat	To facilitate the implementation of the tourism standard secretariat	Equipment provided		0		
2	2.2	A.5	2019	3	2.5.2	Develop the TOT manual that inline with ASEAN trainer standard criteria	VTE	30/8-10/9/2019	8,750,000 Kip	IMCT	To help trainers on training techniques	The manual developed	9	2	7	78%
2	2.3	A.5	2019	3	2.6.3	Workshop to discuss about training of trainers on tourism standards	BLKX	13-15Sep2019	20,060,000 Kip	DMN Secretary		Completed as plan	24	12	12	50%
2	2.3	A.5	2019	4	2.6.3	Assessment of MICE venue and category meeting room	CPS, SVNK	27/10-2/11/2019	19,430,000 Kip	IMCT	Adaptation of Lao MICE	Manual adapted	55	30	25	45.5%

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2	2.3	A.5	2019	4	2.6.3	Assessment of MICE venue and category meeting room	VTE	7-8/11/2019	4,880,000 Kip	IMCT	To improve the manual	Hmong 1 Completed as plan	30	14	16	53.3%
2	2.3	A.5	2019	4	2.6.3	Training of trainers on tourism standards for 4 tourism departments' focalpoints	VangVieng	20-25/10/2019	48,400,000 Kip	Focalpoints	To upgrade knowledge and skills	knowledge and skills upgraded	22	14	8	36.4%
2	2.5	A.5	2019	3	2.8.1	Planning workshop on implementation of 7 tourism standards	VTE	18-Jul-19	12,720,000 Kip		To transfer knowledge to tourism businesses and public key stakeholders	Activities identified	30	17	13	43%
2	2.5	A.5	2019	4	2.8.1	Consultation workshop to identify activities to be implemented under the 7 tourism standards	VangVieng	4-6/11/2019	8,020,000 Kip	PIU	To identify activities	Key activities identified	24	19	5	20.8%
2	2.5	A.5	2019	4	2.8.1	Consultation workshop to identify activities to be implemented under the 7 tourism standards in SouthernLaos	Xekong Attapeu	8-13/12/2019	26,230,000 Kip	Tourism Standard Secretariat	To identify activities	Key activities identified	23	14	9	39.1%
2	2.5	A.5	2019	4	2.8.1	Participate in the survey to identify potential tourism products and workshop to identify activities to be implemented to gether with ASEAN standard focalpoints	Vang Vieng	19-22/10/2029	6,246,000 Kip	Tourism Development Department	To support the implementation of ASEAN tourism standards to meet the criteria	Potential tourism products and activities for implementation identified	19	16	3	15.8%
2	2.5	A.5	2019	4	2.8.1	Consultation workshop on the implementation of the ASEAN tourism standards for Lao PDR and target provinces to identify key issues and opportunities	VTP	18-19/12/2019	3,180,000 Kip	Tourism Standard Specialists	To identify key issues and opportunities for improvement	key issues and opportunities identified	28	16	12	42.9%
2	2.5	A.5	2019	4	2.8.1	Consultation workshop on the implementation of the ASEAN tourism standards for Lao PDR and target provinces to identify key issues and opportunities	Vang Vieng	20/11/2019	3,000,000 Kip	Tourism Standard Specialists	To identify key issues and opportunities for improvement	key issues and opportunities identified	30	15	15	50.0%
2	2.5	A.5	2019	4	2.8.1	Workshop to disseminate and support tourism businesses to apply for ASEAN tourism standard awards	Khong dist. CPS	20-22/12/2019	24,741,000 Kip	PIU	To encourage tourism businesses to apply	Some tourism businesses applied	39	22	17	43.6%
2	2.5	A.5	2019	4	2.8.2.c	Workshop to disseminate ASEAN Sustainable Tourism for tourism businesses in Luang Prabang	LPB	10-Sep-19	23,967,000 Kip	PIU	To upgrade their knowledge	Knowledge upgraded	52	33	19	36.5%
3	3.1	A.5	2019	4	3.1.1	Restructure of Luang Prabang DMN board members	LPB	12-09-19	8,287,000 Kip	DMN Secretariat	To improve DMN structure	Hmong 2 people Structure	26	19	7	26.9%
3	3.1	A.5	2019	3	3.1.a	First 6month DMN progress meeting	VTE	12-Jul-19	25,600,000 Kip	DMN secratery,PCU	To review the progress	Completed as plan	80	42	38	48%
3	3.1	A.5	2019	4	3.1.a	Workshop to improve the LCQN structure and plan for the last 3 month activities to be implemented	VTE, Network office	18/10/2019	5,164,000 Kip	PCU	To implement the last 3 month activities	Activities identified	14	10	4	28.6%
3	3.1	A.5	2019	4	3.1.a	Workshop to establish Lao National DMN	VTP, Thalath	11-12/11/2019	17,600,000 Kip	DMN secretariat	To support the implementation of Lao National DMP	Lao National DMN established	34	14	20	58.8%
3	3.1	A.5	2019	4	3.1.a	Workshop to establish Vang Vieng DMN	Vang Vieng	28-29/12/2019	20,270,000 Kip	PIU and OICT	To support the implementation of Vang Vieng DMP	Vang Vieng DMN established	35	25	10	28.6%
3	3.1	A.5	2019	4	3.1.a	Conduct annual DMN meeting at national level in Vientiane Capital	VTE	12-05-19	28,160,000 Kip	DMN secretariat	To report the progress	Completed as plan	65	37	28	43.1%
3	3.1	A.5	2019	4	3.1.a	Office logistics/stationaries for DMN secretariate	VTE	1/9-15/10/2019	6,473,000 Kip	DMN Secretariat	Support the implementation of DMN Secretariat	Stationary supported	4	0	4	100.0%

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3	3.1	A.2	2019	2	3.1.b	Improvement of Lane -xang Cultural quadrangle Network's Office	VTE	25/2-20 /4/2019	41,997,300 K	Networks of 4 provinces (Laos) and 4 provinces (Thailand)	To improve working space	The improvement completed	4	3	1	25%
3	3.1	A.2	2019	2	3.1.b	Equipment and logistics for DMN (national level)	VTE	22/3 –20 /5/2019	82,400,000 K	DMN Secretariat	Support the implementation of DMN and DMN's taskforces	According to the plan	1	0	1	100%
3	3.1	A.5	2019	2	3.2.1	Training on drafting the DMP for 4 tourism departments staff	Vang Vieng	22-25 /4/2019	24,000,000 K	Tourism Development Department	To improve their knowledge and skills	Knowledge upgraded	35	26	9	26%
3	3.1	A.5	2019	2	3.2.1	Collect information to draft the DMP for Southern 2020-2025	CPS	3 -6/ 6/2019	15,660,000 K	DMN secretariat, National level	Capacity building for DMN secretariat	Completed as plan	8	7	1	13%
3	3.1	A.5	2019	2	3.2.1	Collect information to draft the DMP for Vientiane province 2020-2025	VTP	10-12 /6/2019	9,420,000 Kip	DMN secretariat, National level	Capacity building for DMN secretariat	Knowledge upgraded	9	2	7	78%
3	3.1	A.5	2019	2	3.2.1	Collect information to draft the DMP for Vang Vieng district 2020-2025	Vang Vieng	12-13 /6/2019	9,800,000 K	DMN secretariat, National level	Capacity building for DMN secretariat	Knowledge upgraded	9	2	7	78%
3	3.1	A.5	2019	2	3.2.1	Training of trainers on tourism management	VTE	27-28 /6/2019	40,000,000 K	Tourism Management Department	Strengthen capacity for technical staff on tourism management	Knowledge upgraded	53	33	20	38%
3	3.1	A.5	2019	2	3.2.1	Training of trainers on tourism management	VTE	27-29 /5/2019	16,000,000 K	Trsm Manag. Depart. (national level), DICT-VTE (provincial level), OICTs (District level) staff	Strengthen capacity for public sector	Knowledge upgraded	47	21	26	55%
3	3.1	A.5	2019	2	3.2.1	TOT on hotel manag. (accommodation)	VTE	4-5 /6/2019	40,000,000 K	Trsm Manag. Dept	Strengthen capacity for technical staff on hotel/accom .Managmt.	Knowledge upgraded	48	19	29	60%
3	3.1	A.5	2019	2	3.2.1	Collect info to draft the DMP for LP 2020-2025	LPB	18-21 /6/2019	10,380,000 K	DMN Sec.t, National level	To consult with key stakeholders	Information received	8	1	7	88%
3	3.1	A.5	2019	2	3.2.1	Training on workshop preparation, online updating the activity/project progress and other programs	VTE	8-9 /4/2019	16,000,000 K	DMN secretariat, National level	Build capacity for DMN and DMN taskforces	<ul style="list-style-type: none"> <li>• Knowledge upgraded;</li> <li>• Duration of training a bit short;</li> <li>• Need more time to practice (presentation skills, English for tourism, excel program...</li> </ul>	25	8	17	68%
3	3.1	A.5	2019	3	3.2.1	Training on how to draft the DMP (3rd training) for 4 tourism departments	BoliKhamxay	3-6July2019	17,680,000 Kip	DMN secretary	To transfer knowledge/train how to draft	Participants learned	15	8	7	47%
3	3.1	A.5	2019	3	3.2.1	Second data/information collection to draft LPB's DMP 2020-2025	LPB	5-8Aug2019	8,770,000 Kip	DMN taskforces	To collect detailed information	Completed as plan	8	4	4	50%
3	3.1	A.5	2019	3	3.2.1	Collect information to draft Attapeu DMP	Attapeu SouthernLaos	17- 21Aug2019	13,200,000 Kip	DMN taskforces	To provide input to the proposed draft;	Completed as plan	8	4	4	50%
3	3.1	A.5	2019	3	3.2.1	Collect Information to draft VTP's DMP 2020-2025	VTP	13- 16Aug2019	7,730,000 Kip	DMN taskforces	To provide information to the VTP DMP's draft	Completed as plan	7	5	2	29%
3	3.1	A.5	2019	3	3.2.1	Collect Information to draft VangVieng DMP 2020-2025	VangVieng	9- 12Aug2019	7,660,000 Kip	DMN taskforces	To provide information to the DMP's draft	Completed as plan	7	5	2	29%



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3	3.1	A.5	2019	4	3.2.1	Training on "how to organize workshop and meeting professionally" and using IT system to support organizations operation and tourism promotion work	VTP	12-16/10/2019	35,200,000 Kip	IMCT, Skills Development Division	To upgrade knowledge and skills for IMCT staff (tourism sector staff)	knowledge and skills upgraded	20	8	12	60.0%
3	3.1	A.5	2019	4	3.2.1	Training on the implementation of the DMPs for Vientiane province and Vang Vieng PIUs and other tourism sector staff	VTP	17-21/10/2029	8,770,000 Kip	DMN secretariat	To present the implementation procedures	Completed as plan	23	14	9	39.1%
3	3.1	A.5	2019	4	3.2.1	Training on destination management planning for tourism sector staff	VTE	4-11/11/2019	176,000,000 Kip	DMN secretariat	To strengthen capacity	skills upgraded	55	41	14	25.5%
3	3.1	A.5	2019	4	3.2.1	Conduct training on implementation of destination management for SouthernLaos DMN members	CPS, Pakxong	25-28/11/2019	17,790,000 Kip	SouthernLaos DMN secretariat	To strengthen capacity	Knowledge updated	19	14	5	26.3%
3	3.1	A.5	2019	4	3.2.1	Conduct training on implementation of destination management for Luang Prabang (Base on the best practices) for DMN members	LPB	4-6/12/2019	41,065,000 Kip	DMN secretariat	To share experience among members	Hmong 3, Khmu 1	42	29	13	31.0%
3	3.1	A.5	2019	4	3.2.1	Workshop to review draft assessment for the DMP implementation for four tourism department staff	VTE	11-12/11/2019	14,740,000 Kip	DMN secretariat	Update draft assessment form	Draft assessment updated	55	34	21	38.2%
3	3.1	A.5	2019	4	3.2.1	Training of trainer on entertainment and restaurant management	VTE	13-14/11/2019	44,000,000 Kip	CPS-PIU	To learn how to manage	skills upgraded	69	32	37	53.6%
3	3.1	A.5	2019	4	3.2.1	Training on tourism destination management for village and district authorities and tourism businesses	Pakxong Champasak	25-27/11/2019	16,336,000 Kip	PIU	To share experience with Southern provinces		36	21	15	41.7%
3	3.1	A.5	2019	3	3.2.2	Edit/improve English-Lao dictionary in tourism sector	VTE	26/6-16/7/2019	1,500 USD	TDD	To improve the dictionary	Completed as plan	3	2	1	33%
3	3.1	A.5	2019	3	3.2.2	Support tourism sector staff, UDAA, OPWT and DMN members upgrade English Language	VangVieng	July-Sep2019	13,725,000 Kip	VangVieng PIU and DMN	To upgrade English Language	1st term completed	15	7	8	53%
3	3.1	A.5	2019	3	3.2.2	Treking to visit/inspect tourism products which link with the Loop (BLKX - KM)	Bolikhamxay	05-Jul-19	3,720,000 Kip	DMN secretary	To inspect tourism products after training	Participants learned	42	24	18	43%
3	3.1	A.5	2019	4	3.2.2	Upgrade English language for UDAA and OPWT offices	Vang Vieng	1/7-31/12/2019	27,450,000 Kip (2 payments)	PIU	Upgrade English language skills	Completed as plan	15	7	8	53.3%
3	3.1	A.5	2019	4	3.2.2	Upgrade Chinese language for public staff and tourism businesses	Vang Vieng	1/9-31/12/2019	19,800,000 Kip	PIU	Upgrade Chinese language skills	Completed as plan	15	4	11	73.3%
3	3.1	A.5	2019	4	3.2.2	English and Chinese language training for tourism sector staff and DMN members	LPB	1/10-30/12/2019	14,920,000 Kip	PIU, DMN	Upgrade English and Chinese languages	Khmu 2 Languages improved Need to continue...	17	10	7	41.2%
3	3.1	A.5	2019	4	3.2.2	English Training for Government Officials (4 tourism departments staff)	VTE	24-27/11/2019	31,910,000 Kip	PCU, 4Dept.	Upgrade English for tourism	knowledge upgraded	29	13	16	55.2%
3	3.1	A.5	2019	4	3.2.2	Workshop to review the draft content of Lao -English dictionary for tourism sector	VTE	28-31/10/2019	10,700,000 Kip	TDD	Review and edit	Content edited	20	7	13	65.0%
3	3.1	A.5	2019	4	3.2.2	Upgrade English language for tourism sector staff and DMN members	VTP	2/10-31/12/2019	28,700,000 Kip	Ban Keun College Teacher	Capacity building for staff	Need to continue...	15	6	9	60.0%

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3	3.1	A.5	2019	3	3.2.3	Participate in tourism workshop with the NUOL, tourism and hospitality faculty	National University of Laos	9-11Aug2019	6,950,000 Kip	PCU	To introduce the educational solutions and its pilot phase	Share experience	5	4	1	20%
3	3.1	A.5	2019	3	3.2.3	Tourism information collection in KM	KM	13-15Sep2019	4,120,000 Kip	TDD	Strengthen capacity for technical staff	knowledge and skills	7	5	2	29%
3	3.1	A.5	2019	4	3.2.3	Support public sector staff to attain master degrees in tourism related topics	VTE	30/8/2019 - 30/7/2020	19,930,000 Kip	Xiengkhouang - DICT	To upgrade knowledge and skills	Ongoing	1	1	0	0.0%
3	3.1	A.5	2019	2	3.2.4	Workshop between key stakeholders to improve learning and teaching in the tourism sector to be aligned with the needs of the industry	Vang Vieng	26-29 /6/2019	16,000,000 K	Tourism Development Department	To consult with key stakeholders on improving the teaching and learning manual	Completed as plan	17	12	5	29%
3	3.1	A.5	2019	3	3.2.4	Develop/creat the key tourism documents and its tourism careers in tourism sector	VTE	15/8-15/9/2019	1,995USD	IMCT	Key documents developed	Key documents developed	8	2	6	75%
3	3.1	A.5	2019	3	3.2.4	Consultation workshop together with National University of Laos	VangVieng	21-25Aug2019	20,000,000 Kip		To review the progress of the implementation of MOU between to parties	The implementation reviewed	15	8	7	47%
3	3.1	A.5	2019	3	3.2.4	Tourism awareness seminar and tourism careers for students at hotel and tourism faculty	NUOL	26-27Sep2019	41,500,000 Kip	IMCT	To upgrade knowledge	Students awared	211	65	146	69%
3	3.1	A.5	2019	4	3.2.4	Consultation workshop to NUOL (Departmentof Tourism and Hospitality)	PCU, NUOL	4-7/10/2019	10,926,000 Kip	NOUL-DMN	To identify the research subjects/ topics to improve the teaching and learning curriculum	Subjects identified	15	9	6	40.0%
3	3.1	A.5	2019	4	3.2.4	Conduct tourism stakeholders workshop on improvement of teaching and learning curriculum for tourism and hospitality	VTP	1-5/10/2019	41,500,000 Kip	IMCT (Skills Development Division)	To improve the curriculum	Curriculum updated	28	10	18	64.3%
3	3.2	A.5	2019	2	3.3.1	Capacity Building DMN	VTE, VTP and Vang Vieng	7-8 /5/2019; 11-14 /5/2019; 20-24 /5/2019	41,025,000 K	DMNs secretariat	Collect data VTE,VTP, VV& draft DMPs	Knowledge and skills improved	20	8	1200%	60%
3	3.2	A.5	2019	2	3.3.1	DMN taskforces meeting to review the draft of DMP	Vientiane province	3-5 /6/2019	7,920,000 K	Tourism Development Department	To review the draft	Fruitful comments from both public and tourism businesses	10	3	7	70%
3	3.2	A.5	2019	2	3.3.1	Workshop to draft Southern Laos DMP 2020-2025	CPS	05-06-19	24,371,000 K	Workshop to draft LPB Province DMP 2020-2025	Draft Southern Laos DMP	Completed as plan	64	30	34	53%
3	3.2	A.5	2019	2	3.3.1	Workshop to draft LPB Province DMP 2020-2025	LPB	20-06-19	22,620,000 K	PCU, PIU, project consultants	To consult with key stakeholders and draft the DMP: Kmu 5 &Hmong 1	Completed as plan Khmu5, Hmong1	53	24	29	55%
3	3.2	A.5	2019	2	3.3.1	Workshop to draft Vientiane Province DMP 2020-2025	VTP	10-11 /6/2019	20,000,000 K	PCU, PIU, project consultants	To consult with key stakeholders and draft the DMP	Completed as plan	85	37	48	56%
3	3.2	A.5	2019	2	3.3.1	Workshop to draft Vang Vieng District DMP 2020-2025	Vang Vieng	13-06-19	19,860,000 K	PCU, PIU, project consultants	To consult with key stakeholders and draft the DMP	Completed as plan	135	62	73	54%

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3	3.2	A.5	2019	2	3.3.1	Participate in the workshop to draft VTP and Vang Vieng DMPs 2020-2025	VTP	10-12 /6/2019; 12-14 /6/2019	5,540,000 K	PCU, PIU, DMN, project consultants	To consult with key stakeholders and draft the DMP	Results as expected	3	1	2	67%
3	3.2	A.5	2019	2	3.3.1	Workshop to draft DMP for Lao PDR	VTE	29-05-19	30,000,000 K	PCU, DMN, project consultants	Consult with key tourism stakeholders	Completed as plan	80	38	42	53%
3	3.2	A.5	2019	3	3.3.1	Collect information to draft the DMP in Xanakham(VTP), Sayabouli	VTP,Xaya	12-17Sep	10,540,000 Kip	DMN taskforces	To inspect tourism products along the routs (Lanxang Cultural Quadrangle)	Products identified	6	3	3	50%
3	3.2	A.5	2019	3	3.3.1	Collect information to draft the DMP in BKX, KM and SVK	BKX, KHX,SVK	12-17Sep2019	22,190,000 Kip	DMN taskforces	To inspect tourism products along the Loop and EWEC	Products identified	11	6	5	45%
3	3.2	A.5	2019	3	3.3.1	Workshop to review national DMP (First review)	VTE	01-Aug-19	24,000,000 Kip	DMN secrateriat,	To update the DMP	The plan updated	80	50	30	38%
3	3.2	A.5	2019	3	3.3.1	Workshop to review national DMP (second review)	VTE	18-Sep-19	32,120,000 Kip	DMN secrateriat,	To update the DMP	The plan updated	80	42	38	48%
3	3.2	A.5	2019	3	3.3.1	Workshop to review national DMP (third review)	VTE	18-Sep-19	32,120,000 Kip	DMN secrateriat,	To finalize the DMP	The plan updated	80	42	38	48%
3	3.2	A.5	2019	3	3.3.1	Training of trainer on d+A36:B45rafting the DMP (2nd training) for 4 tourism departments	Thalat VTP	4-7July2019	22,550,000 Kip	TDD	To transfer knowledge	Need more training	23	9	14	61%
3	3.2	A.5	2019	3	3.3.1	First consultation workshop to update DMP for Luang Prabang	LPB	06-Aug-19	12,400,000 Kip	LPB-PIU	To update the plan	Plan updated	34	13	21	62%
3	3.2	A.5	2019	3	3.3.1	Participate in consultation workshop to update DMP for Luang Prabang province	LPB	5-8 Aug2018	11,240,000 Kip	DMN Secretariate	To update the plan	comments received	7	2	5	71%
3	3.2	A.5	2019	3	3.3.1	Workshop to draft the DMP for VangVieng district (first meeting)	Vang Vieng	9-12Aug2019	11,480,000 Kip	DMN Secretariate	To review the plan	Completed	7	2	5	71%
3	3.2	A.5	2019	3	3.3.1	Workshop to review the DMP for Vientiane province (first meeting)	VTP	13-16Aug2019	11,250,000 Kip	DMN Secretariate	To update the plan	Completed	7	2	5	71%
3	3.2	A.5	2019	3	3.3.1	Workshop to review the DMP for Southernlaos	Attapeu	17-21Aug2019	28,680,000 Kip	DMN Secretariate	To update the plan	Plan updated	45	45		0%
3	3.2	A.5	2019	3	3.3.1	Workshop to review the DMP for VangVieng district	Vang Vieng	12-Aug-19	12,390,000 Kip	V V-PIU	To update the plan	Plan updated	44	32	12	27%
3	3.2	A.5	2019	4	3.3.1	Review workshop on DMP 2020 - 2025 for Southern-Laos	Pakxong, CPS		73,000,000 Kip	DMN Secretariat	To review and update the plan	Plan updated	37	23	14	37.8%
3	3.2	A.5	2019	4	3.3.1	Review workshop on DMP 2020 - 2025 for Luang Prabang province	LPB	10-04-20	24,892,000 kip	DMN Secretariat	To review and update the plan	Khmu3, Hmong1 and Phou Noi 1 Plan updated	60	46	14	23.3%
3	3.2	A.5	2019	4	3.3.1	Review workshop on DMP 2020 - 2025 for Vang vieng district	Vang Vieng	17/10/2019	16,338,000Kip	DMN secrateriat,	To review and update the plan	Plan updated	37	26	11	29.7%
3	3.2	A.5	2019	4	3.3.1	Conduct workshop to review VTP's DMP for 2020 - 2025	VTP	17-18/10/2019	12,840,000 Kip	PCU and PIU	To review before approval	Plan updated	49	30	19	38.8%
3	3.2	A.5	2019	4	3.3.1	Conduct workshop to finalize the LPB DMP	LPB	23-27/11/2019	36,560,000 Kip	DMN secrateriat,	To update the plan	Plan finalized	65	50	15	23.1%
3	3.2	A.5	2019	4	3.3.1	Conduct workshop to finalize the DMPs of VTP and Vang Vieng, 2020 - 2025	VTP and Vang Vieng	19-22/12/2019	35,500,000 Kip	DMN secrateriat,	To finalize the DMPs	Completed as plan	54	31	23	42.6%
3	3.2	A.5	2019	4	3.3.1	Conduct workshop to finalize the DMP of Lao PDR, 2020 - 2025	VTE	12-06-19	40,744,000 Kip	DMN secrateriat,	To finalize the DMP	The DMP finalized	45	30	15	33.3%



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3	3.2	A.5	2019	4	3.3.1	Participate in the review workshop on DMP 2020 - 2025 for VTP and Vang Vieng	Vang Vieng	15-21/10/2019	15,950,000 Kip	DMN secrateriat/PCU	To review before approval	Plan updated	9	4	5	55.6%
3	3.2	A.5	2019	4	3.3.1	Training on implementation of tourism destination management for Vang Vieng DMN members (Based on the best practice)	Vang Vieng	6-8/11/2019	24,680,000 Kip	PCU, PIU IMCT	To learn how to implement the DMP	DMN members learned the best practice	30	14	16	53.3%
3	3.2	A.5	2019	4	3.3.1	Survey and collect information in CPS to draft the DMP plan for Champasak and Southern-Laos	Champasak	27-30/11/2019	16,220,000	PIU	To draft plan for CPS and SouthernLaos	Plan improved	25	15	10	40.0%
3	3.2	A.5	2019	4	3.3.1	Survey and collect information in Ngoi district and Luang Prabang City to draft the DMP for Luang Prabang province.	LPB	23-27/12/2019	23,320,000 Kip	PIU	To improve/update the plan	Plan improved	15	7	8	53.3%
3	3.3	A.5	2019	3	3.4.1	Consultation workshop to identify the solutions on environmental protection along Song river, solid waste management and contract households ...	Vang Vieng	20-Sep-19	6,530,000 Kip	PCU, PIU	To protect environment	Awareness activities implemented	40	28	12	30%
3	3.3	A.5	2019	4	3.4.1	Conduct training on project implementation procedures (budget plan, activity report and other related issues) for NUOL, Tourism and Hospitality Department (DMN)	VTE	12-13/10/2019	6,000,000 Kip	DMN secrateriat,	To train DMN members	Knowledge upgraded	20	12	8	40.0%
3	3.3	A.5	2019	4	3.4.1	Workshop to eshtablish policy makers taskforce and provide training to policy maker taskforce	LPB	18/10/2020	41,440,000 Kip	PIU	To identify and address the tourism development issues	Policy maker taskforce established	48	35	13	27.1%
3	3.3	A.5	2019	4	3.4.1	Consultation workshop and study about the impacts that affect tourism industry related to handicraft aspects	VTE	1-3/11/2019	18,370,000 Kip	PCU,PIUs, Lao Handicraft Association	To study the impacts	The impacts identified	70	40	30	42.9%
3	3.3	A.5	2019	4	3.4.1	Workshop to eshtablish policy makers taskforce and provide training to policy maker taskforce	Vang Vieng	25-26/12/2019	24,160,000 Kip	PIU	To identify the impacts	Policy maker taskforce established	61	42	19	31.1%
3	3.3	A.5	2019	4	3.4.1	Consultation workshop with tourism business sector about the negative impacts and tourism product deveopment in 4 target sites	VTP	7-10/11/2019	22,300,000 Kip	PCU, PIU	Focus on the negative impacts	Negative impact and tourism product development identified	32	20	12	37.5%
3	3.3	A.5	2019	4	3.4.1	Make the contract with householes, regard the solidwaste collection in Vang Vieng town and surrounded areas	Vang Vieng	20-23/12/2019	20,750,000 Kip 3 payments	UDAA,PIU key stakeholders	To protect environment	Completed as plan	22	15	7	31.8%
3	3.3	A.5	2019	4	3.4.1	Workshop to eshtablish policy makers taskforce and find a solution to address the tourism impacts	Khong dist. CPS	3-5/12/2019	32,744,000 Kip	PIU	To support tourism development in the province	The proposed taskforce established	35	23	12	34.3%
3	3.3	A.5	2019	2	3.4.2	Translate, edit and publish of world tourism ethics handbook	VTE	18/3-10/4/2019	20,000,000 K	Skills development division, IMCT	Disseminate and raise awareness for tourism stakeholders on sustainable development	Translation, editing and publishing completed	4	3	1	25%

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3	3.3	A.5	2019	3	3.4.2	Edit, design, content arrangement and publish the communication handbook of tourism crises	VTE	24Jun-5July19, 8-15July2019, 18-30July2019	990 \$ edit, 500 \$ design, 5,025\$ publish	Marketing Dept.	To distribute to tourism stakeholders	Activities completed 500 copies (plan)	2	1	1	50%
3	3.3	A.5	2019	3	3.4.2	Edit and content arrangement of the communication handbook of	VTE	10-23Aug2019 & 24-30Aug2019	1,070 \$		To distribute to tourism stakeholders		2	1	1	50%
3	3.3	A.5	2019	3	3.4.2	Develop, edit training manual on standard operating procedures for hotel operation	VTE	June-Aug2019	3000 \$	IMCT	To support SMEs for better quality of service	Completed as plan	2	0	2	100%
3	3.3	A.5	2019	4	3.4.2	Assessment of bachelor degree curriculum for tourism and hospitality department, NUOL	VTE	15-24/10/2019	21,325,000 Kip	NUOL	To improve the curriculum structure	Structure updated	388	145	243	62.6%
3	3.3	A.5	2019	4	3.4.2	Edit Lane Xang...CBTstandard criteria in Lao version	LPB	20/10-29/11/19	20,750,000 Kip	Subcontractor	To update the standard criteria	CBTstandard criteria in Lao version edited	1	0	1	100.0%
3	3.3	A.5	2019	4	3.4.2	Review workshop on standard operating procedures (SOP) for hotel, guesthouse and restaurant service providers	Vang Vieng	29/10-2/11/2019	44,000,000 Kip	IMCT	To improve the manual	The SOP is applicable for SMEs	32	14	18	56.3%
3	3.3	A.5	2019	4	3.4.2	Workshop to review standard operating procedures for hotel, guesthouse and restaurant providers	XKH	4-7/11/2019	30,800,000 Kip	IMCT	To review/improve the standard procedures	The manual/standard updated	35	11	24	68.6%
3	3.3	A.5	2019	4	3.4.2	Publish ASEAN Tourism Crisis Communication in Lao version	VTE	14/10-20/11/2019	43,497,300 Kip	Tourism Marketing Dept.	To distribute to tourism stakeholders	Completed as plan	2	1	1	50.0%
3	3.3	A.5	2019	4	3.4.2	Support Handicraft Festival and Association	VTE	15/8-26/10/2019	78,000,000 KIP 1st payment	PCU, Handicraft Association	To promote tourism and local products		2	2	0	0.0%
3	3.3	A.5	2019	4	3.4.2	Support Handicraft Festival and Association	VTE	15/8-26/10/2019	78,000,000 KIP 2nd payment	PCU, Handicraft Association	To promote tourism and local products		2	2	0	0.0%
3	3.3	A.5	2019	3	3.4.3	Consultation workshop on survey, information/data collection to draft and improve tourism activities to be align with ASEAN key standards (1st meeting)	Vang Vieng district	25-30July2019	40,000 kip	TDD	To improve tourism activities	Completed as plan	25	19	6	24%
3	3.4	A.5	2019	2	3.6	Prepare and publish tourism statistics training manual, Phase 1	CPS,LPB, SVK, BK, VTE	22-25 /5/2019	14,820,000 K	Statistics and Administration Division, TDD	To improve training manual	Completed as plan	15	12	3	20%
3	3.4	A.5	2019	3	3.6	Develop tourism statistics training manual	VTE	26/6-6/72019	11,050,000 Kip	TDD	To support the improvement of teaching/learning skills	Completed as plan	8	6	2	25%
3	3.4	A.5	2019	3	3.6	Workshop to review tourism statistics training manual	VTE	5-6Sep2019	11,400,000 Kip	TDD	To improve the teaching methodology	Completed as plan	20	14	6	30%
3	3.4	A.5	2019	3	3.6	Training of trainer transfer of knowledge on tourism statistics across the country	VTE	25-27Sep2019	83,000,000 Kip	TDD	Build capacity for tourism officers	Knowledge upgraded	60	40	20	33%
3	3.4	A.5	2019	3	3.6	Design and publish tourism statistics training manual	VTE	10-16Sep2019	45,730,000 Kip	TDD	To support teaching/learning skills	Completed as plan	6	5	1	17%
3	3.4	A.5	2019	4	3.5.2.2	Preparation of promotional content to promote Lao tourism through social-media	VTE	12/9-30/10/2019	8,000 USD	Subcontractor, Tourism Marketing Dept.	To promote Lao tourism through social-media	Completed as plan	5	1	4	80.0%

PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
3	3.4	A.5	2019	4	3.5.2.2	Continue to prepare promotional content to promote Lao tourism through social-media	VTE	12/10-30/11/2019		Subcontractor Marketing Dept.	To promote Lao tourism through social-media	Completed as plan	1	0	1	100.0%
3	3.4	A.5	2019	2	3.5.2.3	Collect information and high-quality photos to build database	BLKX, KM, SVK and CPS	29/5-13/6/2019	36,000,000 K	• Marketing Department; • 4 DICTs.	To build database	• Info & high-quality photos for 35 tourist attractions collected; • Some attractions had access cos of rainy season, (not target the plan).	22	14	8	36%
3	3.4	A.5	2019	3	3.5.2.3	Information/photo collection in order to improve Xiengkhouang province's map	Xiengkhouang province	5-20Sep2019	40,140,000 Kip	Marketing Dept.	To improve Xiengkhouang map	Completed as plan	10	6	4	40%
3	3.4	A.5	2019	3	3.5.2.3	Field trip to make VDOs to promote tourism highlights in KM and CPS provinces	KM and CPS	1-8Oct2019	45,810,000 Kip	Marketing Dept.	To promote tourism in the proposed provinces	Completed as plan	10	9	1	10%
3	3.4	A.5	2019	3	3.5.2.3	Information/photo collection in order to improve ODX province's map	Oudomxay	15-30Aug2019	41,000,000 Kip	Marketing Dept.	To promote tourism in ODX	Completed as plan	10	7	3	30%
3	3.4	A.5	2019	4	3.5.2.3	Installation of promotional board and panels at Lao Handicraft Festival in VTE	VTE	25-27/10/2019	44,000,000 Kip	Sawang design center	To promote Lao tourism & local/indigenous products	Completed as plan	4	2	2	50.0%
3	3.4	A.5	2019	4	3.5.2.3	Decoration of tourism exhibition areas at Lao Handicraft Festival	VTE	25-27/10/2019	44,000,000 Kip	Subcontractor Inner media	To promote tourism and local products	Completed as plan	4	2	2	50.0%
3	3.4	A.5	2019	4	3.5.2.3	Produce cotton towels with Lao Simply Beautiful logos (for marketing activities)	VTE	5-15/11/2019	33,000,000 Kip	Xaychaleun Printing	Support marketing activities		1	1	0	0.0%
3	3.4	A.5	2019	2	3.5.2.4	Training on how to use social media in tourism sector for 4 tourism departments staff	Vientiane province	2-5/4/2019	40,000,000 K	Tourism Development Department	To use in tourism sector	Completed as plan	34	20	14	41%
3	3.4	A.5	2019	3	3.5.2.4	Training on online marketing research and analysis of target markets	VTE	18-19July2019	3,000 \$	Marketing Dept.	Build capacity for technical staff to apply into their practical work	Knowledge upgraded	20	10	10	50%
3	3.5	A.5	2019	2	3.7.2.a	Collect info. Vang Vieng, VTE province and LP to input for TRSM mobile application.	Vang Vieng, VTP and LPB	13-23/5/2019	16,000,000 K	• Marketing Department; • 2 DICTs, VangVieng OICT	-Collect info (accom. Include. green hotel, resto: Lao, Thai, Korean, Chinese, European, Japanese food & other entertain. serv) high-quality photos for mobile application	All information was input to the mobile app development firm/subcontractor	4	2	2	50%
3	3.5	A.5	2019	2	3.7.2.a	Summary of the content and photos of Lao tourism to input for mobile application	VTE	15/2-30/4/2019	1,000 USD	Marketing Dept. and subcontractor		• Need update info. regularly (every 3 months); • Complete some info collection.	4	2	2	50%
3	3.5	A.5	2019	3	3.7.2.a	Apply technique on pay-per-click by online unther the "Unseen Laos" through Laos Simply Beautiful Fanpage - Instagram	VTE	29/6-30/11/19	20,020,000 Kip 1st payment	Marketing Dept.	Promote outstanding tourist attraction photos "Unseen Laos"	Outstanding attractions promoted	3	1	2	67%

PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
3	3.5	A.5	2019	4	3.7.2.a	1). Workshop to review the design of mobile application (tourism promotion via mobile application) and 2). Training on how to use mobile application & information iprovement	VTE	1-2/10/2019	5,985,000 Kip	Tourism Marketing Dept.	To make it more attractive	The design finalize	41	21	20	48.8%
3	3.5	A.5	2019	4	3.7.2.a	Participate in tourism exhibition at That Luang Festival	VTE	4-10/11/2019	18,270,000 Kip	TDD, PCU	To promote tourism products	Tourism products	4	2	2	50.0%
3	3.5	A.5	2019	4	3.7.2.a	Using pay-per-click on social media,	VTE	30/6-30/11/2019	40,040,000 Kip 1st 2nd payment	Arista Marketing	To promote via social media	Boosting	3	1	2	66.7%
3		A.5	2019	1		Training for MICT's Tourism Marketing Department staff on skills to prepare for, and participate in, tourism trade fairs conducted by Thai experts.	VTE			Marketing Dept. and subcontractor	Capacity building of Tourism Marketing staff on skills to prepare fr and participate in tourism trade fairs	Capacity built	25	15	10	40%
3	3.6	A.5	2019	2	3.8.a	Consultation works.to define a sport activity to promote Lao Trsm 2020	VTE	06-06-19	800,000 K	Tourism Marketing Activity Division, Marketing Dept.	To promote Lao tourism through sport activity	Activity defined	22	16	6	27%
3	3.6	A.5	2019	3	3.8.a	Improve database on tourism management	VTE	Mar-Dec2019	15,000,000 Kip	TMD	To improve working system	Completed as plan	16	6	10	63%
3	3.6	A.5	2019	3	3.8.a	Consultation workshop with business sector on implementation of 7 ASEAN tourism standards	Thalat, VTP	14-17Sep2019	32,000,000 Kip	DMN secretariate	To improve quality of services	Completed as plan	26	26		0%
3	3.6	A.5	2019	4	3.8.a	Improvement of tourism management database	VTE	1 - 11/10/2019	5,000,000 Kip	Tourism Management Department	To improve database	Database improved	6	3	3	50.0%
3	3.6	A.5	2019	4	3.8.a	The 2nd workshop to identify sport activities to promote Lao tourism	VTE	10-02-19	800,000 Kip	Tourism Marketing Dept.	To promote Lao tourism	Sport activities identified	22	14	8	36.4%
3	3.6	A.5	2019	4	3.8.a	Training on maintain customer service -excellent for tour operation managers in Champasak province	CPS	27-31/10/2019	35,200,000 Kip	Tourism Management Department	Upgrade knowledge and skills	Knowledge upgraded	33	18	15	45.5%
3	3.6	A.5	2019	4	3.8.a	Participate in the Lao Handicraft Festival to promote tourism products	VTE	25/10-4/11/2020	29,088,000 Kip	PCU	To promote Lao tourism at the event	Tourism prodects promoted	8	6	2	25.0%
3	3.6	A.5	2019	4	3.8.a	workshop to identify sport activities to promote Lao tourism (2nd WS)	VTE	31/10/2019	850,000,000 Kip	Tourism Marketing Dept.	To promote Lao tourism	Sport activities identified	17	13	4	23.5%
3	3.6	A.5	2019	4	3.8.a	Training of trainer on tourism and hospitality services for all DICTs (across the country)	VTE	23-29/11/2019	179,770,000 Kip	IMCT, Skillss development D.	To strengthen capacity for all trainers	Hmong 1, Phou Noi 1	55	15	40	72.7%
3	3.6	A.5	2019	4	3.8.a	workshop to identify sport activities to promote Lao tourism (3rd WS)	VTE	15/11/2019	850,000,000 Kip	Tourism Marketing Dept.	To promote Lao tourism	Sport activities identified	17	9	8	47.1%
3	3.10	A.5	2019	3	3.12.4	Field trip of environmental specialists to review IEE, EMP for the subproject sites in Nakasang, Don Det and Don Khon, CPS	Khong district CPS	15-17Aug2019	3,754,000 Kip	PMCES, PIU	To review and get approval from provincial authority before signing of contract award	Completed as plan	36	28	8	22%
3	3.10	A.5	2019	3	3.12.4	Field trip of social/resettlement specialists to review the affected households/people at Nakasang, Don Det and Don Khon subproject sites, CPS	Khong district CPS	2-4Sep2019	4,149,000 Kip	PMCES, PIU	To review before bidding process	Completed as plan	24	22	2	8%

PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
3	3.10	A.5	2019	4	3.12.4	Participate in site visit together with PMCES/Ramboll and the bidders at Nakasang-Dondet - Don Khone before opening the bid	Khong district CPS	7-9 oct 2019	2,284,000 Kip	PMCES, PIU Bidders	To explain the bidders more details about the sub project sites for their calculation	Completed as plan	2	1	1	50.0%
3	N/A	A.5	2019	2	3.15.1	Participate in the training and proving on how to apply the CBT standard – Criteria (LaneXang CBT)	VTE and VTP	20-23 /6/2019	1,440,000 K	PCU and Lanexang Cultural Quadrangle Network	Build capacity for DICTs staff	DICTs staff learned how to apply the proposed standard - criteria	2	1	1	50%
3	N/A	A.5	2019	3	3.15.1	Participate in the first 6month Lanexang Quardrangle network review meeting Quardrangle Network Review meeting	Nongkhai, Thailand	5-8Sep2019	40,020,000 Kip & 16,720,000 Kip	LPB, VTP, PCU	To review the progress	Outcome satisfied	30	17	13	43%
3	N/A	A.5	2019	3	3.15.1	Participate in planning meeting under the Lanexang Cultural, Quardrangle network	VTE	20-23Sep	790,000 Kip	VTP Network	To plan for 2020	Activities identified	1	1	0	0%
3	N/A	A.5	2019	3	3.15.1	Participate in the review meeting on CBT operation based on standard criteria of Lanexang CBT and the use of mobile application under the Lanexang network	Thailand	27-30Sep2019	38.330,000 Kip, 15,463,600 Kip, and 22,572,000 Kip	LPB, VTP, PCU	To improve the implementation of the network	The implementation improved	20	8	12	60%
3	N/A	A.5	2019	3	3.15.1	Review Lanexang CBT handbook in English version	LPB	18-30Sep2019	8,300,000 Kip	LPB, VTP PCU		The CBT handbook updated	7	4	3	43%
3	N/A	A.5	2019	4	3.15.1	Participate in cycling activity to reduce environmental pollution and safe cycling in Luang Prabang	LPB	22-25/11/2019	11,900,000 Kip	DMN secretariat	To raise awareness for the public	Completed as plan	6	2	4	66.7%
3	N/A	A.5	2019	4	3.15.1	Conduct planing workshop to develop Lane Xang Cultural Quardrangle CBT products along the routes	VTE	10-03-19	540,000 Kip	VTP-PIU LXCQ Network	To understand the assessment methods before selecting the CBT products for development	Experiences from Thailand shared	13	7	6	46.2%
3	N/A	A.5	2019	4	3.15.1	Participate in planing workshop to develop Lane Xang Cultural Quardrangle CBT products along the routes	VTE	2-4/10/2019	6,240,000 Kip	PCU, LXCQ Network	To understand the assessment methods before selecting the CBT products for development	Need time management and consultation method /process improvement	3	3	0	0.0%
4	4.1	A.3	2019	3	4.2.11	Design the layout of the event Oh LPB (resource person)	LPB	26/6-30/7/2019	2,000 \$	LPB-PIU subcontractor	To attract more visitors	Completed as plan	2	2	0	0%
4	4.2	A.4	2019	4	4.13.1	Project progress review for 2019 and planing meeting for 2020 in Bolikhamxay	Bolikhamxay	15-19/12/2019	13,850,000 Kip	CPS-PIU	To assess the progress	Completed as plan	5	2	3	60.0%
4	4.2	A.4	2019	4	4.13.1	Project progress review for 2019 and planing meeting for 2020 in Bolikhamxay	Bolikhamxay	15-19/12/2019	4,950,000 Kip	VTP-PIU	To assess the progress	Completed as plan	5	4	1	20.0%
4	4.2	A.4	2019	4	4.13.2	Consultation workshop on gender mainstreaming in the project activiites	Bolikhamxay	6-8/11/2019	21,000,000 Kip	TDD	To mainstream gender into project activities	Completed as plan	27	11	16	59.3%
4	4.3	A.4	2019	2	4.12.1	Conduct workshop to review the work plans with DMN secretariat	VTE	05-05-19	3,000,000 Kip	PCU, Tourism Development Department	To review the work plans for 2019	Workshop was successful quant & qual . as plan	16	7	9	56%

PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
4	4.3	A.4	2019	2	4.12.1	Review the work plan with 1. Champasak , VTE province, Vang Vieng and LPB PIUs	CPS	23-26 /4/2019; 27-30 /4/2019; 1-4 /5/2019; 5-8 /5/2019	17,320,000 Kip	PCU	To review the work plan 2019 for CPS	Completed as plan	4	3	1	25%
4	4.3	A.4	2019	2	4.12.1	Workshop to review workplan 2019 with 4 PIUs and DMN	VTE	19-21/4/2019	27,310,000 Kip	PCU, PIUs,	Review the work plans	Completed as plan	20	10	10	50%
4	4.3	A.4	2019	4	4.12.1	Participate in project progress review - 2019 and planning meeting for 2020 in Bolikhamxay	Bolikhamxay	15-18/12/2019		PCU, all PIUs	To review the progress		5	2	3	60.0%
4	4.3	A.4	2019	4	4.12.1	Assess the project implementation progress for Vang Vieng PIU	Vang Vieng	25-27/11/2019	8,320,000 Kip	DMN secretariat	To assess the progress	Project implementation	17	10	7	41.2%
4	4.3	A.4	2019	3	4.12.2	Financial and procurement training	VTE	29-31Aug2019	23,330,000 Kip		Capacity building for PIU staff	Knowledge upgraded	16	10	6	38%
4	4.3	A.4	2019	2	4.12.3	Workshop about infrastructure designs :Nam Ngeum Recreation Area & Landfill in VV	Vang Vieng and VTE Prov	21-24/5/2019	4,300,000 Kip	Tourism Development Department	To review the designs	Completed as plan	4	2	2	50%
4	4.3	A.4	2019	3	4.12.3	Survey and collect information to identify places to improve to meet 7 ASEAN Tourism Standards	VTP, VV	15-21July2019	8,230,000 Kip	PCU and PIU	Survey to identify the places to improve	The target places identified	12	8	4	33%
4	4.3	A.4	2019	3	4.12.3	Site visit and meeting with key stakeholders to present conceptual design in in Keo Oudom, VTP	Keo Oudom, VV	16-18Aug2019	2,340,000 Kip	PMCES, PIU, Consultants	To present and discuss	some issue identified	22	17	5	23%
4	4.3	A.4	2019	3	4.12.3	Field trip to meet with district authorities, regards tourism infrastructure at the subproject sites in Vang Vieng	Vang Vieng	16-19Aug2019	4,240,000 Kip	PCU	To inform/discuss with local authorities	The issues clarified	5	3	2	40%
4	4.3	A.4	2019	3	4.12.3	Field trip to meet with district authorities, regards tourism infrastructure at the subproject sites in Vang Vieng with PMCES	Vang Vieng	16-19Aug2019	3,590,000 Kip	PCU	To review together with local authorities and the design team	The issues reviewed	2	2	0	0%
4	4.3	A.4	2019	4	4.12.3	Conduct gender consultation workshop with PIU-Vang Vieng, Ban NaDuang and Ban Phon Vieng (target project sites)	Vang Vieng	10-10-19	5,970,000 Kip	Gender Specialists	To discuss gender participation in the project implementation and other related issues	Gender issues presented	92	59	33	35.9%
4	4.3	A.4	2019	4	4.12.3	Conduct gender consultation workshop with Sengsavang village authorities	Nam Ngum 1 Reservoir	10-09-19	2,890,000 Kip	Gender Specialists	To discuss gender participation in the project implementation and other related issues	Gender issues presented	11	4	7	63.6%
4	4.3	A.4	2019	4	4.12.3	Project progress review for 2019 and planning meeting for 2020 in LPB	Luang Prabang	22-24/11/2019	10,080,000 Kip	PCU, TDD	to review and planning	Completed as plan	6	2	4	66.7%
4	4.3	A.4	2019	3	4.12.4	Join the field trip with environmental specialists, ADB in CPS	CPS	14-16Sep2019	3,350,000 Kip	Technical staff	To review with ADB officer	Completed as plan	2	2	0	0%
4	4.3	A.4	2019	3	4.12.4	Field trip with environmental specialists, ADB	VTP	17-19Sep2019	2,400,000 Kip	Technical staff	To review with ADB officer	Completed as plan	2	1	1	50%
4	4.3	A.4	2019	3	4.12.4	Workshop to finalize the conceptual design in Keo Oudom and VangVieng districts	Keo Oudom, Vang Vieng	16-17Sep2019	3,030,000 Kip, 3,560,000 Kip, and 12,429,000 Kip	PCU, VTP-PIU, Vang Vieng PIU	To finalize the conceptual design	Completed as plan	72	63	9	13%



PAM OP	PAM Key Act.	Cat	Year	Q	Budget Code	Activity	Loc.	Dates	Expense	Implementing Unit	Objective	Result	Total	M	W	W %
4	4.3	A.4	2019	4	4.12.4	Stakeholders workshop to identify measurements and solutions to address negative impacts in tourism in VV	Vang Vieng	14/11/2019	8,000,000 Kip	PIU, PCU	To find the solutions	Measurements, solutions identified	55	41	14	25%
4	4.3	A.4	2019	4	4.12.4	Workshop to finalize conceptual design for the subproject sites in Vang Vieng	Vang Vieng	16/10/2019	12,240,000 Kip	PCU Consultants	To collect information	Completed as plan	40	23	17	43%
4	4.3	A.4	2019	4	4.12.5	Consultation workshop to find out the solutions, regards the waste management	Vang Vieng	23/12/2019		PIU	To discuss the solutions			0		
4	4.4	B.2	2019	3	4.5.2	Participate in procurement training in VTE	VTE	29/9-3/10/2019	9,650,000 Kip	4 PIUs	To upgrade knowledge for	Knowledge upgraded	3	2	1	33%
4	4.4	B.2	2019	4	4.5.5	Participate in the Mekong Innovative Startups in Tourism (MIST)	Thailand	7-10/10/2019	7,440,000 Kip	TDD/PCU	Learn how to innovate startups in tourism in tourism sector	Innovatives learned	1	1	0	0.0%
4	4.4	B.2	2019	4	4.5.5	Participate in the Mekong Tourism Forum MTF and 44th GMS Tourism Working Group	Cambodia	29-30/11/2019	8,826,000 Kip	TDD, EA/PCU			2	2	0	0.0%
4	4.4	B.2	2019	3	4.6.2	Handover the vehicle to Vang Vieng PIU and Vientiane province PIU	VTE	7-8July2019	2,220,000 Kip & 485,000 Kip	VangVieng PIU VTP-PIU	To carryout the project activities	Completed as plan	8	5	3	38%
4	4.4	B.2	2019	4	4.6.2	Participate in the bid opening	VTE	29-31 Oct 2019	4,427,000 Kip	PMCES, PIU EA, PCU,Bidders	Opening the bid	Completed as plan	2	1	1	50.0%
4	4.4	B.2	2019	4	4.6.2	Participating in the social safeguards training, regards infrastructure improvement	VTE	12-16/11/2019	1,670,000 Kip	PIU-CPS	Upgrade knowledge	Knowledge upgraded	1	1	0	0.0%
4	4.4	B.2	2019	4	4.6.2	Participating in the social safeguards training, regards infrastructure improvement	VTE	13-15/11/2019	190,000 Kip	PIU-VTP	Upgrade knowledge	Knowledge upgraded	1	1	0	0.0%
4	4.4	B.2	2019	4	4.6.2	Participating in the social safeguards training, regards infrastructure improvement	VTE	13-15/11/2019	510,000 Kip	PIU-Vang Vieng	Upgrade knowledge	Knowledge upgraded	2	1	1	50.0%
4	4.4	B.3	2019	2	4.9.1	Procure furniture for VTP - PIU	Vientiane Province	7/3-30 /6/2019	43,211,300 K	Vientiane province DICT	Improve PIU's office	Furniture equipped	4	3	1	25%
4	4.4	B.3	2019	2	4.9.1	Procure IT equipment for VTP-PIU	Vientiane Province	7/3-30 /6/2019	60,099,600 K	Vientiane province DICT	Improve quality of work	IT equipment procured	10	8	2	20%
4	4.4	B.3	2019	2	4.9.1	Procure furniture for Vang Vieng PIU	Vang Vieng	1/2 – 30 /6/2019	45,782,000 K	Vang Vieng PIU	Improve PIU's office	Furniture equipped	4	3	1	25%
4	4.4	B.3	2019	2	4.9.1	Procure IT equipment for Vang Vieng PIU	Vang Vieng	1/2 – 30 /6/2019	80,353,900 K	Vang Vieng PIU	Improve quality of work: Photo camera1, photocopy1, notebook6, desktop1, printer2, LCD1, hardisk1.	IT equipment procured	4	3	1	25%
4	4.4	B.3	2019	2	4.9.1	Improvement of Vang Vieng PIU office	Vang Vieng	1/3 – 30 /6/2019	39,864,000 Kip	Vang Vieng PIU	Improve working: Environment: working space, rest room/toilet.	Vang Vieng PIU office improved	3	2	1	33%
4	4.4	B.3	2019	3	4.9.1	Provide IT equipment to CPS-PIU office	CPS	Mar-Dec2019	63,294,000 Kip	CPS-PIU	To support daily operation of PIU staff	Equipment procured	5	2	3	60%
4	4.4	B.3	2019	3	4.9.1	Procure IT and furniture to LBB-PIU office	LPB	June-July2019	97,746,000 Kip	LPB-PIU	To support daily operation of PIU staff	Equipment procured	5	2	3	60%
4	4.4	B.3	2019	3	4.9.1	Improvement of VTP-PIU's office	VTP	Mar-July2019	62,421,348 Kip	VTP-PIU	To support daily operation of PIU staff	PIU's office improved	5	4	1	20%
4	4.4	B.3	2019	4	4.9.1	Procurement of solid waste collection truck	Vang Vieng	7/10-25/11/2019	356,000,000 Kip	UDAA, PIU	Support VV UDAA	2 trucks		0		
<b>Total</b>													<b>8,024</b>	<b>4,583</b>	<b>3,467</b>	<b>43.2%</b>

### Annex 3: Progress towards DMF targets and activity implementation as of 31 December 2019

Impacts the Project is Aligned with: Sustainable, inclusive, and more balanced tourism development achieved. (ASEAN Secretariat. ASEAN Tourism Strategic Plan 2015–2025. Jakarta.)						
Result Chain	Performance Indicators	Baseline	Targets	Data Source	Progress in Lao PDR as of 31 December 2019	
<b>Outcome:</b> Tourism competitiveness of secondary towns in Cambodia and the Lao PDR increased	By 2025					
	a. Cambodia and the Lao PDR's share of ASEAN international visitor arrivals increased (2016 baseline)	8.0%	8.3%	a-c. Government tourism statistics reports and project completion report	Updates will be provided (i) upon completion of project baseline report; (ii) at mid-term; and (iii) at project completion	
		Cambodia	4.3%	4.5%		
		Lao PDR	3.7%	3.8%		
	b. Annual international visitor arrivals in project areas increased (2016 baseline)	1.28 mln	1.99 mln			
		Cambodia	458,600	731,000		
		Lao PDR	820,100	1,263,100		Updates will be provided (i) upon completion of project baseline report; (ii) at mid-term; and (iii) at project completion
	c. Aggregate annual visitor expenditure in project areas increased (2016 baseline)	\$0.55 bln	\$0.91 bln			
		Cambodia	\$186.3 mln	\$318.1 mln		
		Lao PDR	\$363.9 mln	\$589.0 mln		Updates will be provided (i) upon completion of project baseline report; (ii) at mid-term; and (iii) at project completion
	d. Women comprise at least 55% of tourism workers in project areas (2016 baseline)			55%		
		Cambodia	54%	55%		
	Lao PDR	50%	55%		Updates will be provided (i) upon completion of project baseline report; (ii) at mid-term; and (iii) at project completion	



Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Dec 2019	Progress in Lao PDR as of 31 Dec 2019	
<b>Outputs</b>	By 2024:						
1. Urban-rural access infrastructure and urban environmental services improved	1a. 73 km of access roads to tourist sites improved (2017 baseline)	0	73.0 km	10%			
		Cambodia	0	10.4 km			
		Lao PDR	0	62.6 km		0	Contract for Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements was signed on 30 December 2019. This package includes 15.3 km of improvement of access roads to tourist sites. Update of detailed design for package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements in ongoing and contract signing is targeted for Q3 2020. This package includes 1.2 km of access roads. Detailed design for packages TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements and TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements with a combined total of 44 km access roads will be prepared during the first half of 2020, and contract signing is targeted for Q4 2020.
	1b. 4 ferry ports constructed (2016 baseline)	0	4	10%			
		Cambodia	0	2			
		Lao PDR	0	2		0	Contract for Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements was signed on 30 December 2019. This package includes improvement of 1 ferry port. Detailed design for package TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements, which includes port improvements, will be prepared during the first half of 2020, and contract signing is targeted for Q4 2020.
	1c. 30 m3/day wastewater treatment capacity constructed (2017 baseline)	0 m3/day	30 m3/day	10%			
		Cambodia	0 m3/day	15 m3/day			
		Lao PDR	0 m3/day	15 m3/day		0	Update of detailed design for package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements in ongoing and contract signing is targeted for Q3 2020. This package includes septage sludge treatment facility. Capacity of the facility to be finalized.
	1d. Flood protection and drainage constructed for 25-hectare catchment (2017 baseline)	0 ha	25.0 ha	10%			

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Dec 2019	Progress in Lao PDR as of 31 Dec 2019
	Cambodia Lao PDR	0 ha 0 ha	0.5 ha 24.5 ha		0	Contract for Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements was signed on 30 December 2019. This package includes 0.5 ha catchment area of flood protection and drainage improvement. Detailed design for package TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements will be prepared during the first half of 2020, and contract signing is targeted for Q4 2020. This package includes 24 ha catchment area of flood protection and drainage improvement.
	1e. Solid waste management services improved for 5,700 households and businesses (2017 baseline)	2,596	5,700	20%		
	Cambodia Lao PDR	968 1,628	1,600 4,100		0	Update of detailed design for package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements in ongoing and contract signing is targeted for Q3 2020. Work on institutional arrangements for enhanced solid waste management in Vang Vieng has commenced. The targeted number of households and businesses for improved solid waste management services is 4,100.
	1f. At least 50% of people consulted to optimize project infrastructure design inclusiveness and gender responsiveness are women (2017 baseline)	0%	50%	10%		
	Cambodia Lao PDR	0% 0%	50% 50%		48%	47.7% women participants (172 out of 363) in all consultations held to date during detailed design preparation and updating of safeguards documents for subprojects C1, C2, V1, V2, V4, V4 and V5.
2. Capacity to implement ASEAN tourism standards strengthened	2a. 2 national ASEAN tourism standards assessment frameworks and certification boards established with at least 30% women board members (2017 baseline)	0	2	2%		
	Cambodia	0	1			

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Dec 2019	Progress in Lao PDR as of 31 Dec 2019
	Lao PDR	0	1		1	<ul style="list-style-type: none"> <li>National Assessment Committees (equivalent to certification boards) established for all seven ASEAN Tourism Standards (members appointed to date: 72, 19 (26%) women).</li> <li>Relevant documents on all seven ASEAN Tourism Standards, incl. implementation manuals, translated and published in the Lao language</li> <li>Adaptation of ASEAN Tourism Standards into Lao national standards completed and translation into English language ongoing.</li> </ul>
	At least 30% of the standards assessment frameworks and certification boards are women		30%	1%		
	Cambodia		30%			
	Lao PDR		30%		26	
	2b. 107 hotels in target provinces ASEAN Green Hotel Standard certified (2017 baseline)	45	107	2%		
	Cambodia	16	43			
	Lao PDR	29	64		-	First update will be reported upon completion of the PPMS and baseline report.
	2c. 148 homestays ASEAN Homestay Standard certified (2017 baseline)	38	148	2%		
	Cambodia	15	35			
	Lao PDR	23	113		-	First update will be reported upon completion of the PPMS and baseline report
	2d. At least 6 towns ASEAN Clean City Standard certified (2017 baseline)	2	6	8%		
	Cambodia	1	3			
	Lao PDR	1	3		-	First update will be reported upon completion of the PPMS and baseline report

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Dec 2019	Progress in Lao PDR as of 31 Dec 2019
3. Institutional capacity for tourism destination management and infrastructure O&M strengthened	3a. 150 public works and tourism site managers (at least 30% women) reporting increased knowledge on developing and implementing tourism management and infrastructure O&M plans (2017 baseline)	0	150	1%	-	First update will be reported upon completion of the PPMS and baseline report
	Cambodia	0	60			
	Lao PDR	0	90		-	
	At least 30% of the public works and tourism site managers reporting increased knowledge are women	0	30%	1%		First update will be reported upon completion of the PPMS and baseline report
	Cambodia	0	30%			
	Lao PDR	0	30%		-	First update will be reported upon completion of the PPMS and baseline report
	3b. 8 destination management plans and 8 infrastructure O&M plans implemented (2017 baseline)	4	8	5%		
	Cambodia	1	4			
	Lao PDR	3	4		5	Five destination management plans completed (Lao PDR, Luang Prabang, Southern Laos, Vang Vieng, and Vientiane Province).
	3c. At least 5,000 residents and tourism workers (50% women) participated in destination management training and awareness-raising activities (2017 baseline)	0	5,000	2%	-	
Cambodia	0	2,000				
Lao PDR	0	3,000		-	First update will be reported upon completion of the PPMS in which the indicator will be clarified.	

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Dec 2019	Progress in Lao PDR as of 31 Dec 2019
	50% of residents and tourism workers participated in the training and awareness raising activities are women.	0	50%	1%		
	Cambodia	0	50%			
	Lao PDR	0	50%		-	First update will be reported upon completion of the PPMS in which the indicator will be clarified.
3d.	At least 500 entrepreneurs (60% women) received SME support services (2017 baseline)	0	500	2%		
	Cambodia	0	200			
	Lao PDR	0	300		-	Pending preparation of SME support needs assessment and support plan.
	60% of entrepreneurs received SME support services are women	0	60%			
	Cambodia	0	60%			
	Lao PDR	0	60%		-	Pending preparation of SME support needs assessment and support plan.
3e.	2 internet-based tourism knowledge repositories developed (2017 baseline)	0	2	2%		
	Cambodia	0	1			
	Lao PDR	0	1		0	Internet-based tourism repository under development.

Key Activities with Milestones	Progress in Lao PDR as of 31 December 2019
<b>1. Urban-rural access infrastructure and environmental services improved</b>	
1.1 Prepare civil works design and bidding documents: Q2 2018–Q2 2020	<ul style="list-style-type: none"> <li>• Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements (subprojects C1 and C2): Completed Q3 2019.</li> <li>• Package TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements (subproject V1): Conceptual design ongoing.</li> <li>• Package TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements (subprojects V2, V3, V4): Conceptual design ongoing.</li> <li>• Package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements (subproject V5): detailed design review completed and design revision based on Environmental Compliance Audit (ECA), scheduled for Q2-Q3 2020.</li> </ul>
1.2 Safeguards document approval: Q3 2019–Q2 2020	<ul style="list-style-type: none"> <li>• Package TIIGP2-LAO-W01 (subprojects C1 and C2): updated IEE/EMP and Resettlement Due Report approved and included, as appropriate, in bidding documents and contract.</li> <li>• Package TIIGP2-LAO-W02: (subproject V1): Updating of RP and IEE/EMP planned in parallel to finalization of detailed design.</li> <li>• Package TIIGP2-LAO-W03: (subprojects V2, V3, V4): Updating of RP and IEE/EMP planned in parallel to finalization of detailed design.</li> <li>• Package TIIGP2-LAO-W04: (Subproject V5): ECA ongoing. Preparation of Ethnic Group Development Resettlement Plan (EGDRP) and updating of IEE/EMP based on ECA will planned in parallel to revision of detailed design.</li> </ul>
1.3 Complete land acquisition and resettlement: Q2 2020-Q4 2020	<ul style="list-style-type: none"> <li>• Package TIIGP2-LAO-W01 (subprojects C1 and C2): N/A</li> <li>• Package TIIGP2-LAO-W02: (subproject V1): Vientiane Province has been requested to allocate resettlement budgets for subprojects V1 and V3 in the provincial budget for FY 2020.</li> <li>• Package TIIGP2-LAO-W03: (subprojects V2, V3, V4): Vientiane Province has been requested to allocate resettlement budgets for subprojects V1 and V3 in the provincial budget for FY 2020.</li> <li>• Package TIIGP2-LAO-W04: (Subproject V5): Budget for EGDRP implementation to be determined, and to be financed from by Government.</li> </ul>
1.4 Civil works procurement: Q3 2019–Q4 2020	<ul style="list-style-type: none"> <li>• Package TIIGP2-LAO-W01 (subprojects C1 and C2): Completed. Contract signed 30 December 2019.</li> <li>• Package TIIGP2-LAO-W02: (subproject V1): Scheduled to be completed by Q4 2020.</li> <li>• Package TIIGP2-LAO-W03: (subprojects V2, V3, V4): Scheduled to be completed by Q4 2020.</li> <li>• Package TIIGP2-LAO-W04: (Subproject V5): Scheduled to be completed by Q3 2020.</li> </ul>

Key Activities with Milestones	Progress in Lao PDR as of 31 December 2019
1.5 Civil works construction, supervision, and supply equipment: Q4 2010–Q1 2023	<ul style="list-style-type: none"> <li>• Package TIIGP2-LAO-W01 (subprojects C1 and C2): Completed. Contract signed 30 December 2019.</li> <li>• Package TIIGP2-LAO-W02: (subproject V1): Scheduled to be completed by Q4 2020.</li> <li>• Package TIIGP2-LAO-W03: (subprojects V2, V3, V4): Scheduled to be completed by Q4 2020.</li> <li>• Package TIIGP2-LAO-W04: (Subproject V5): Scheduled to be completed by Q3 2020.</li> </ul>
<b>2. Capacity to implement ASEAN tourism standards strengthened</b>	
2.1 Adapt ASEAN Tourism Standards to national context: Q2 2019–Q1 2020	<ul style="list-style-type: none"> <li>• Clean Tourist City, Homestay, Community-Based Tourism, Public Toilet, MICE Venue Standards adapted to national context, translation into English and publication in Lao and English languages ongoing.</li> <li>• Green Hotel and Spa Service Standards will not be adapted and used in their original form in Lao PDR.</li> </ul>
2.2.1 Establish ASEAN tourism standards assessment frameworks and certification boards: Q2 2019–Q1 2020	<ul style="list-style-type: none"> <li>• Assessment frameworks consist of: (i) the respective Standard (see 2.1 above); (ii) the Auditor's manual for each Standard (see 2.2.2 below) and (iii) the Certification Committees (see 2.2.2 below).</li> </ul>
2.2.2 Prepare national certification boards and assessor operations manuals: Q3 2019–Q2 2020	<ul style="list-style-type: none"> <li>• Auditor manuals have been prepared for all seven standards.</li> <li>• National Committees and Provincial Committees (in project target provinces) for each Standard have been established, responsible for audits and implementation (for the Clean City Standard there are two National Committees: one for the Audit process and one for Implementation).</li> </ul>
2.3 Train standards assessors (e.g. Green Hotel, Homestay, Clean City, etc.): Q3 2019–Q4 2021	<ul style="list-style-type: none"> <li>• There are seven ASEAN Master Trainers within MICT who can train trainers and assessors from the Provincial Assessment Committees.</li> <li>• To date, approximately 10% of Assessment Committee members have been trained in how to apply the ASEAN Tourism Standards.</li> <li>• Numerous trainings planned for 2020.</li> </ul>
2.4 Promote ASEAN tourism standards adoption by service enterprises and cities: Q3 2019–Q4 2023	<ul style="list-style-type: none"> <li>• Dissemination workshops with public and private sector participants conducted for all seven ASEAN Tourism Standards in key target destinations</li> <li>• Follow up workshops and other promotional activities in project target provinces planned for 2020.</li> <li>• Development of standards website commenced.</li> </ul>
2.5.1 Prepare implementation plans for ASEAN Tourism Standards: Q4 2019–Q4 2020	<ul style="list-style-type: none"> <li>• Implementation plans is ongoing, including for ASEAN Clean Tourist City Standard etc.</li> </ul>
2.5.2.1 Standards inspection and certification: Q4 2019–Q4 2023	<ul style="list-style-type: none"> <li>• Trial assessments are planned for 2020 in project target areas.</li> </ul>
2.5.2.2 Support public sector implementation of ASEAN Tourism Standards (e.g. ASEAN Clean City Standard, ASEAN Public Toilet Standard): Q1 2020–Q4 2023	<ul style="list-style-type: none"> <li>• Support of Tourism Standard Implementation in project target areas are planned to commence in 2020.</li> </ul>

Key Activities with Milestones	Progress in Lao PDR as of 31 December 2019
<b>3. Institutional capacity for tourism destination management and infrastructure O&amp;M strengthened</b>	
3.1 Establish and strengthen destination management networks: Q2 2019-Q4 2019	<ul style="list-style-type: none"> <li>• DMNs for Lao PDR, Luang Prabang and Southern Laos reviewed and membership updated and DMNs for Vientiane Province and Vang Vieng established in 2019</li> <li>• Strengthening of DMNs ongoing through training and exchanges.</li> </ul>
3.2 Prepare and approve tourism destination management plans: Q2 2019–Q2 2023	<ul style="list-style-type: none"> <li>• DMPs, including action plans, for all five project target destinations completed by Q4 2019.</li> </ul>
3.3 Support policy dialogue, development of industry standards and regulations and tourism masterplanning: Q4 2019-Q1-2022	<ul style="list-style-type: none"> <li>• DMN Policy Taskforces meet quarterly to identify and discuss policy issues affecting tourism sector in project target destinations.</li> <li>• Drafting of numerous regulations to manage and control tourist activities in target destinations is scheduled to commence in 2020.</li> <li>• Tourism masterplanning for Siphandone (Champasak), Luang Prabang town and Nam Ngum 1 Dam Recreational Area (Vientiane Province) is scheduled to commence and be completed in 2020.</li> </ul>
3.4 Support destination marketing and promotion: Q1 2020-Q1 2024	<ul style="list-style-type: none"> <li>• Information, image and video collection to build up the Lao PDR tourism media database has started in 2019.</li> <li>• Various tourism market research and promotional media production for project target destinations will commence in 2020.</li> </ul>
3.5 Support heritage interpretation planning and implementation Q1 2020-Q1 2023	<ul style="list-style-type: none"> <li>• Preparation of heritage interpretation plans for Siphandon (Champasak), Luang Prabang Town and Environs, Vientiane Province and Vang Vieng Town and Environs is scheduled for Q1-Q3 2020</li> </ul>
3.6 Design and implement SME training and public awareness programs Q2 2020–Q4 2023	<ul style="list-style-type: none"> <li>• Engagement with SME to identify needs (including on partnering with SMEs on developing national and international sport activities to promote Laos) has commenced in 2019</li> <li>• Further needs assessment and roll out of SME support is scheduled for 2020</li> </ul>
3.7 Establish and maintain Internet-based tourism knowledge repositories: Q1 2020–Q2 2024	<ul style="list-style-type: none"> <li>• Establishment of Internet based tourism repository has commenced and is scheduled to be launched in Q2 2020.</li> </ul>
3.8 Prepare and approve infrastructure O&M plans with sustainable finance mechanisms: Q3 2020–Q4 2023	<ul style="list-style-type: none"> <li>• No achievements to date. O&amp;M planning will commence alongside civil works detailed design and construction.</li> </ul>
3.9 Facilitate public-private partnerships for O&M: Q1 2021-Q4 2023	<ul style="list-style-type: none"> <li>• No achievements to date. P&amp;P planning will be part of O&amp;M planning and implementation.</li> </ul>
3.10 Design and implement training programs for infrastructure O&M: Q1 2021–Q2 2024	<ul style="list-style-type: none"> <li>• No achievements to date.</li> </ul>
<b>Project Management Activities</b>	
Establish project steering committees, PCUs, and PIUs: Q2 2018- Q4 2018	<ul style="list-style-type: none"> <li>• Completed. National Project Steering Committee and Provincial Project Steering Committees. PCU and PIUs established.</li> </ul>



Key Activities with Milestones	Progress in Lao PDR as of 31 December 2019
Advance actions for consultant recruitment and procurement: Q2 2018–Q1 2019	<ul style="list-style-type: none"> <li>Completed: advance actions were undertaken during Q3-4 of 2018 for the recruitment of the Project Management and Engineering Support Consultant (PMCES), and four individual consultants: International Tourism Specialist – Co-Team Leader, National Tourism Specialist – Deputy Team Leader, and the International and National Financial Management and Procurement Specialists, and for the procurement of PCU and PIU vehicles.</li> </ul>
<p>Mobilize consultants and procure equipment: Q1 2019-Q2 2020</p> <p>Establish financial management systems: Q2 2019-Q1 2020</p>	<ul style="list-style-type: none"> <li>Completed – all planned consultants recruited and mobilized.</li> <li>Financial management team appointed and mobilized</li> <li>Financial management and procurement consultants recruited and mobilized</li> <li>Financial Management Manual prepared</li> <li>Accounting software is being procured and scheduled to become operational in Q1 2020</li> </ul>
Financial management and procurement training for PCU and PIU staff: Q1 2019–Q4 2019	<ul style="list-style-type: none"> <li>PCU staff is receiving on-the-job training and mentoring from the PCU of L3516-LAO: GMS Tourism Infrastructure for Inclusive Growth Project</li> <li>International and National Financial Management and Procurement Specialists recruited and mobilized and are building capacity of project financial management team.</li> <li>PCU financial management team has opportunities to participate in training at ADB LRM.</li> </ul>
Implement sex-disaggregated PPMS, safeguards, and gender action plans: Q1 2019–Q4 2024	<ul style="list-style-type: none"> <li>PPMS is being prepared and scheduled to be completed in Q1 2020.</li> <li>International and National Gender Specialists are supporting the project with GAP implementation.</li> <li>Safeguards experts (part of PMCES Consultant) are supporting project with updating and implementation monitoring of social and environmental safeguards documents.</li> </ul>
Conduct project planning, monitoring, evaluation and reporting: Q4 2018-Q4 2024	<ul style="list-style-type: none"> <li>Annual costed workplans are prepared and implemented</li> <li>PPMS is nearly completed and will be primary tool for monitoring project implementation and results</li> <li>Quarterly progress reports are being prepared and submitted to relevant government units and ADB, and published on the project website.</li> </ul>

**Annex 4: Weighted implementation table with progress as of 31 December 2019**

	Year		2018				2019				2020				2021				2022				2023				2024				(a) Actual Progress (%)	(b) Assigned weight (%)	(a) x (b) Weighted Progress (%)			
	Quarter		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4						
	Project year		Proj. Prep.				Year 1				Year 2				Year 3				Year 4				Year 5				Year 6									
	Project quarter																																			
<b>A. DMF</b>																																				
<b>Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved</b>																																				
<u>TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements</u>																																				
1.1 Prepare civil works design and bidding documents																																		100.00%	2.50%	2.50%
1.2 Safeguards document approval																																		100.00%	0.50%	0.50%
1.3 Complete land acquisition and resettlement																																		0.00%	0.00%	0.00%
1.4 Civil works procurement																																		100.00%	1.25%	1.25%
1.5 Implement civil works construction, supervision, and supply equipment																																		0.00%	10.75%	0.00%
<u>TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements</u>																																				
1.1 Prepare civil works design and bidding documents																																		15.00%	2.50%	0.38%
1.2 Safeguards document approval																																		0.00%	0.50%	0.00%
1.3 Complete land acquisition and resettlement																																		0.00%	1.00%	0.00%
1.4 Civil works procurement																																		0.00%	1.25%	0.00%
1.5 Implement civil works construction, supervision, and supply equipment																																		0.00%	10.75%	0.00%
<u>TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements</u>																																				
1.1 Prepare civil works design and bidding documents																																		15.00%	2.50%	0.38%
1.2 Safeguards document approval																																		0.00%	0.50%	0.00%
1.3 Complete land acquisition and resettlement																																		0.00%	1.00%	0.00%
1.4 Civil works procurement																																		0.00%	1.25%	0.00%
1.5 Implement civil works construction, supervision, and supply equipment																																		0.00%	10.75%	0.00%
<u>TIIGP2-LAO-W04: Vang Vieng Landfill Improvements</u>																																				
1.1 Prepare civil works design and bidding documents																																		60.00%	2.50%	1.50%
1.2 Safeguards document approval																																		60.00%	0.50%	0.30%
1.3 Complete land acquisition and resettlement																																		0.00%	0.00%	0.00%
1.4 Civil works procurement																																		0.00%	1.25%	0.00%
1.5 Implement civil works construction, supervision, and supply equipment																																		0.00%	10.75%	0.00%

	Year	2018				2019				2020				2021				2022				2023				2024				(a) Actual Progress (%)	(b) Assigned weight (%)	(a) x (b) Weighted Progress (%)
	Quarter	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4			
	Project year	Proj. Prep.				Year 1				Year 2				Year 3				Year 4				Year 5				Year 6						
	Project quarter					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24			
<b>Output 2: Capacity to Implement ASEAN Tourism Standards Strengthened</b>																																
2.1 National ASEAN Tourism Standards adaptation																													80.00%	2.00%	1.60%	
2.2 Establishment of certification bodies and processes																													70.00%	2.00%	1.40%	
2.3 Assessor training																													25.00%	2.00%	0.50%	
2.4 ASEAN Tourism Standards promotion																													10.00%	1.00%	0.10%	
2.5 Implement ASEAN Tourism Standards and the ASEAN Sustainable Tourism Awards																													5.00%	6.00%	0.30%	
<b>Output 3: Institutional Arrangements for Tourism Destination Management and Infrastructure O&amp;M Strengthened</b>																																
<u>Capacity building for tourism destination management</u>																																
3.1 Destination management network institutional strengthening																													40.00%	1.00%	0.40%	
3.2 Destination management plan preparation																													85.00%	1.00%	0.85%	
3.3 Policy, Regulation and Master Planning Support																													10.00%	3.00%	0.30%	
3.4 Destination Marketing and Promotion Support																													5.00%	2.00%	0.10%	
3.5 Heritage Interpretation Support																													5.00%	2.00%	0.10%	
3.6 Tourism-related SME development																													2.00%	2.00%	0.04%	
3.7 Establish and maintain internet-based tourism knowledge repositories																													3.00%	1.00%	0.03%	
<u>Capacity building for infrastructure O&amp;M</u>																													0.00%		0.00%	
3.8 Develop infrastructure O&M plans with sustainable finance mechanisms																													0.00%	2.00%	0.00%	
3.9 Facilitate Public-Private Partnerships for operations and maintenance																													0.00%	1.00%	0.00%	
3.10 Infrastructure O&M training																													0.00%	2.00%	0.00%	
<b>B. Management Activities</b>																															0.00%	
Establish project supervision and management structure																													100.00%	1.00%	1.00%	
Mobilize consultants and procure equipment																													95.00%	1.00%	0.95%	
Establish financial management arrangements																													85.00%	1.00%	0.85%	
Financial management and procurement training																													70.00%	1.00%	0.70%	
Finalize monitoring arrangements and establish the project website																													60.00%	1.00%	0.60%	
Conduct project planning, monitoring, evaluation and reporting																													20.00%	1.00%	0.20%	
Implementation of environmental, social safeguards and the gender action plan																													13.64%	2.00%	0.27%	
																														<b>100.00%</b>	<b>17.09%</b>	

## Annex 5: Project Financial Management Action Plan progress as of 31 December 2019

Planned Action	Output	Responsible Party	Due Date	Progress	Status of compliance
1. PCU and PIU financial management teams established.	<ul style="list-style-type: none"> <li>Appointment or recruitment of qualified and experienced: PCU national director and PIU project managers; PCU financial controller; PCU and PIU accounting staff, as specified in the PAM.</li> </ul>	EA and IAs	Prior to ADB Board approval of project	<p>Board approval was 31 August 2018.</p> <p>PCU financial management team was established on 18 February 2019 (ref. MICT letter to ADB Ref. Nr. 068/TIIG2-19, dated 19 February 2019). PCU financial management team comprises of financial controller (govt. staff), chief accountant (externally recruited, contract signed 18 February 2019) and internal auditor (externally recruited, contract signed 18 February 2019).</p> <ul style="list-style-type: none"> <li>PIU Champasak finance and accounting staff recruited and commenced on 1 March 2019</li> <li>PIU Vientiane province finance and accounting staff recruited and commenced on 1 March 2019</li> <li>PIU Vang vieng finance and accounting staff recruited and commenced on 1 March 2019</li> <li>PIU Luang Prabang finance and accounting staff recruited and commenced on 1 March 2019</li> </ul>	<b>Completed with delay</b>
2. National Steering Committee established.	<ul style="list-style-type: none"> <li>Project oversight comprised of representatives from national level and participating provinces (Champasak, Luang Prabang and Vientiane), as specified in the PAM.</li> </ul>	EA and IAs	Coincide with ADB Board approval of project	<p>Board approval was 31 August 2018.</p> <p>A 7-member National Project Steering Committee, comprising the Vice Minister for Tourism, MICT (Chair), the Director General, Tourism Marketing Department (Vice Chair) and five other senior officials representing various departments of MICT has been established and meets periodically to review progress (ref. 197/TWT, 06/03/2018). Members also serve, as appropriate, on the project's ad-hoc bid evaluation and consultant selection committees. A 11-member project coordination committee has also been established, chaired by the project director, with members from various departments and units in MICT involved in project implementation (ref. 207/TWT, 07/03/2018).</p>	<b>Partially Completed</b>

Planned Action	Output	Responsible Party	Due Date	Progress	Status of compliance
3. Project funds flow arrangements adopted & operational.	<ul style="list-style-type: none"> <li>As outlined in the PAM</li> <li>MOF, EA, PCU, and PIU staff briefed on funds flow arrangements, advance account opened, and project sub-accounts established.</li> </ul>	MOF, EA, PCU, and PIUs assisted by financial management and procurement consultants	Prior to initial disbursement.	<p>The project met condition for withdrawal from the grant account stated in para. 4 of Schedule 2 of Grant Agreement, which ADB acknowledged on 20 February 2019 and advance to the advance account was disbursed on 2 April 2019.</p> <p>MICT has adopted the fund flow arrangement outlined in the PAM without modifications in coordination with MOF and MICT. PCU and PIUs have been briefed on the funds flow arrangements by the financial management consultants. PCU has opened an advance account and PIUs have opened sub-accounts.</p>	<p><b>Completed by due date</b></p> <p>ADB processed and approved initial disbursement to advance account in April 2019</p>
4. PCU and PIU financial management capacity established and financial systems operational.	<ul style="list-style-type: none"> <li>Financial management and procurement support consultants mobilized; project accounting and financial reporting systems established, including dedicated accounting software meeting government FM-EMP and ADB requirements, and a progress report template linking financial with physical progress.</li> <li>PCU and PIUs attend training on project accounting, including the use of accounting software and compliance with government FM-EMP.</li> <li>Project disbursement arrangements and procedures established in accordance with government FM-EMP</li> </ul>	<p>EA, assisted by project consultants</p> <p>PCU and PIU, assisted by project consultants</p> <p>PCU, PIU and ADB</p> <p>EA and MEF ADB</p>	Within six months of project effectiveness	<ul style="list-style-type: none"> <li>International and National Financial Management and Procurement Specialists and National Internal Auditor recruited and mobilized. They are currently supporting the PCU with the establishment of the project accounting and financial management systems, including dedicated accounting software. The Financial Management Manual (FMM) was finalized in December 2019 and for discussion with Finance unit in February 2020. There has been discussion with the accounting software vendor for the proposed enhancement of the accounting software developed under L3156 to fit the requirements of the project. A letter seeking ADB's approval to procure the accounting software directly from the software provider of Loan No 3156 was submitted to ADB on 5 December 2019.</li> <li>A progress report template was agreed that links financial with physical progress.</li> <li>PCU has attended an orientation on financial management of ADB-financed projects delivered by the International Financial Management and Procurement Specialist (IFMPS) on 28-29 March 2019. The IFMPS conducted a financial management training to discuss the preparation of withdrawal applications and key features of the FMM with PCU finance staff in August</li> </ul>	<b>Ongoing</b>

Planned Action	Output	Responsible Party	Due Date	Progress	Status of compliance
	<p>regulations and procedures; staff trained in their operation.</p> <ul style="list-style-type: none"> <li>• Internal audit function established.</li> <li>• Independent external auditor appointed.</li> <li>• ADB Inception mission Aide-Mémoire confirms suitable financial management system.</li> </ul>			<p>2019. Training on the FMM will be conducted in February 2020. Training on the use of the accounting software will be conducted upon completion of the software.</p> <ul style="list-style-type: none"> <li>• The project's disbursement arrangements have been established (following the example of L3156-LAO, with appropriate modifications).</li> <li>• MICT has recruited and mobilized a National Internal Auditor, who will be responsible for supporting and advising the PCU and PIUs on adherence to the financial management requirements.</li> <li>• As per para. 64 of PAM, the State Audit Organization will audit the project financial statements.</li> </ul>	
5. PCU and PIU staff attend disbursement seminar as part of capacity building.	<ul style="list-style-type: none"> <li>• At least 1 staff member from the PCU and each PIU attend ADB's in-country disbursement seminar.</li> </ul>	PCU, PIU and ADB	Within one year of project effectiveness	Two PCU attended ADB's in-country disbursement seminar in June 2019. However, PIU staff were not invited to the seminar due to limited slots (allocated only 2 staff per project). PIU staff will be invited for 2020 disbursement seminar	<b>Partially Completed</b>
6. Publicizing grievance redress mechanism.	<ul style="list-style-type: none"> <li>• Grievance redress mechanism to report suspected procurement related cases of corruption and collusion established and publicized on project website.</li> <li>• Contact details of MOF and ADB's office on Anti-corruption periodically advertised in newspapers and on project website.</li> </ul>	EA	Within six months of project effectiveness	<p>Project effectiveness 25 December 2018.</p> <ul style="list-style-type: none"> <li>• Grievance redress mechanism to report suspected procurement related cases of corruption and collusion will be established during Q4 of 2019, and will be publicized on the project website (under development)</li> <li>• Contact details of MOF and ADB's office on Anti-corruption will be published on the project website (under development).</li> <li>• EA to coordinate with ADB and MOF on Anti-corruption before publishing on website</li> </ul>	<b>Ongoing</b>

ADB = Asian Development Bank; DICT = Department of Information, Culture and Tourism; EA = executing agency; MOF = Ministry of Finance; PCU = project coordination unit; PIU = project implementation unit.

**Annex 6: Goods and works procurement monitoring table as of 31 December 2019**

Package No.	Description	Mode	Resp Proj Mgt Unit	CA Target Date	Adv Date	Estimate (\$ million)	Draft Bid Docs		Bids	Bid	Bid Evaluation		Contract						
							Received	Approved	Issuance	Closing	Approved	Amount	Signed	Received	PCSS No.	Amount	\$ Equiv		
TIIGP2-LAO-W01	Nakasang and Don Det-Don Khone Access Improvements	ICB		Dec-19	Sep-19	5,930,000	13-Sep-19	18-Sep-19	18-Sep-19	30-Oct-19	23-Dec-19	\$	3,964,308	30-Dec-19	30-Dec-19	G21291	\$	3,964,308	3,964,308
TIIGP2-LAO-W02	Nam Ngum Reservoir Access Improvements	ICB		Q3/2020	Q4 2020	6,142,686													
TIIGP2-LAO-W03	Vang Vieng Urban- Rural Access Improvements	ICB		Q3/2020	Q4 2020	10,673,878													
TIIGP2-LAO-W04	Vang Vieng Landfill Improvements	ICB		Q2/2020	Q3/2020	2,700,000													
<b>Total</b>						<b>25,446,564.000</b>													

Package No.	Description	Mode	Resp	Proj Mgt Unit	CA	Adv	Estimate (\$ mil)	Number of Contracts	Draft Bid Docs		Bids Issuance	Bid Closing	Bid Evaluation		Contract				Remarks	
									Received	Approved			Approved	Amount	Signed	Received	PCSS No.	Amount		\$ Equiv
TIIGP2-LAO-G01a	PCU & PIU vehicles	NCB				Q1/2019	255,000	2												
TIIGP2-LAO-G01a	PCU & PIU vehicles (3 units)	NCB				13-Feb-19	155,000		18-Feb-19	26-Feb-19	27-Feb-19	22-Mar-19	11-Apr-19	LAK 1,136,220,000	25-Apr-19	10-May-19	G20440	LAK 1,136,220,000	130,633	
TIIGP2-LAO-G01b	PIU vehicles (2 units)	NCB					120,000													
TIIGP2-LAO-G02	PCU office furniture and equipment	Shopping				Q4/2018	25,000	Various												
TIIGP2-LAO-G02															19-Feb-19		G20443	LAK 31,955,000	3,720	
TIIGP2-LAO-G02-02															14-Feb-19		G20860	LAK 17,200,000	1,994	
TIIGP2-LAO-G02-03															18-Mar-19		G20861	\$ 3,500	3,500	
TIIGP2-LAO-G02-05															9-Apr-19		G20865	LAK 49,170,000	5,724	
TIIGP2-LAO-G02-06															11-Apr-19		G20866	LAK 7,548,000	867	
TIIGP2-LAO-G02-07															11-Apr-19		G20867	LAK 33,000,000	3,836	
TIIGP2-LAO-G03-VV01	PIU office furniture and equipment (4 PIUs)	Shopping				Q1/2019	90,000	Various												
TIIGP2-LAO-G03-VV01															25-Mar-19		G20868	LAK 45,782,000	5,301	
TIIGP2-LAO-G03-VV02															26-Mar-19		G20869	LAK 56,760,000	6,387	
TIIGP2-LAO-G03-VV03															28-Mar-19		G20870	LAK 23,953,000	2,655	
TIIGP2-LAO-G03-VV04															30-Mar-19		G20871	LAK 39,864,000	4,616	
TIIGP2-LAO-G03-LPB01															14-Jun-19		G20876	LAK 67,947,000	7,859	
TIIGP2-LAO-G03-LPB02															27-Jun-19		G20877	LAK 97,747,000	11,291	
TIIGP2-LAO-G03-CPS01															24-Jun-19		G20878	LAK 63,294,000	7,123	
TIIGP2-LAO-G03-VP01															26-Mar-19		G20879	LAK 43,211,300	4,998	
TIIGP2-LAO-G03-VP02															26-Mar-19		G20881	LAK 60,099,600	6,951	
TIIGP2-LAO-G03-VP03															20-Jun-19		G20883	LAK 62,421,348	9,461	
TIIGP2-LAO-G04	Vang Vieng landfill management equipment	NCB					1,160,000	2												
TIIGP2-LAO-G05	Equipment for ASEAN Standards certification bodies	Shopping				Q2/2019	30,000	Various												
TIIGP2-LAO-G05-01															25-Sep-19		G21439	LAK 206,800,000	23,394	
TIIGP2-LAO-G05-02															15-Oct-19		G21440	LAK 49,632,000	5,610	
TIIGP2-LAO-G06	Equipment for ASEAN Tourism Standards Implementation (public sector)	Shopping					500,000	Various												
TIIGP2-LAO-G06-VV01															10-Nov-19		G21441	LAK 356,000,000	40,249	
TIIGP2-LAO-G07	Equipment for DMO secretariats	Shopping				Q2/2019	40,000	Various												
TIIGP2-LAO-G07															19-Mar-19		G20884	LAK 78,400,000	9,100	
TIIGP2-LAO-G07-02															11-Apr-19		G20886	LAK 2,310,000	269	
TIIGP2-LAO-G07-03															19-Mar-19		G20885	\$ 4,300	4,300	
TIIGP2-LAO-G07-04															22-Apr-19		G20887	LAK 41,997,300	4,882	
TIIGP2-LAO-G07-05															19-Nov-19			LAK 39,660,500	4,507	
TIIGP2-LAO-G08	Equipment for Heritage Interpretation	Shopping					180,000	Various												
TIIGP2-LAO-G09	Equipment for SMEs to Implement Private Sector-Led Actions in the DMPs	Shopping					325,000	Various												
<b>Total</b>							<b>2,625,000</b>													<b>309,227</b>



## Annex 7: Consultant recruitment monitoring table as of 31 December 2019

Package No.	Description	Mode	Resp	Proj Mgt Unit	CA	Adv	Date	No. of	Estimate	Submission 1		RFP	RFP	Submission 2		Submission 2-3		Submission 3		Submission 4		Submission 5				
										Received	Approved	Issuance	Closing Date	Received	Approved	Received	Approved	Received	Approved	Received	Approved	Signed	Received	PCSS No.	Amount	\$ Equiv
TIIGP2-LAO-C01	Project Management and Civil Engineering Support	QCBS				28-08-18	1	3,109,134.00	23-Oct-18	07-Nov-18	08-Nov-18	17-Jan-19	12-Feb-19	03-Apr-19			22-Apr-19	03-May-19		20-Jun-19	01-Jul-19	19-Jul-19	G20711	\$	2,602,460	2,602,460
																							G20712	EUR	805,926	870,000
TIIGP2-LAO-C02	International Tourism Specialist/Co-Team Leader	ICS				15-11-18	1	862,223.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							19-Feb-19	21-Feb-19	G20083	\$	930,000	930,000
TIIGP2-LAO-C03	International Tourism Standards Specialist	ICS				06-06-19	1	100,876.00	24-Jul-19	13-Aug-19			21-Aug-19	22-Aug-19							19-Aug-19	21-Aug-19	G20821	\$	121,000	121,000
TIIGP2-LAO-C04	National Tourism Specialist/Deputy Team Leader	ICS				15-11-18	1	239,663.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							19-Feb-19	21-Feb-19	G20084	\$	242,000	242,000
TIIGP2-LAO-C05	International Gender Specialist	ICS				06-06-19	1	34,500.00	24-Jul-19	13-Aug-19			21-Aug-19	22-Aug-19							19-Aug-19	21-Aug-19	G20823	\$	34,500	34,500
TIIGP2-LAO-C06	National Gender Specialist	ICS				06-06-19	1	49,500.00	24-Jul-19	13-Aug-19			21-Aug-19	22-Aug-19							19-Aug-19	21-Aug-19	G20822	\$	49,500	49,500
TIIGP2-LAO-C07	International Financial Management & Procurement Specialist	ICS				15-11-18	1	71,369.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							20-Feb-19	21-Feb-19	G20085	\$	75,000	75,000
TIIGP2-LAO-C08	National Financial Management & Procurement Specialist	ICS				15-11-18	1	23,510.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							19-Feb-19	21-Feb-19	G20086	\$	25,000	25,000
TIIGP2-LAO-C09	International Monitoring and Evaluation Sepcialist	ICS				06-06-19	1	45,500.00	24-Jul-19	28-Aug-19			30-Aug-19	25-Sep-19							29-Aug-19	30-Aug-19	G20994	\$	45,500	45,500
TIIGP2-LAO-C10	National Monitoring and Evaluation Sepcialist	ICS				06-06-19	1	53,500.00	10-Oct-19	22-Oct-19			20-Nov-19	03-Dec-19							13-Nov-19	20-Nov-19	G21187		53,500	53,500
TIIGP2-LAO-C11	National Internal Auditor	ICS				15-Nov-18	1	103,394.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							18-Feb-19	21-Feb-19	G20087	\$	102,904	102,904
TIIGP2-LAO-C12	Tourism Experts- Various Resource Persons	SSS				Q2/2019	40	200,000.00																		
	TIIGP2-LAO-C12-001	SSS					1														23-May-19			\$	3,150	3,150
	TIIGP2-LAO-C12-002	SSS					1														23-Jul-19			\$	2,500	2,500
	TIIGP2-LAO-C12-003	SSS					1														30-Jul-19			\$	3,150	3,150
	TIIGP2-LAO-C12-004	SSS					1														17-Sep-19			\$	2,100	2,100
	TIIGP2-LAO-C12-005	SSS					1														22-Oct-19			\$	2,100	2,100
TIIGP2-LAO-C13	International Urban Planning and Design Specialist	ICS				Q4 2019	1	93,290.00	29-Oct-19	06-Nov-19			25-Nov-19	03-Dec-19							08-Nov-19	25-Nov-19	G21188		93,258	93,258
TIIGP2-LAO-C14	National Destination Management Specialist	ICS				04-Apr-19	1	57,829.00	12-Apr-19	24-Apr-19			24-Apr-19	23-May-19							24-Apr-19	26-Apr-19	G20442	\$	57,829	57,829
TIIGP2-LAO-C15	International Tourism Management and Development Specialist	ICS				Q4 2019	1	73,880.00	29-Oct-19	06-Nov-19			15-Nov-19	03-Dec-19							21-Nov-19	25-Nov-19	G21189		73,600	73,600
TIIGP2-LAO-C16	International Natural and Cultural Heritage Specialist	ICS				Q4 2019	1	22,311.00	29-Oct-19	06-Nov-19			25-Nov-19	03-Dec-19							21-Nov-19	25-Nov-19	G21190		22,252	22,252
	<b>Total</b>							<b>5,044,288.00</b>																\$	<b>5,347,229</b>	<b>5,411,303</b>

## Annex 8: Utilization of consulting services as of 31 December 2019

Package/Positions	Expert name	Person-Months (pm) as per PAM	Contract signing date	Original contract (total pm)	Current contract incl. variations (total pm)	Current contract closing date	Cumulative person-months utilized as of 31-Dec-19	Balance (pm)	Notes
<b>TIIGP2-LAO-C01: Project Management and Civil Engineering Support (Firm)</b>									
<b>International</b>									
1	International Civil Engineer - Co-Team Leader	54	05-Aug-19	41	41	04-Apr-23	4.90	36.10	
2	International Environmental Specialist	6	12-Aug-19	6	6	04-Apr-23	1.36	4.64	
3	International Social Safeguards Specialist (Resettlement & Indigenous People)	6	05-Aug-19	6	6	04-Apr-23	2.37	3.63	
4	International Institutional Development Specialist	4	05-Aug-19	4	4	04-Apr-23	0.09	3.91	
<b>Subtotal</b>		<b>70</b>		<b>57</b>	<b>57</b>		<b>8.72</b>	<b>48.28</b>	
<b>National</b>									
1	National Lead Civil Engineer	54	07-Sep-19	41	41	04-Apr-23	3.73	37.27	
2	National Environmental Specialist	12	05-Aug-19	12	12	04-Apr-23	4.77	7.23	
3	National Social Safeguards Specialist (Resettlement & Indigenous People)	12	05-Aug-19	12	12	04-Apr-23	4.86	7.14	
4	National Institutional Development Specialist	12		12	12			12.00	
	<i>National Civil Engineer 1</i>	<i>36</i>						<i>0.00</i>	<i>Cancelled during contract negotiations</i>
	<i>National Civil Engineer 2</i>	<i>36</i>						<i>0.00</i>	<i>Cancelled during contract negotiations</i>
5	Resident Engineer 1			24	24			24.00	Introduced during contract negotiations
6	Resident Engineer 2		11-Sep-19	24	24	04-Apr-23	3.41	20.59	Introduced during contract negotiations
7	Construction Supervisor 1			24	24			24.00	Introduced during contract negotiations

Package/Positions	Expert name	Person-Months (pm) as per PAM	Contract signing date	Original contract (total pm)	Current contract incl. variations (total pm)	Current contract closing date	Cumulative person-months utilized as of 31-Dec-19	Balance (pm)	Notes
8 Construction Supervisor 2	Mr. Koulab Samonety			24	24			24.00	Introduced during contract negotiations
9 Construction Supervisor 3	Mr. Phongsakda Phiakhamgone			20	20			20.00	Introduced during contract negotiations
10 Construction Supervisor 4	Mr. Phoumano Khodpanya			20	20			20.00	Introduced during contract negotiations
<b>Subtotal</b>		<b>162</b>		<b>213</b>	<b>213</b>		<b>16.77</b>	<b>196.23</b>	
<b>Summary</b>									
<i>Total International</i>		<i>70</i>		<i>57</i>	<i>57</i>		<i>8.72</i>	<i>48.28</i>	
<i>Total National</i>		<i>162</i>		<i>213</i>	<i>213</i>		<i>16.77</i>	<i>196.23</i>	
<b>Grand Total TIIGP2-LAO-C01: PMCES Consultant</b>		<b>232</b>		<b>270</b>	<b>270</b>		<b>25.49</b>	<b>244.51</b>	
<b>Capacity Building Support (Individuals)</b>									
<b>International</b>									
1 TIIGP2-LAO-C02: International Tourism Specialist - Co-Team Leader	Mr Henricus Braunius PONNE	54	19-Feb-19	54	54	31-Dec-24	8.00	46.00	
2 TIIG2P-LAO-C03: International Tourism Standards Specialist	Mr Ross Alexander Corbett	8	19-Aug-19	7	7	31-Dec-24	0.91	6.09	
3 TIIGP2-LAO-C05: International Gender Specialist	Ms Luz Lopez Rodriguez	2	19-Aug-19	2	2	31-Dec-24	0.77	1.23	
4 TIIGP2-LAO-C07: International Financial Management & Procurement Specialist	Ms Nida Azada CALMA	5	19-Feb-19	5	5	31-Dec-24	2.38	2.62	
5 TIIGP2-LAO-C09: International Monitoring and Evaluation Specialist	Mr. Nils Gardek (through Ramboll)	3	28-Aug-19	2.5	2.5	31-Dec-24	0.00	2.50	
<b>Subtotal</b>		<b>72</b>		<b>70.5</b>	<b>70.5</b>		<b>12.06</b>	<b>58.44</b>	
<b>National</b>									
1 TIIGP2-LAO-C04: National Tourism Specialist - Deputy Team Leader	Ms Phongisth DAVADING	54	19-Feb-19	54	54	31-Dec-24	9.00	45.00	
2 TIIGP2-LAO-C06: National Gender Specialist	Ms Sipaseuth Chanthapanya	12	19-Feb-19	12	12	31-Dec-24	0.00	12.00	
3 TIIGP2-LAO-C08: National Financial Management & Procurement Specialist	Mr Kim XAISANA	6	19-Feb-19	6	6	31-Dec-20	2.82	3.18	

	Package/Positions	Expert name	Person-Months (pm) as per PAM	Contract signing date	Original contract (total pm)	Current contract incl. variations (total pm)	Current contract closing date	Cumulative person-months utilized as of 31-Dec-19	Balance (pm)	Notes
4	TIIGP2-LAO-C10: National Monitoring and Evaluation Specialist	Dr Vivath Sauvaly	12	13-Nov-19	12	12	31-Dec-24	1.00	11.00	
5	TIIGP2-LAO-C11: National Internal Auditor	Mr Somphet PHONGSVANH	0	18-Feb-19	30	30	31-Dec-24	2.00	28.00	
6	TIIGP2-LAO-C12: Tourism experts - various resource persons	001: Mr Phonesouk Khounsomebat 002: Mr Jens Jensen (Norconsult) 003: Mr Phonesouk Khounsomebat 004: Mr Bounnasack Keosacksith 005: Bounnasack Keosacksith								40 contracts included in procurement plan.
7	TIIGP2-LAO-C13: International Urban Planning and Design Specialist		lump-sum	8-Nov-19	lump-sum	lump-sum	30-Nov-20	lump-sum		First payment made (10% advance)
8	TIIGP2-LAO-C14: National Destination Management Specialist	Mr Vila Chanthavong	lump-sum	24-Apr-19	lump-sum	lump-sum	31-Dec-19	lump-sum		Completed
9	TIIGP2-LAO-C15: International Tourism Management and Development Specialist		lump-sum	21-Nov-19	lump-sum	lump-sum	30-Nov-20	lump-sum		First payment made (10% advance)
10	TIIGP2-LAO-C16: International Natural and Cultural Heritage Specialist		lump-sum	8-Nov-19	lump-sum	lump-sum	30-Nov-20	lump-sum		First payment made (10% advance)
	<b>Subtotal</b>		<b>84</b>		<b>114</b>	<b>114</b>		<b>14.82</b>	<b>99.18</b>	
<b>Summary CBS Individual Consultants</b>										
	Total International		72		70.5	70.5		12.06	58.44	
	Total National		84		114	114		14.82	99.18	
	<b>Total CBS Individual Consultants</b>		<b>156</b>		<b>184.5</b>	<b>184.5</b>		<b>26.88</b>	<b>157.62</b>	
<b>Project Summary</b>										
	Total International		142		127.5	127.5		20.78	121.22	Compared to p-m in PAM
	Total National		246		327	327		31.59	214.41	Compared to p-m in PAM
	<b>Project Grand Total</b>		<b>388</b>		<b>454.5</b>	<b>454.5</b>		<b>52.37</b>	<b>335.63</b>	Compared to p-m in PAM

## Annex 9: GAP implementation progress as of 31 December 2019

<b>Project Title:</b>	Grant 0599-LAO: Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project
<b>Country:</b>	Lao PDR
<b>Project No.:</b>	49387-002
<b>Type of Project (Loan/Grant/TA):</b>	Grant
<b>Approval date:</b>	31 August 2018
<b>Project Implementation Duration:</b>	25 December 2018 – 30 June 2025
<b>Gender Category:</b>	Effective Gender Mainstreaming
<b>Project Impact:</b>	Sustainable, inclusive, and more balanced tourism development achieved
<b>Project Outcome:</b>	Tourism competitiveness of secondary towns increased
<b>Status of GAP implementation:</b>	

	Achieved	On-going / Planned	Not achieved
9 Activities	2 (Activity # 6 & 7)	7 (6 planned; 2 ongoing)	
23 Targets	8	15 (5 planned; 12 ongoing)	
	Target # 10, 14, 15, 16, 17,18, 19, 22		

Gender Action Plan (GAP) <sup>1</sup>	Progress to date (as of 31 December 2019) <sup>2</sup>	Issues and Challenges <sup>3</sup>
<b>Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved</b>		
<b>Objective 1: Strengthen women's voice in project design.</b>		
Target 1: Two consultations held during detailed design of each infrastructure subproject to optimize inclusiveness, gender responsiveness, and employment opportunities during and after construction.	<p><b>Ongoing.</b> Pre-design consultations conducted during project preparation for C1, C2 and V5.</p> <p>With Champasak Province, including for the first stage:</p> <ul style="list-style-type: none"> <li>20-21 Jun. 2018, First consultations were held at Pakse and on-site with participation of ADB, PCU and PIU representatives, provincial and district officials (12 total/ 5 women)</li> </ul>	MICT, contractors and PIUs will purposively involve local women representatives from the village especially from the Lao Women's Union (LWU) and the sub-Commission on Women (CAW) that have village, district and

<sup>1</sup> GAP Activities, Indicators and Targets, Timeframe and Responsibility

<sup>2</sup> This should include information on period of actual implementation, sex-disaggregated quantitative updates (e.g. number of participating women, women beneficiaries of services, etc.), and qualitative information. However, some would be on-going - so explain what has happened so far towards meeting the target.

<sup>3</sup> Please include reasons why an activity was not fully implemented, or if targets fall short, or reasons for delay, etc., and provide recommendations on ways to address issues and challenges.

	<ul style="list-style-type: none"> <li>Specifically, for the Nakasang Access Road and Port Rehabilitation (C1)/ Don Det-Don Khone Access Improvement (C2) consultations were held on 17-18 Oct. 2018, Second round of consultations focusing on design and future operation of the landfill and environmental considerations for detailed design and operation (37 total/ 12 women).</li> </ul> <p>With Vang Vieng, public consultation of the for Solid Waste Management Improvements (V5), Consultations were held on 19 Jun. 2018, First consultations were held in Vang Vieng and on site at the land fill location with the participation by ADB, PCU and PIU representatives and provincial and district officials (12 total/ 4 women).</p> <ul style="list-style-type: none"> <li>Site visit has also been carried out for the Vang Vieng Landfill (V5) subproject on 16-17 September 2019 to assess the situation of the informal waste pickers working at the landfill. The visit concluded that most (11 of 14) of the waste pickers come from the Khmu ethnic group, that most (10 or 14) are women, and that all (14 of 14) receive over 10% of their average income from collecting and selling waste from the landfill.</li> <li>In addition, on site consultations in Ban Phon Vieng where employment opportunities were discussed with local stakeholders at the improved landfill were held on 13 October 2018 (38 total/ 21 women)</li> </ul> <p><b>Ongoing:</b> Pre-design consultation carried out for the second stage sub-projects (V1, V2, V3 and V4), where in Vientiane Province a total of five (5) consultations incorporating gender responsiveness have been carried out, including:</p> <ul style="list-style-type: none"> <li>At the Nam Ngum, consultations with local stakeholders on the design planning process was carried out on 15 August 2019; with PIU (Nam Ngum) and local stakeholders on the conceptual design at Nam Ngum Tourism Management Center (22 total/ 5 women), and on 16 September 2019 a follow up workshop with the with same PIU (Nam Ngum) on drafted conceptual design at Vientiane Province culture hall (31 total / women 6)</li> </ul>	<p>provincial units to monitor and articulate women's concerns, recommendations and concurrence with the project design, esp. on employment opportunities during and post-construction.</p> <p>The consultation with local stakeholders, including women will continue under the stage 2 detailed design, and the project will purposely make an effort to encourage active female participation.</p>
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	<ul style="list-style-type: none"> <li>• At the Nam Ngum, the gender specialists (IGS and SGS) met with the project team and village representatives (total 12; 8 women) on October 19, 2019 on the GAP target of women's representation in consultations and for them to equally benefit from the improvements in infrastructure.</li> <li>• For the Kaeng Yui Waterfall Access Improvements (V2) a consultation meeting at on the design planning and feedback process was held in Na Douang village on 16 August 2019 (28 total/ 9 women).</li> <li>• At the Kang Yui water falls, the IGS and SGS met with 18 village residents (11 women) on October 20, 2019. Women help as collectors of visitors' fees at the entrance of the fall, sell food at the stalls and are part of the 8 groups working on community-based tourism. The home stay program have 69 village participants (57 women).</li> <li>• Consultation workshops were held at the Vang Vieng PIU office on 16 August 2019 (total 17/ women 2), with participation from local stakeholders on the planning and design process with follow up workshop on 17 September with the draft conceptual design report (total 25/ women 5)</li> <li>• At the Vang Vieng landfill village site, the IGS and NGS had a dialogue with 28 village residents and some PIU staff (17 women) on 20 Oct. 2019. The village women expressed concerns over the high cost of garbage fee collected from them considering that they live next to the landfill, the infrequency of trips of the old garbage trucks (instead of the agreed weekly trip), the uncovered on the truck that leave a trail of litter on the road, the bad road access, and the bad smell and proliferation of flies from the inadequate treatment of the landfill, and the lack of protective gears such as gloves, masks and boots. The PIU agreed to support the request for discounted garbage fee and to request for protective gears.</li> <li>•</li> </ul>	
<p><b>Target 2:</b> At least 50% of people consulted are women.</p>	<p><b>Ongoing.</b></p> <p>To date, a total of 363 local stakeholders have been involved in the design planning process, of whom 172 have been women, representing 47.4% of the total participation.</p>	<p>Progress is being made, but PCU and PIUs need to continue to consciously increase women's participation during the design planning process to reach the overall target of 50%. Women's concerns should be elicited, documented and addressed.</p>

<b>Objective 2. Promote women's economic employment and safety.</b>		
<b>Gender Action Plan (GAP)<sup>4</sup></b>	<b>Progress to date (as of 31 December 2019)<sup>5</sup></b>	<b>Issues and Challenges<sup>6</sup></b>
<p><b>Target 3:</b> At least 500 entrepreneurs (60% women) receive SME support services (2017 baseline:0)</p>	<p><b>Ongoing:</b> During this reporting period, a consultation workshop was held with SMEs to discuss implementation by SMEs of relevant ASEAN Tourism Standards (26 participants, 8 (31%) women). Further, the Tourism Management Department was supported to improve its database to enhance its ability to service SMEs in the tourism sector.</p> <p>The Project Manager suggests that this target be reviewed to relocate to another appropriate output where there are related activities. He further suggests to reinforce the gender-responsive strategies for SME support services.</p> <p>The GAD specialists reviewed the PAM and suggest to transfer this target under Output 3, Objective #8, alongside Target 21.</p> <p>Two review workshops on standard operating procedures (SOP) for hotel, guesthouse and restaurant service providers conducted in VV and XKH from 29 Oct – 11 Nov. 2019 with 67 participants; 42 (63 %) are women.</p> <p>Workshop to review the design of mobile application (tourism promotion via mobile application) training on how to use mobile application &amp; information improvement held on 1-2 Oct. 2019. A total of 41 participants 20 are women.</p> <p>Training of trainer on tourism and hospitality services for all DICTs (across the country) on 23-29 Nov 2019. A total of 55 participants, 40 (73 %) of who were women.</p>	<p>The ADB-Laos GAD officers advised that this proposal be negotiated in the mid-term review. For the time being, progress on this target should continue to be reported in this section.</p> <p>Prepare recommendations to improve gender-responsive support to SMEs.</p>

<sup>4</sup> GAP Activities, Indicators and Targets, Timeframe and Responsibility

<sup>5</sup> This should include information on period of actual implementation, sex-disaggregated quantitative updates (e.g. number of participating women, women beneficiaries of services, etc.), and qualitative information. However, some would be on-going - so explain what has happened so far towards meeting the target.

<sup>6</sup> Please include reasons why an activity was not fully implemented, or if targets fall short, or reasons for delay, etc., and provide recommendations on ways to address issues and challenges.



	<ul style="list-style-type: none"> <li>• A series of four (4) workshops to disseminate the ASEAN SPA for tourism stakeholders in CPS, VTE, LPB, Vang Vieng public sector and tourism businesses from October – November 2019 with a total of 352 participant, 171 of (49%) are women.</li> <li>• Two workshops to disseminate the ASEAN MICE standard in Champasak and LuangPrabang on Oct and Nov 2019 had a total of 84 pax with 37 or 44 % women.</li> <li>• Two workshops to disseminate ASEAN homestay standard in Champasak and Luang Prabang in December 2019 had a total of 76 participants, 22 (29 %) of who are women.</li> <li>• Workshop to disseminate and introduce the ASEAN CBT standards was held on 12-13 Dec, 2019 in Champasak with 25 pax , 12 are women</li> <li>• Training on destination management for village and district authorities and tourism businesses held on 25-27 Nov 2019 in Paksong, Champasak.</li> </ul>	
<b>Target 4:</b> At least 10% of unskilled workers hired for works construction are local women (2017 baseline: ~10%).	<b>Planned.</b> Bid documents for construction projects include provisions to hire local women among unskilled workers. Contractor hiring records will be used to monitor achievement against targets.	Target 4 provision should be included in the contract of contractor who hire women the job. The NGS should be involved in the orientation to awarded contractor to include this target in their work plan. GAD specialists to coordinate with PMCES on monitoring compliance.
<b>Activity 1:</b> Contractors ensure separate access to water and sanitation facilities for women and men in construction sites and separate quarters, as well as suitable worker safety training, equipment	<b>Planned.</b> Bid documents for construction projects include provisions to provide separate WASH facilities and quarters for men and women workers and provide suitable safely training and equipment.	
<b>Activity 2:</b> Contractors provide gender-responsive information on HIV/AIDS, STI, human trafficking and child labor exploitation prevention.	<b>Planned.</b> Related project activities have not yet commenced.	The GAD specialists will provide information materials and resource groups to give the information. Train and mobilize GAD focal persons in January 2020.
<b>Objective 3. Improve gender design features of tourism facilities to support economic empowerment.</b>		

Gender Action Plan (GAP) <sup>7</sup>	Progress to date (as of 31 December 2019) <sup>8</sup>	Issues and Challenges <sup>9</sup>
<b>Target 5:</b> All women vendors return to improved market space after construction (2017 baseline: ~80% (120 women)).	<b>Planned.</b> Target needs to be reviewed and revised. Infrastructure design adjusted for minimum displacement of vendors in place and assurance of their getting back better vendor space.	Coordinate with PIUs updated data on market spaces and number of women & men shop owners/ employees are affected;
<b>Target 6:</b> At least 80% (80 women) of newly constructed shop owners/operators are women.	<b>Planned.</b> Target needs to be reviewed and revised. Related project activities have not yet commenced.	Follow-up dialogues to ensure that 80 % of shop owners who were relocated and are returned to improved market spaces are women.
<b>Activity 3:</b> Infrastructure subproject gender design features include suitable road shoulders, access for people with disabilities, public lighting, separate male and female toilets, lockable kiosks, road safety instruction, and others identified during consultations.	<b>Ongoing.</b> For detailed designs for C1, C2 and V5 prepared during project preparation: <ul style="list-style-type: none"> <li>• Roads are designed according to established and recent national standards and guidelines in each country.</li> <li>• Roads and foot paths are also designed to maximize available area in the available alignments.</li> <li>• Public lighting is included at the Vang Vieng Landfill (V5), in the Nakasang town/port improvement (C1), and on the bridge between Don Det and Don Khone (C2).</li> <li>• Separate areas with showers, toilets, lockers etc. for male and female workers are planned for the Vang Vieng landfill subproject (V5).</li> <li>• Site buildings at the Vang Vieng landfill site will be accessible for disabled, included HCWC.</li> <li>• Road safety instructions will be a part of subsequent project phases, however the design criteria used have road safety as a key basis.</li> <li>• No specific issues related to gender design features were raised during the consultations with the IAs and other stakeholders.</li> </ul> <p>For subprojects V1, V2, V3 and V4, this activity will be undertaken during detailed design.</p>	Coordinate with civil works re. compliance to gender features e.g. foot paths, public lighting, separate toilets, lockers, access for those with disability, road safety signs; safety gears (boots, gloves, masks, etc.) for workers. GAD specialists to attend some of consultations during construction and post-construction.
<b>Activity 4:</b> Infrastructure user charges (e.g. market	<b>Planned</b>	Coordinate with PIUs on user charge rates that consider on

<sup>7</sup> GAP Activities, Indicators and Targets, Timeframe and Responsibility

<sup>8</sup> This should include information on period of actual implementation, sex-disaggregated quantitative updates (e.g. number of participating women, women beneficiaries of services, etc.), and qualitative information. However, some would be on-going - so explain what has happened so far towards meeting the target.

<sup>9</sup> Please include reasons why an activity was not fully implemented, or if targets fall short, or reasons for delay, etc., and provide recommendations on ways to address issues and challenges.

stall rent and waste collection fees) are affordable to male and female users.	Dialogue of GAD specialists and PIU with Vang Vieng land fill residents on 10 October 2019. who request waiver or discount in garbage fees. The GAD specialists need to consult with institutional specialists on this matter.	affordability of community residents.
<b>Objective 4. Ensure women's equal participation in gender-sensitive IEC programs to mitigate tourism's social risks.</b>		
<b>Target 7:</b> 50% of IEC facilitators trained by the project are women.	<b>Planned:</b> GAD specialists to prepare gender-sensitive IEC campaigns and help prepare plan for implementation of campaign.	In coordination with PCU the GAD specialists to ensure that the design of IEC materials are gender-sensitive
<b>Target 8:</b> At least 50% of people reached by gender-sensitive IEC campaigns are women (2017 baseline: 0% women).	<b>Planned:</b> GAD specialists to prepare gender-sensitive IEC campaigns, and prepare plan for implementation of campaign	Include in the PPMS measurable approach to assess the reach of the campaign
<b>Activity 5:</b> IEC materials are gender-sensitive (i.e. without gender bias/stereotypes) and published for each topic covered, e.g. (i) traffic and boating safety, (ii) HIV/AIDS prevention, (iii) human trafficking prevention and (iv) solid waste management.	<b>Planned.</b> GAD specialists to prepare gender-sensitive IEC campaigns, and prepare plan for implementation of campaign	Coordinate with IEC team on the design and plan or IEC materials.
<b>Output 2: Capacity to implement ASEAN Tourism Standards strengthened</b>		
<b>Objective 5. Promote women's leadership.</b>		
<b>Target 9:</b> At least 30% of ASEAN tourism standards certification board members and assessors are women (2017 baseline: 0).	<b>Ongoing.</b> <ul style="list-style-type: none"> <li>The national tourism standard assessment committees (equivalent to the "certification bodies" referred to in the PAM) now exist for all seven standards. Currently, the total number of assessment</li> </ul>	Need to ensure that certification bodies in Lao follow a gender-balanced composition and use gender indicators to the applied standards.

	<p>committee members appointed is 82, out of which 24 (29%) are women.</p> <ul style="list-style-type: none"> <li>• National Steering Committees for the ASEAN Clean Tourist City Standard, ASEAN Community-Based Tourism Standard, ASEAN Homestay Standard, ASEAN Public Toilet Standard were established.</li> <li>• For the ASEAN clean tourist city of Lao PDR, a workshop was held on 25-26 July, 2019, in VangVieng. Of the total of 13 participants, there is one woman. There two separate national committees for the ASEAN clean tourist city, one responsible for assessment and one for dissemination and implementation. Provincial steering committees are also being established.</li> <li>• Certification body established for ASEAN Community-Based Tourism Standard, workshop on 29-30 July, 2019, in Vang Vieng; of the total 14 participants, 4 are women.</li> <li>• Certification body established for ASEAN Public Toilet Standard of Lao PDR, 12-14 Aug 2019, Thalad, Vte. Province; Of the total 15 members, 5 are women.</li> <li>• Certification body established on ASEAN Homestay Standard on 1-2 Aug 2019 in Vang Vieng workshop; of the 16 members, 6 are women.</li> <li>• A series of two workshops to establish the selection of certification / assessment committee at district level were held from 19-26 Nov 2019 in Luang Prabang and Vangvieng with 56 participants, 17 (30 %) of who are women. Certification bodies were established.</li> <li>• Consultation workshop to collect information and identify areas of improvement re ASEAN standards on 21 Dec 2019 in Vang Vieng with 33 participants, 27 (82%) of who were women.</li> </ul>	
<p><b>Target 10:</b> At least 35% of ASEAN tourism standards trainers are women (2017 baseline: 0)</p>	<p><b>Achieved.</b> Three trainers' workshops were completed. Of the total 63 trained, 32 are women or 51 %.</p> <p>ASEAN Tourism Standards TOT training with 24 participants, 12 (50%) women.</p> <p>A workshop was conducted to plan the implementation of the seven ASEAN Tourism Standards (30 pax, 13 (43%) women).</p>	<p>Support the ASEAN trainers with gender modules and materials.</p>
<p><b>Target 11:</b> At least 45% of ASEAN tourism awards selection panel members are women (2017 baseline: 0).</p>	<p><b>Planned.</b> Related project activities have not yet commenced.</p>	<p>Coordinate with ASEAN tourism awards panel to include gender criteria in awards selection</p>

<b>Objective 6. Promote equal access to ASEAN tourism standards training and information</b>		
<p><b>Activity 6:</b> ASEAN tourism standards manuals translated to Lao language.</p>	<p><b>Achieved.</b> Translation of seven (7) ASEAN Tourism Standards were completed and published.</p> <ul style="list-style-type: none"> <li>• 500 copies of The ASEAN Community- Based Tourism Standard of Lao PD R (Lao version) completed in 30 Aug. 2019</li> <li>• 400 copies ASEAN Homestay Standard manual of Lao PDR version completed in Sept. 2019.</li> <li>• ASEAN Clean Tourist City Standard handbook of Lao PDR completed on 6 Aug 2019.</li> <li>• ASEAN Public Toilet Standard of Lao PDR in Lao language as of August 2019, 300 copies.</li> <li>• ASEAN MICE Venue Standard translation completed and published.</li> <li>• Two workshops re assessment of MICE standard for venue and meeting room category in Champasak and Savannkhet, and in Vientiane with a total of 85 participants; 41 (48 %) of who are women. Lao MICE standards adapted and manual to be improved.</li> </ul>	
<p><b>Target 12.</b> At least 40 % of women participants in ASEAN tourism standards training for businesses are women</p>	<p><b>Achieved.</b> A series of workshops to disseminate the ASEAN tourism standards were conducted that involved <b>a total of 638 participants, of who 279 or 44% are women.</b></p> <ul style="list-style-type: none"> <li>• On the ASEAN green hotel standard on 24-26, Oct. 2019 I with a total of 54 participants; 26 are women.</li> <li>• Second review of the national community-based tourism standard on 14-17 Oct, 2019 with a total of 19 participants: 4 are women; 1 is Kmu; a second review was conducted on 10-13 Nov 2019 with a total of 25 participants, 8 of who are women; the approval workshop was held on 4-9 Dec 2020 with 21 participants, 4 of who are women</li> <li>• First review of the national homestay standard on Sept . 30 - Oct. 02, 2019; 20 participants, 5 are women; Follow-up workshops were held on Nov. 4-8 to review and finalize content. Approval workshop for the homestay manual was held on 23-26, Dec. 2019 with 24 participants, 8 of who are women.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Drafting, edit and design the Lao National public clean toilet standard manual from Sept – Dec 2019 by 3 men.</li> <li>• Second review of the draft content of the National clean toilet standard manual with 26 participants, 8 are women in 9-12 Dec, 2019.</li> <li>• Improved the Lao MICE Venue standard- Meeting room category on 1-29 Nov., 2019; with a total of 5 participants, 3 of who are women. The Lao MICE was approved.</li> <li>• Review of the Lao National Clean Tourist City Manual on 9-12 Dec, 2019 with 26 participants; 8 are women.</li> <li>• Training of trainers on tourism standards for focal points of 4 tourism departments on 20-25 Oct 2019. A total of 22 were trained; 8 (36 %) were women.</li> </ul>	
<b>Output 3: Institutional arrangements for tourism destination management and infrastructure O&amp;M strengthened</b>		
<b>Objective 7. Promote gender balanced project management.</b>		
<b>Target 13:</b> Women comprise at least 30% of project steering committee members. (2017 baseline: ~25% (4 women))	<b>Ongoing.</b> The National Project Steering Committee consists of 7 members; 2 (29%) of who are women.	
<b>Target 14:</b> Women hold 30% of project director and deputy director positions. (2017 baseline: 20%).	<b>Achieved.</b> Among the PCU and four PIU Directors and Managers (10 persons in total), 2 directors and 1 manager are women (30%).	
<b>Target 15:</b> At least 40% of overall PCU and PIU staff positions are held by women (2017 baseline: 34%).	<b>Achieved.</b> Among the 27 PCU and PIU staff, 14 (52%) are women	
<b>Target 16:</b> At least 30% of PCU and PIU staff that attend technical and project management training are women.	<b>Achieved.</b> Of the total 521 staff who has attended technical training, 192 or 37 % are women.	
<b>Objective 8. Promote women’s representation in destination management network and infrastructure O&amp;M entities.</b>		
<b>Target 17:</b> DMN managers comprise at least 30% women (2017 baseline: ~30%).	<b>Achieved:</b> Of the total 14 DMN managers at provincial and national secretariat, 12 or 86 % are women.  National DMN meeting was held on 12 July 2019 with participation from public and private sector DMN members (80 pax, 34 women / 43% )	Propose revisions to the GAP to enhance gender responsive elements in Objective #8.

	<p>Conducted two training on implementation of destination management among DMN members in Southern Laos on 25-28 Nov 2019; and in Luang Prabang (based on best practices) on 4-6 Dec 2019. A total of 61 participants for both training, of who 18 (30 %) are women.</p> <p>Workshop with policy makers' taskforce and provide training to policy makers on addressing tourism development issues on 18 Oct. 2019.</p> <p>Workshop to review draft assessment for the DMP implementation for 4 tourism department staff. At total of 55 participants; 21 (39 %) were women.</p>	
<p><b>Target 18:</b> Women comprise at least 40% of total DMN membership (2017 baseline: ~30%).</p>	<p><b>Achieved.</b> National-level DMN: 52 par, 34 women (46%) Provincial-level DMNs are being restructured/established during Q3 2019.</p> <p>DMN meeting held on 12 July 2019 in Vientiane. Of the total 80 participants, 38 or 48 % are women</p> <p>Workshop to establish the Lao National DMN on 11-12 Nov 2019 with 34 participants, 20 (59%) are women.</p> <p>Workshop to establish the Vang Vieng DMN with 35 participants, 10 (29 %) are women.</p> <p>Conducted the annual DMN meeting at national level in Vientiane on 12 May 2019 with 65 participants, 28 (43 %) of who are women.</p> <p>Training on the implementation of the DMPs for Vientiane province and Vang Vieng PIUs and other tourism sector staff held on 4-11 Nov 2019 with 55 participants – 14 (25 %) are women; 2 were Hmong</p> <p>Restructure of the LPB DMN board members held on 12 Sept 2019; with 26 total participants; 7 (27 % are women) and 2 are Hmong.</p> <p>A series of 4 workshops to review, update and finalize the DMPs in VP, VP from June to Dec 2019. A total of 138 participate, 59 (43 %) were women.</p>	
<p><b>Target 19:</b> At least 30% of 150 public works and tourism site managers</p>	<p><b>Achieved.</b></p>	<p>GAD specialists to review the content of DMPs and provide</p>

<p><b>(90 Lao public works and tourism site managers) are women, with skills, equipment, and budget needed to effectively develop and implement tourism management plans and infrastructure O&amp;M (2017 baseline: 0)</b></p>	<p>Of the total 118 Lao tourism site managers trained, 45 or 53 % are women.</p> <p>Biannual Lane Xang Cultural Quadrangle Network Review Meeting in Nong Khai, Thailand (30 par, 13 (43%) women), as well as in a review meeting on community-operated product standard criteria and the use of mobile application under the Lanexang Cultural Quadrangle Network held in Thailand (20 par, 12 (60%) women).</p> <p>A training manual on standard operating procedures (SOP) for hotel operation targeting SMEs was developed, a consultation workshop was held in Vang Vieng to identify solutions for environmental protection along Song river and enhanced solid waste management in the town (40 par, 12 (30%) women), a first consultation workshop was conducted on survey and data collection methods to align product development with relevant ASEAN tourism standards (25 par, 6 (24%) women), and final edit were made and design and layout done for the communication handbook of tourism crises.</p> <p>Upgrade Chinese and English language skills from July – Dec. 2019 in LPB and Vang Vieng, that trained a total of 111 participants, of who 64 (58 %) are women.</p> <p>Five (5) review workshops to finalize DMP 2020-2025 in Paksong-CPS, LPB, VTP, VV from Sept.-Nov. 2019. A total of 248 participants were involved, 73 or 29 % are women.</p> <p>Training on maintain customer service - excellent for tour operation managers in Champasak province</p> <p>Second workshop to identify sport activities to promote Lao tourism on 31 Oct 2019. Of 17 participants, 4 are women.</p>	<p>feedback / suggestions on gender responsiveness.</p>
<p><b>Target 20:</b> Community tourism groups involving women and youth (at least 40% women and girls membership) are established or strengthened in all sites with</p>	<p><b>Planned.</b> A number of sites in the project target areas are community-managed. These will be identified and membership recorded as part of the baseline data collection during Q1 of 2020. During the course of project implementation additional community tourism groups may be established.</p>	<p>Propose specific affirmative gender measures to capacitate the women and youth to involve themselves. in community-managed tourist attractions.</p>



community-managed tourist attractions.		
<p><b>Target 21:</b> At least 50% of participants in tourism-related service training are women (2017 baseline: ~70%).</p>	<p><b>Ongoing.</b>  A training was conducted on online marketing research and analysis of target markets for Tourism Marketing Department staff with 20 participants, 10 (50%) of who are women.</p> <p>The draft tourism statistics training manual was reviewed at a workshop (20 par, 6 (30%) women), finalized and published, and subsequently a training-of-trainer (TOT) workshop was held with 60 participants, 20 (33% are women) to prepare the roll-out of the manual.</p> <p>A consultation workshop was held with SMEs to discuss implementation by SMEs of relevant ASEAN Tourism Standards (26 par, 8 (31%) women).</p> <p>The Tourism Management Department was supported to improve its database to enhance its ability to service SMEs in the tourism sector.</p> <p>Two consultation workshops to identify activities to be implemented under the 7 tourism standards from November to December 2019 involved a total of 47 participants, 14 or 30 % of who are women.</p> <p>A consultation workshop to identify key issues and opportunities on the implementation of the ASEAN tourism standards for Lao PDR and target provinces was conducted on 19-18 Dec 2019 with a total of 28 participants, 12 (43 %) of who are women;</p> <p>Two consultation workshops to disseminate and support tourism businesses to apply ASEAN tourism standard awards held on 20-22 Dec 2019 with 39 participants, 17 (44 %) are women; and in Luang Prabang on 10 Sept 2019 with 52 participants, 19 (37 %) are women.</p> <p>Training on 'how to organize workshops and meeting professionally and using IT system to support organizations; operation and tourism promotion work on 12-16 Oct 2019 with 20 participants, 12 of who are women.</p> <p>Training of trainer on entertainment and restaurant management on 11-12 Nov. 2019 in Vientiane. Of the 69 participants, 37 (54 %) are women</p>	

	<p>Consultation workshop to NUOL (Department of Tourism and Hospitality) on 4 -7 Oct. 2019 that had 15 participants, 6 (40 %) are women.</p> <p>Tourism stakeholders' workshop on the improvement of teaching and learning curriculum for tourism and hospitality on 1-5, Oct 2019 that involved a total of 29 participants; 18 (62 %) are women.</p> <p>Survey and collect information in CPS, Ngoi and LPB districts to draft the DMP plan. A total of 40 participants; 18 (45 %) are women.</p> <p>Training on project implementation procedures among DMN members on budget plan, activity report and other related issues) for NUO:-Tourism and Hospitality Dept. A total of 20 participants, of which 8 are participants on 1-3 Nov., 2019; of the 70 participants, 30 of 43 % are women.</p> <p>Consultation workshop and study about the impacts that affect tourism industry related to handicraft aspects on 1-3 Nov 2019 with 70 participants, 30 (43 %) of who are women.</p> <p>Make the contract with households regarding the solid waste collection in Vang Vieng town and surrounding areas on 20-23 Dec 2019; with 22 total participants, 7 of who are women.</p> <p>Conducted tourism awareness and career seminar for students at the Hotel and Tourism Faculty (211 participants, 146 (69%) women).</p>	
<p><b>Objective 9. Improve gender mainstreaming capacity to implement and monitor the GAP and report gender impacts.</b></p>		
<p><b>Target 22:</b> 50% of 18 gender focal persons appointed to PCUs, PMUs, and PIUs are men.</p>	<p><b>Achieved.</b> Male and female gender focal points have been appointed at the PCU and in 4 PIUs. They have no gender training and experience in doing their job.</p>	<p>Regional GAD training in January 2020 for PIUs and partners.</p>
<p><b>Activity 7:</b> Gender specialists and social development consultants provide gender equality training and GAP implementation training to all project supervision, management, and coordination entities.</p>	<p><b>Achieved.</b> The International Gender Specialist (IGS) is recruited and mobilized in October 2019. She has been working closely with the National Gender Specialist (NGS) and conferred with PCU officers and PMCES and PPMS.</p>	<p>IGS' second mission in late January to mid-February will conduct training to PIUs and other project partners.</p>

	<p>Gender orientation training to PCU and project consultants was conducted on 21 Oct. 2019. A total of 18 attended, 10 or 56 % of who are women.</p> <p>Conduct a series of gender consultation workshops of 9-10 Oct 2019 with PIU-Vang Vieng, Ban NaDuang and Ban Phon Vieng (target project sites) and Sengsavang village authorities. A total of 103 participated, 40 (39 %) of who were women.</p>	
<p><b>Activity 8:</b> GAP targets and actions are reflected in annual project work plans and reported in quarterly progress reports.</p>	<p><b>Ongoing.</b> The first annual project workplan (2019) is being reviewed along with the overall Gender Action Plan. Gender focal persons (one male and one female) were appointed for each PIU. All GAD focal persons were oriented on the ADB and Lao gender equality policies and principles in sustainable tourism. Specific GAP targets and actions will be incorporated in subsequent project workplans.</p>	<p>Regional GAD training proposed in January 2020 for PIUs and partners.</p>
<p><b>Activity 9:</b> PPMS includes sex-disaggregated indicators and templates to track GAP progress, implementation, and project benefits.</p>	<p><b>Planned.</b> The PPMS is expected to be completed by Q1-2020, and will include the GAP indicators.</p>	
<p><b>Target 23:</b> At least 3 human impact stories on GAP implementation, including women's understanding of, and satisfaction with project design, and improved economic opportunities are documented for publication.</p>	<p><b>Planned.</b></p> <p>The GAD specialists consulted with PIU GAD focal persons on the draft template of gender case studies The other sector specialists will be further consulted on a coordinated design and plan for the human impact storied on GAD before the end of 2020.</p>	<p>Consult with PCU members to finalize the design and implementation plan outline of stories can be finalized in Q2 2020.</p>

## Annex 10: Status of compliance with Grant Covenants as of 31 December 2019

Item	Covenants	Status of Compliance
	<b>Grant Agreement Article IV: Particular Covenants</b>	
1	Section 4.01. In the carrying out of the Project and operation of the Project facilities, the Recipient shall perform, or cause to be performed, all obligations set forth in Schedule 4 to this Grant Agreement.	Being complied with.
2	Section 4.02. (a) The Recipient shall (i) maintain separate accounts and records for the Project; (ii) prepare annual financial statements for the Project in accordance with financial reporting standards acceptable to ADB; (iii) have such financial statements audited annually by independent auditors whose qualifications, experience and terms of reference are acceptable to ADB, in accordance with auditing standards acceptable to ADB; (iv) as part of each such audit, have the auditors prepare a report, which includes the auditors' opinion(s) on the financial statements and the use of the Grant proceeds, and a management letter (which sets out the deficiencies in the internal control of the Project that were identified in the course of the audit, if any); and (v) furnish to ADB, no later than 6 months after the end of each related fiscal year, copies of such audited financial statements, audit report and management letter, all in the English language, and such other information concerning these documents and the audit thereof as ADB shall from time to time reasonably request.	Being complied with. <ul style="list-style-type: none"> <li>• PCU and PIUs maintain separate accounts and records for the Project</li> <li>• PCU prepares annual financial statements for the Project</li> <li>• Annual project financial statements (APFS) will be audited by the State Auditing Organization of Lao PDR. The first annual audit will be undertaken, and the audited APFS together with the auditor's opinion, submitted to ADB within 6 months from the end of Fiscal Year 2019 (i.e. by 30 June 2020). Since no counterpart funds were used and no withdrawals made from the grant account during the period of 25 December 2018 (project effectiveness) to 31 December 2018, the APFS for Fiscal Year 2018 will be combined with the APFS 2019, as approved by ADB.</li> </ul>
3	Section 4.02. (b) ADB shall disclose the annual audited financial statements for the Project and the opinion of the auditors on the financial statements within 14 days of the date of ADB's confirmation of their acceptability by posting them on ADB's website.	To be complied with.  The first audited APFS is due for submission to ADB by 30 June 2020.
4	Section 4.02. (c) The Recipient shall enable ADB, upon ADB's request, to discuss the financial statements for the Project and the Recipient's financial affairs where they relate to the Project with the auditors appointed pursuant to subsection (a)(iii) hereinabove, and shall authorize and require any representative of such auditors to participate in any such discussions requested by ADB. This is provided that such discussions shall be conducted only in the presence of an authorized officer of the Recipient, unless the Recipient shall otherwise agree.	To be complied with.
5	Section 4.03. The Recipient shall enable ADB's representatives to inspect the Project, the Goods and Works, and any relevant records and documents.	Being complied with.
	<b>Grant Agreement Schedule 4</b>	
6	<b>Implementation Arrangements</b> The Recipient shall ensure that the Project is implemented in accordance with the detailed arrangements set forth in the PAM. Any subsequent change to the PAM shall become effective only after approval of such change by the Recipient and ADB. In the event of any discrepancy between the PAM and this Grant Agreement, the provisions of this Grant Agreement shall prevail.	Being complied with.

Item	Covenants	Status of Compliance
7	<p><u>Environment</u>  The Recipient shall ensure that the preparation, design, construction, implementation, operation and decommissioning of the Project and all Project facilities comply with (a) all applicable laws and regulations of the Recipient relating to environment, health and safety; (b) the Environmental Safeguards; and (c) all measures and requirements set forth in the IEE, the EMPs, and any corrective or preventative actions set forth in a Safeguards Monitoring Report.</p>	Being complied with.
8	<p><u>Land Acquisition and Involuntary Resettlement</u>  The Recipient shall ensure that all land and all rights- of-way required for the Project are made available to the Works contractor in accordance with the schedule agreed under the related Works contract and all land acquisition and resettlement activities are implemented in compliance with (a) all applicable laws and regulations of the Recipient relating to land acquisition and involuntary resettlement; (b) the Involuntary Resettlement Safeguards; and (c) all measures and requirements set forth in the RP, and any corrective or preventative actions set forth in the Safeguards Monitoring Report.  Without limiting the application of the Involuntary Resettlement Safeguards or the RP, the Recipient shall ensure that no physical or economic displacement takes place in connection with the Project until:  (a) compensation and other entitlements have been provided to affected people in accordance with the RP; and  (b) a comprehensive income and livelihood restoration program has been established in accordance with the RP.</p>	Being complied with.
9	<p><u>Indigenous Peoples</u>  The Recipient shall ensure that the preparation, design, construction, implementation and operation of the Project and all Project facilities comply with (a) all applicable laws and regulations of the Recipient relating to indigenous peoples; (b) the Indigenous Peoples Safeguards; and (c) all measures and requirements set forth in the IPP, and any corrective or preventative actions (i) set forth in a Safeguards Monitoring Report, or (ii) subsequently agreed between ADB and the Recipient.</p>	Being complied with.
10	<p><u>Human and Financial Resources to Implement Safeguards Requirements</u>  The Recipient shall make available necessary budgetary and human resources to fully implement the EMPs, the RP and the IPP.</p>	Being complied with.

Item	Covenants	Status of Compliance
11	<p><u>Safeguards - Related Provisions in Bidding Documents and Works Contracts</u></p> <p>The Recipient shall ensure that all bidding documents and contracts for Works contain provisions that require contractors to:</p> <p>(a) comply with the measures relevant to the contractor set forth in the IEE, the EMPs, the RP and the IPP (to the extent they concern impacts on affected people during construction), and any corrective or preventative actions set forth in a Safeguards Monitoring Report;</p> <p>(b) make available a budget for all such environmental and social measures;</p> <p>(c) provide the Recipient with a written notice of any unanticipated environmental, resettlement or indigenous peoples risks or impacts that arise during construction, implementation or operation of the Project that were not considered in the IEE, the EMPs, the RP and the IPP;</p> <p>(d) adequately record the condition of roads, agricultural land and other infrastructure prior to starting to transport materials and construction; and</p> <p>(e) reinstate pathways, other local infrastructure, and agricultural land to at least their pre- project condition upon the completion of construction.</p>	Being complied with.
12	<p><u>Safeguards Monitoring and Reporting</u></p> <p>The Recipient shall do the following:</p> <p>(a) submit semi- annual Safeguards Monitoring Reports to ADB and disclose relevant information from such reports to affected persons promptly upon submission;</p> <p>(b) if any unanticipated environmental and/or social risks and impacts arise during construction, implementation or operation of the Project that were not considered in the IEE, the EMPs, the RP and the IPP, promptly inform ADB of the occurrence of such risks or impacts, with detailed description of the event and proposed corrective action plan; and</p> <p>(c) report any actual or potential breach of compliance with the measures and requirements set forth in the EMPs, the RP or the IPP promptly after becoming aware of the breach.</p>	<p>To be complied with.</p> <p>First semi-annual Safeguards Monitoring Report due for submission to ADB by 31 July 2020 (covering project quarters 5 and 6).</p>
13	<p><u>Prohibited List of Investments</u></p> <p>The Recipient shall ensure that no proceeds of the Grant are used to finance any activity included in the list of prohibited investment activities provided in Appendix 5 of the SPS.</p>	Being complied with.

Item	Covenants	Status of Compliance
14	<p><u>Labor Standards, Health and Safety</u></p> <p>The Recipient shall ensure that the core labor standards and the Recipient's applicable laws and regulations are complied with during Project implementation. The Recipient shall include specific provisions in the bidding documents and contracts financed by ADB under the Project requiring that the contractors, among other things: (a) comply with the Recipient's applicable labor law and regulations and incorporate applicable workplace occupational safety norms; (b) do not use child labor; (c) do not discriminate workers in respect of employment, sex and occupation; (d) do not use forced labor; (e) allow freedom of association and effectively recognize the right to collective bargaining; and (f) disseminate, or engage appropriate service providers to disseminate, information on the risks of sexually transmitted diseases, including HIV/AIDS, to the employees of contractors engaged under the Project and to members of the local communities surrounding the Project area, particularly women.</p> <p>The Recipient shall strictly monitor compliance with the requirements set forth in paragraph 10 above and provide ADB with regular reports.</p>	Being complied with.
15	<p><u>Gender and Development</u></p> <p>The Recipient shall ensure that (a) the GAP is implemented in accordance with its terms; (b) the bidding documents and contracts include relevant provisions for contractors to comply with the measures set forth in the GAP; (c) adequate resources are allocated for implementation of the GAP; (d) progress on implementation of the GAP, including progress toward achieving key gender outcome and output targets, are regularly monitored and reported on quarterly basis to ADB; and (e) key gender outcome and output targets include: (i) 30% of the overall staff positions and 40% of the management positions in the PCU and PIUs to be filled by women; (ii) appointment of gender focal points in the PCU and each PIU; (iii) at least 40% of training participants under the Project are women; and (iv) disaggregation of all monitoring and evaluation (M&amp;E) data by sex and ethnicity.</p>	<p>Being complied with.</p> <ul style="list-style-type: none"> <li>• GAP monitoring and reporting will be integrated into the PPMS</li> <li>• Updated GAP monitoring table attached to quarterly reports.</li> </ul>
16	<p><u>Counterpart Support</u></p> <p>The Recipient shall: (a) through the Project Executing Agency, ensure that counterpart funds for Project implementation are available on time; and (b) ensure that the Project Executing Agency has sufficient funds to satisfy its liabilities arising from any Works, Goods and Consulting Services contract.</p> <p>The Recipient shall (a) through the Project Executing Agency cause each Participating Provinces, prior to their physical completion, prepare and adopt a plan for achieving full cost recovery of the operation and maintenance expenditures of each Project facility within their province; and (b) finance through budget allocation any shortfall in the operation and maintenance of the Project facilities within each Participating Province.</p>	Being complied with.
17	<p><u>Consultation with Stakeholders</u></p> <p>The Recipient shall ensure that consultation with the Project stakeholders takes place during Project implementation, in accordance with the stakeholder communication strategy set out in the PAM.</p>	Being complied with.

Item	Covenants	Status of Compliance
18	<p><u>Governance and Anticorruption</u></p> <p>The Recipient shall (a) comply with ADB's Anticorruption Policy (1998, as amended to date) and acknowledge that ADB reserves the right to investigate directly, or through its agents, any alleged corrupt, fraudulent, collusive or coercive practice relating to the Project; and (b) cooperate with any such investigation and extend all necessary assistance for satisfactory completion of such investigation.</p> <p>The Recipient shall ensure that the anticorruption provisions acceptable to ADB are included in all bidding documents and contracts, including provisions specifying the right of ADB to audit and examine the records and accounts of the executing and implementing agencies and all contractors, suppliers, consultants, and other service providers as they relate to the Project.</p>	Being complied with.



**Annex 11: ASEAN Tourism Standards Certification Since 2008 (incl. 2020 certifications)**

<b>Standard</b>	<b>Awarded</b>
<b><u>Homestay (3)</u></b>	
<ul style="list-style-type: none"> <li>▪ Ban Naduang (Kaeng Nyui waterfall site), Vang Vieng District, Vientiane Province</li> <li>▪ Ban Hua Don Deng (Don Deng Island), Pa Thoumphone District, Champasak Province</li> <li>▪ Ban Don Kho (Don Kho Island), Xanasomboun District, Champasak Province</li> </ul>	<p>2016, 2018</p> <p>2017, 2019</p> <p>2017, 2019</p>
<b><u>Clean Tourist City (2)</u></b>	
<ul style="list-style-type: none"> <li>▪ Luang Prabang City, Luang Prabang Province</li> <li>▪ Vientiane City</li> </ul>	<p>2018</p> <p>2020</p>
<b><u>Community-Based Tourism (3)</u></b>	
<ul style="list-style-type: none"> <li>▪ Ban Nong Luang (Dong Huasao National Protected Area), Paksong District, Champasak Province</li> <li>▪ Ban Konglor (Konglor cave site), Khounkham District, Khammouane Province</li> <li>▪ Namkat Yor La Pa resort, Xay District, Oudomxay Province</li> </ul>	<p>2017</p> <p>2017</p> <p>2019</p>
<b><u>Clean Public Toilet (4)</u></b>	
<ul style="list-style-type: none"> <li>▪ Phousi mountain tourist site, Luang Prabang City, Luang Prabang Province</li> <li>▪ Wat Xieng Thong, Luang Prabang City, Luang Prabang Province</li> <li>▪ Tat Nyeuang waterfall site, Paksong District, Champasak Province</li> <li>▪ Khon Phapheng waterfall site, Khong District, Champasak Province</li> </ul>	<p>2018</p> <p>2018</p> <p>2018</p> <p>2018</p>
<b><u>Green Hotel (32)</u></b>	
<p>Champasak Province</p> <ul style="list-style-type: none"> <li>▪ Champasak Palace, Pakse City</li> <li>▪ Champa Resident, Pakse City</li> <li>▪ Champasak Grand, Pakse City</li> <li>▪ Khon Phapheng Resort, Khong District</li> <li>▪ King Fisher Eco-lodge, Pathoumphone District</li> <li>▪ Pakse Hotel, Pakse City</li> <li>▪ La Folie Lodge, Champasak</li> <li>▪ Atina Hotel, Pakse City</li> <li>▪ River Resort, Pakse City</li> <li>▪ Sisouk Resident, Pakse City</li> <li>▪ Arawan Riverside Hotel, Pakse City</li> <li>▪ Bachieng Resort, Bachieng District</li> <li>▪ Paksong Danngarm Hotel</li> </ul>	<p>2008</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2012</p> <p>2014</p> <p>2014</p> <p>2016</p> <p>2016</p> <p>2018</p> <p>2020</p>
<p>Luang Prabang Province</p> <ul style="list-style-type: none"> <li>▪ Phou Vao, Luang Prabang City</li> <li>▪ Souvannaphoum, Luang Prabang City</li> <li>▪ The Grand Luang Prabang, Luang Prabang City</li> <li>▪ Villa Santi, Luang Prabang City</li> <li>▪ 3 Nagas Hotel, Luang Prabang City</li> <li>▪ Khmu Lodge Luang Prang, Luang Prabang City</li> <li>▪ Luangxay Resident, Luang Prabang City</li> <li>▪ Santi Resort and SPA, Luang Prabang City</li> <li>▪ Chitchareune Mueang Luang Hotel, Luang Prabang City</li> <li>▪ Kiridara Hotel, Luang Prabang City</li> <li>▪ Sofitel Luang prabang, Luang Prabang City</li> <li>▪ Avani Hotel, Luang Prabang City</li> <li>▪ Pullman Hotel, Luang Prabang City</li> </ul>	<p>2008, 2014</p> <p>2008, 2012, 2014</p> <p>2008, 2014</p> <p>2010, 2012</p> <p>2010</p> <p>2012</p> <p>2012</p> <p>2012</p> <p>2014</p> <p>2016</p> <p>2016</p> <p>2018</p> <p>2020</p>
<p>Oudomxay Province</p> <ul style="list-style-type: none"> <li>▪ Pakbeng Lodge, Pabeng District</li> <li>▪ Charming Lao (Ngam Lao) Hotel, Xay District</li> </ul>	<p>2012</p> <p>2018</p>

<ul style="list-style-type: none"> <li>▪ Namkat Yor La Pa, Xay District</li> </ul>	2020
Vientiane Province	
<ul style="list-style-type: none"> <li>▪ Inthira Hotel, Vang Vieng</li> <li>▪ Charming Lao (Ngam Lao) Hotel, Xay District</li> </ul>	2020 2018
Luang Namtha Province	
<ul style="list-style-type: none"> <li>▪ Phou Villa, Luang Namtha</li> </ul>	2020
<b><u>Spa (2)</u></b>	
<ul style="list-style-type: none"> <li>▪ SPA at Kiridara Hotel, Luang Prabang City</li> <li>▪ SPA at Avani Hotel, Luang Prabang City</li> </ul>	2019 2019
<b><u>MICE Venue (7)</u></b>	
<ul style="list-style-type: none"> <li>▪ Luang Prabang View Hotel, Luang Prabang City</li> <li>▪ Pullman Hotel, Luang Prabang</li> <li>▪ Crowne Plaza, Vientiane Capital</li> <li>▪ Lao National Convention Centre, Vientiane Capital</li> <li>▪ Paksong Danngarm Hotel, Champasak Province</li> <li>▪ Champasak Grand Hotel, Champasak Province</li> <li>▪ Savannakhet Cultural Hall</li> </ul>	2018 2020 2020 2020 2020 2020 2020
<b><u>ASEAN Sustainable Tourism Award (4)</u></b>	
<ul style="list-style-type: none"> <li>▪ Phou Si Mountain, Luang Prabang City - Urban Tourism Award</li> <li>▪ Tree Top Explorer, Paksong District, Champasak Province - Rural Tourism Award</li> <li>▪ Wat Xieng Thong, Luang Prabang City – Urban Award</li> <li>▪ Wat Phou, Champasak – Rural Award</li> </ul>	2018 2018 2020 2020