

**Grant 0599-LAO: Second Greater Mekong Subregion Tourism Infrastructure for
Inclusive Growth Project**

Quarterly Progress Report No. 5

Reporting Period: 1 January – 31 March 2020

April 2020

Ministry of Information, Culture and Tourism

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Location map of subprojects

LAO PEOPLE'S DEMOCRATIC REPUBLIC

Vientiane Province

LAO-V1 Nam Ngum Reservoir Access Improvements

LAO-V2 Kaeng Yui Waterfall Access Improvements

LAO-V3 Western Loop Rural Access Road and Bridge Improvements

LAO-V4 Vang Vieng Urban Renewal (street beautification etc)

LAO-V5 Vang Vieng Solid Waste Management Improvements



Champasak Province

LAO-C1 Nakasang Access Road and Port Rehabilitation

LAO-C2 Don Det-Don Khone Access Improvements

LAO-C1

LAO-C2

1. Basic Data

Grant number:	0599-LAO
Grant Amount:	USD 47,000,000
Board Approval:	31 August 2018
Financing Agreement Signed:	16 October 2018
Grant Effectiveness:	25 December 2018
Physical Completion Date:	31 December 2024
Grant Closing Date:	30 June 2025
Elapsed Grant Period:	15 months/72 months (20.83%)
Project Overall Progress:	22.02%
Recipient:	Ministry of Finance, Lao PDR
Executing Agency:	Ministry of Information, Culture and Tourism, Lao PDR
Implementing Agency:	Departments of Information, Culture and Tourism of Champhasak, Luang Prabang, and Vientiane Province, and the Vang Vieng Urban Development Administration Authority
Date of Last Review Mission:	Inception Mission, 29 August to 3 September 2019

2. Financing Plan and Allocation of Grant Proceeds

Financing Plan:

Source	Amount (\$mill)	Share of Total (%)
ADB Special Funds Resources	47	96.3
Government of Lao PDR	1.8	3.7
Total Project Costs	48.8	100

Detailed Cost Estimates by Expenditure Category and Financier:

The PAM table showing the Detailed Cost Estimates by Expenditure Category and Financier table is reproduced overleaf (page 5) for reference.

3. Status of Grant Utilization

Contract Awards and Disbursements:

As of 31 March 2020, based on LFIS

	2019 (\$ mln)					2020 (\$ mln)				
	Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total
CA Projections	1.375	0.239	4.029	4.648	10.292	4.108	6.770	0.500	0.810	12.188
Cum CA Projections	1.375	1.614	5.643	10.292		14.400	21.170	21.670	22.480	
Actual CA	1.375	0.188	4.232	4.495	10.290	0.547				0.547
Actual Cum CA	1.375	1.563	5.795	10.290		10.837	10.837	10.837	10.837	
Disb Projections	0.000	1.000	0.315	1.298	2.613	0.837	3.150	1.300	1.700	6.987
Cum Disb Projections	0.000	1.000	1.315	2.613		3.450	6.600	7.900	9.600	
Actual Disb	0.000	1.000	0.315	1.297	2.613	0.367				0.367
Actual Cum Disb	0.000	1.000	1.315	2.613		2.980	2.980	2.980	2.980	

CA = Contract Awards; Cum = Cumulative; Disb = Disbursement; LGFIS = Loan and Grant Financial Information Services; mln = million; Q = quarter.

Weighted Progress, Contract Awards and Disbursement against Elapsed Time:

A graph showing cumulative weighted progress, contract awards and disbursement in percentage of total against elapsed time (by quarter) is presented on Page 6.

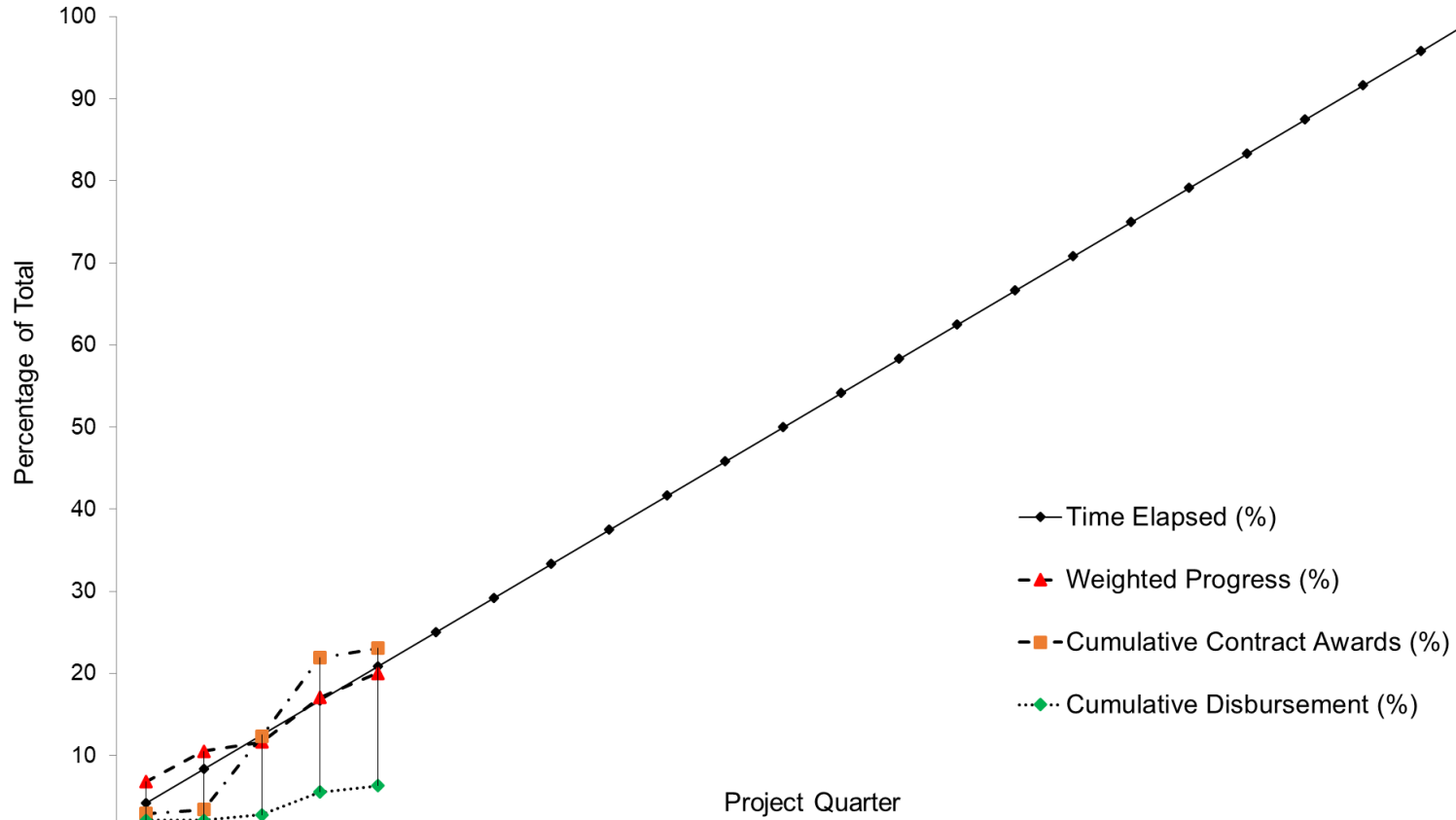
Detailed Cost Estimates by Expenditure Category and Financier

Item	ADB				Government of Lao PDR				Total Cost
	Amount	Amount (Taxes & Duties)	Total	% of Cost Category	Amount	Amount (Taxes & Duties)	Total	% of Cost Category	
A. Investment Cost									
1. Civil Works	26.98	2.70	29.68	100.0%	-	-	-	0.0%	29.68
2. Equipment and Vehicles	1.61	0.16	1.77	100.0%	-	-	-	0.0%	1.77
2. Consulting Services	4.01	0.40	4.41	100.0%	-	-	-	0.0%	4.41
4. Project Management	0.73	0.07	0.80	100.0%	-	-	-	0.0%	0.80
5. Capacity Building	3.13	0.31	3.45	100.0%	-	-	-	0.0%	3.45
6. Land Acquisition and Resettlement	-	-	-	0.0%	0.12	-	0.12	100.0%	0.12
Subtotal (A)	36.46	3.65	40.10	99.7%	0.12	-	0.12	0.3%	40.23
B. Recurrent Cost^a									
1. PCU and PIU Staff Cost	0.51	0.05	0.56	37.1%	0.87	0.09	0.96	62.9%	1.52
2. PCU and PIU Operations ^b	1.27	0.13	1.39	70.7%	0.52	0.05	0.58	29.3%	1.97
3. PCU and PIU Vehicles and Office Equipment	0.29	0.26	0.54	100.0%	-	-	-	0.0%	0.54
Subtotal (B)	2.06	0.44	2.50	62.0%	1.39	0.14	1.53	38.0%	4.03
Total Base Cost (A+B)	38.52	4.09	42.60	96.3%	1.52	0.14	1.65	3.7%	44.26
D. Contingencies									
Physical Contingency	1.89		1.89	97.0%	0.06		0.06	3.0%	1.95
Price Contingency	2.50		2.50	96.7%	0.09		0.09	3.3%	2.59
Sub-total (D)	4.40	-	4.40	96.8%	0.15	-	0.15	3.2%	4.54
Total Project Cost (A+B+C+D)	42.92	4.09	47.00	96.3%	1.66	0.14	1.80	3.7%	48.80
% of Total Project Cost			96.3%				3.7%		100.0%

^a The recurrent costs financed by ADB are in-cash and recurrent costs financed by the Government of Lao PDR are in-kind; ^b Externally hired staff, office supplies, and fuel.
Source: Project Administration Manual (PAM).

Weighted Progress, Contract Awards and Disbursement against Elapsed Time

As of 31 March 2020



Time Elapsed (%)	4.17	8.33	12.50	16.67	20.83	25.00	29.17	33.33	37.50	41.67	45.83	50.00	54.17	58.33	62.50	66.67	70.83	75.00	79.17	83.33	87.50	91.67	95.83	100.00
Weighted Progress (%)	6.78	10.55	11.64	17.09	20.02																			
Cumulative Contract Awards (%)	2.93	3.43	12.33	21.89	23.06																			
Cumulative Disbursement (%)	2.13	2.13	2.80	5.56	6.34																			

Contract Awards by Category:

As of 31 March 2020

Category	Total ADB financing (\$ mln)	Contract Awards (\$ mln)	Uncommitted (\$ mln)
A. Investment Cost			
1. Civil Works	29.68	3.96	25.72
2. Equipment and Vehicles	1.77	0.10	1.67
2. Consulting Services	4.41	5.43	(1.02)
4. Project Management	0.80	0.04	0.76
5. Capacity Building	3.45	0.86	2.59
6. Land Acquisition and Resettlement	-	-	
Subtotal (A)	40.10	10.38	29.73
B. Recurrent Cost^a			
1. PCU and PIU Staff Cost	0.56	0.08	0.48
2. PCU and PIU Operations	1.39	0.12	1.27
3. PCU and PIU Vehicles and Office Equipment	0.54	0.25	0.29
Subtotal (B)	2.50	0.46	2.03
Total Base Cost (A+B)	42.60	10.83	31.77

^a The recurrent costs financed by ADB are in-cash and recurrent costs financed by the Government of Lao PDR are in-kind

ADB = Asian Development Bank; PCU is project coordination unit; PIU = project implementation unit.

Expenditure by Financier:

As of 31 March 2020

Expenditures	ADB (\$ mln)	Govt. (\$ mln)	Total (\$ mln)
Actual expenditure for Project Quarter 5 (Q1 2020)	0.367	0.03	0.397
Total expenditure up end of Project Quarter 5 (Q1 2020)	2.980	0.157	3.137

ADB = Asian Development Bank; Govt. = Government; mln = million.

Government financing:

The Government will finance: (i) government counterpart staff salaries and office space (in-kind); and (ii) land acquisition and resettlement (LAR) (in-cash). LAR costs are foreseen in the Resettlement Plan for Vientiane Province for two subprojects: (i) Nam Ngum Reservoir Access Improvements, and (ii) Western Loop Rural Access Road and Bridge Improvements.

Based on the resettlement plan for Vientiane Province prepared during project preparation, the indicative cost of resettlement impacts compensation for Nam Ngum and the Western Loop Road is \$300,513. Of this total, the government will finance \$122,516 for land acquisition, compensation for minor business losses, other entitlements, and resettlement plan administration. ADB will finance \$177,997 to construct the new market and shophouses at Nam Ngum (included in the subproject's civil works costs). Vientiane Province has been requested to include \$122.516 in their budget request for FY 2021 for this purpose. The RP, including the budget, will be updated at the time of the detailed measurement survey (DMS) during detailed design.

4. Implementation Arrangements

The GMS Tourism Working Group functions as the project's subregional steering committee and coordinates joint marketing and regional tourism standards adoption. The executing agency is MICT. A 7-member National Project Steering Committee, comprising the Vice Minister for Tourism, MICT (Chair), the Director General, Tourism Marketing Department (Vice Chair) and five other senior officials representing various departments of MICT has been established and meets periodically to review progress. Members also serve, as appropriate, on the project's ad-hoc bid evaluation and consultant selection committees. A 11-member

project coordination committee has also been established, chaired by the project director, with members from various departments and units in MICT involved in project implementation.

MICT has established a Vientiane-based Project Coordination Unit (PCU) to handle overall project coordination and management, comprising a project director, project manager, financial controller, chief accountant, office manager, and an internal auditor, and a tourism technical team consisting of a tourism training and standards specialist, and a marketing specialist, who will lead output 2 ASEAN Tourism Standards activities and select output 3 destination management activities. MICT has opened and is managing a project Advance Account and is responsible for overall financial management of the project. ADB has disbursed \$1mln into the Advance Account to facilitate implementation of project activities identified in the approved 2019 costed annual workplan for the project using the Statement of Expenditure (SOE) procedure.

Provincial- and district-level implementing agencies have established Project Implementation Units (PIUs), embedded within the provincial DICTs of Champasak, Luang Prabang, and Vientiane Province, and the Vang Vieng UDAA to manage output 1 and select output 3 activities. Each PIU comprises a supervisor, director, manager, finance officer, accountant and secretary, and full-time technical teams. The PIUs at the Champasak and Vientiane Province DICTs and at the at Vang Vieng UDAA have both an infrastructure technical team to coordinate and support output 2 implementation and manage select output 3 activities. Since there are no infrastructure subprojects in Luang Prabang Province, the PIU there only has a tourism technical team. PIUs have opened and are administering project sub-accounts to facilitate day-to-day project administration. Reporting, financial management, safeguards and knowledge management is led by the PCU in close coordination with all PIUs.

5. Implementation Progress

Project scope:

The project is designed to help transform secondary GMS central and southern corridor towns into economically inclusive, competitive international tourism destinations by improving road and water transport infrastructure, urban environmental services, and capacity to sustainably manage tourism growth. It will boost trade in services and deepen regional cooperation and integration among the GMS and Association of Southeast Asian Nations (ASEAN). About 88,000 residents are expected to directly benefit from climate-resilient infrastructure development and increased access to economic opportunities.

The project impact is sustainable, inclusive, and more balanced tourism development achieved. The outcome is tourism competitiveness of secondary towns in Cambodia and the Lao PDR increased. By 2025, Cambodia and Lao PDR's share of ASEAN's international visitor arrivals will increase from 8.0% to 8.3% and project areas will receive 700,000 more international tourists. This will increase aggregate annual visitor expenditure from \$0.55 billion to \$0.91 billion.

The project has three outputs: (i) urban-rural access infrastructure and urban environmental services improved; (ii) capacity to implement ASEAN tourism standards strengthened; and (iii) institutional arrangements for tourism destination management and infrastructure O&M strengthened. Project areas in Lao PDR include Champasak, Luang Prabang and Vientiane provinces, all located along the GMS Central Economic Corridor.

Progress to date:

Overall progress, progress towards outcome and outputs

The project baseline report, which will be finalized during Q1/Q2 2020 following completion of the project performance management system (PPMS), will include updated 2018/2019 data for the outcome and output indicators. At the time of writing, these updates are already

available and have been included in the project's design and monitoring framework (DMF) (Annex 3).

Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved

Output 1 will upgrade transport infrastructure and improve environmental conditions at tourist destinations to boost tourist arrivals and receipts and catalyze additional private investment in accommodations and other tourism-related enterprises.

The Project includes the following seven infrastructure subprojects, which will be packaged into four work packages, as follows:

Works Package: TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements

Subproject C1: Nakasang Access Road and Port Rehabilitation

Subproject C2: Don Det-Don Khone Access Improvements

Works Package: TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements

Subproject V1: Nam Ngum Reservoir Access Improvements

Works Package: TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements

Subproject V2: Kaeng Yui Waterfall Access Improvements

Subproject V3: Western Loop Rural Access Road and Bridge Improvements

Subproject V4: Vang Vieng Urban Renewal

Works Package: TIIGP2-LAO-W04: Vang Vieng Landfill Improvements

Subproject V5: Vang Vieng Solid Waste Management Improvements

For Works Packages TIIGP2-LAO-W01 and TIIGP2-LAO-W04, detailed engineering design (DED), bill of quantities (BOQ), technical specification, bidding documents, updated safeguards documents, and recommendations for equipment for O&M were prepared during the Project Preparation Technical Assistance (PPTA) by NorConsult under a direct contract with ADB. These two packages (for subprojects C1, C2 and V5) are referred to as "Stage 1" packages/subprojects.

For Works Packages TIIGP2-LAO-W02 and TIIGP2-LAO-W03, feasibility studies, preliminary designs, preliminary cost estimates and safeguards documents were prepared during project preparation by the PPTA Consultant PM Group under a direct contract with ADB. These two packages (for subprojects V2, V3 and V4) are referred to as "Stage 2" packages/subprojects.

Mobilization of PMCES Consultants

The Project Management and Civil Engineering Support (PMCES) Consultant - Ramboll A/S in association with Specity Solutions Consultants Co. Ltd., has been engaged by MICT under the project and mobilized on 5th August 2019 to assist the PCU and PIUs with (i) review an update DED for Stage 1 subprojects; (ii) preparation of DED for Stage 2 subprojects, (iii) safeguards document updating and compliance monitoring, (iv) construction supervision, (v) preparation of operations and maintenance (O&M) plans and asset management technical training, and (vi) project management and administration.

Activities carried out during this Quarter

Stage-1: TIIGP2-LAO-W01 and TIIGP2-LAO-W04 (subprojects C1, C2 & V5)

TIIGP2-LAO-W01:

Design Review Subprojects C1, C2 (Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvement): The PMCES Consultant completed the process of reviewing

and updating these documents as necessary during the Q3 2019 and the package was procured during Q4 2019. During this reporting quarter the package entered from procurement phase to execution phase.

Procurement of Package TIIGP2-LAO-W01: The PMCES Consultant assisted the Procurement and Financial Management Expert in the areas of (i) notifying unsuccessful bidders; (ii) debriefing with unsuccessful bidders to explain the reasons why their bids were not successful. ADB provided no objection to the Bid Evaluation Committee's recommendation to award the contract to the lowest evaluated and substantially responsive bidder, Phoukhong Construction Sole Co. Ltd. with a contract value of \$3,964,308.36 on 23 December 2019. Letter of Acceptance was issued on 26 December 2019. Contract was signed on 30 December 2019 and possession of site given to the contractor on 7 January 2020.

Kick-off meeting for Contract TIIGP2-LAO-W01: A pre-start meeting for Construction Contract TIIGP2-LAO-W01 for Nakasang-Don Det, Don Khone Access Improvement was held in Khong District in Chamapasak province on 20 January 2020 with the participation of 44 stakeholders including Mr. Sounh Manivong, Director General, Tourism Development Department, Ministry of Information Culture and Tourism (MICT) with District Governor, Contractor, DICT, DPWT, OICT, OPWT, PONRE, DONRE, PAI, PMCES consultant, International and National Tourism Specialist consultants.

During this project launch meeting, both PMCES Consultants and Tourism Standard Specialist consultants covered the following areas: Output-1: urban-rural access infrastructure and urban environmental services improved; Output-2: capacity to implement ASEAN tourism standards strengthened; and Output-3: institutional arrangements for tourism destination management and infrastructure O&M strengthened.



Commencement of work: Issuing the commencement letter by Client is conditional on approval of (i) updated Work Program; and (ii) Contractor Environmental Management Plan (CEMP) which is currently under revision by Contractor based on PMCES review comments.

It should be noted that Lao PDR has confirmed its first case of the novel coronavirus (COVID-19) on 23 March 2020. Lao Vice Minister of Health, Dr. Phouthone Muongpak, also Deputy Head of the National Taskforce Committee for COVID-19 Prevention and Control, made the announcement at an emergency press conference held dated 24 March 2020 which may impact on further delay of commencement of Construction.

TIIGP2-LAO-W04:

Design Review Subproject: V5 (Package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements): Review findings of the DED carried out in Q4 2019 for the landfill subproject revealed that the existing design requires revision, which would entail substantial alterations to the design, drawings, BoQ and technical specification. It was decided that an environmental compliance audit (ECA) needed to be conducted to test the design information. PMCES Consultant engaged an ECA sub-consultant team to carry out this work. The ECA team submitted its draft report to the PMCES Consultant on 16 January 2020. PMCES reviewed and edited the report and it on 11 February 2020 to MICT and ADB for review, comments and approval. The report was eventually approved on 22 March 2020.

The ECA report informed that the existing landfill is a poorly designed and managed dumpsite, and that there was contamination of groundwater, surface water, elevated levels of SO₂ in surrounding areas, and odor nuisance coming from the operation of the existing landfill. According to the findings of ECA, the PMCES proposed ToR and requested additional financial resources to undertake the design revisions, which include design of a closure system of existing landfill site with all precautionary measures and appropriateness of design of MRF system design, admin building and office facilities, leachate treatment design, septage treatment design, effluents and hazardous waste, master drainage management of storm water, additional internal access road to facilities, new fencing, new incineration plant etc.



Findings and conclusions from the ECA report will be integrated to the updated IEE and EMP for Vang Vieng Landfill (V5). More details are on the ECA are provided in Chapter 8.

Status of Stage-1 Works Packages:

Sub-project	Status at start	Present Status	Outstanding Works
TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvement • C1: Nakasang Access Road and Port Rehabilitation • C2: Don Det-Don Khone Access Improvements	<ul style="list-style-type: none"> • DED prepared • IEE/EMP prepared • Social DDR prepared 	<ul style="list-style-type: none"> • DED approved • IEE and EMP approved • IFB issued on 18 September 2019 • Bid opening, on 30 October 2019 • Bid Evaluation Report, 16 December 2019 • ADB No Objection to the Bid Evaluation Committee's recommendation to award the contract, on 23 December 2019 • Contract Award, on 26 December 2019 • Contract Signing by 30 December 2019 • Kick-off meeting by 20 January 2020 • Site possession by 7 January 2020 	<ul style="list-style-type: none"> • CEMP by 20 April 2020 • Revised Work Program by 20 April 2020 • Notice to proceed by 20 April 2020 • Commencement of Works by 01 May 2020
TIIGP2-LAO-W04: Vang Vieng Landfill Improvements • V5: Vang Vieng Solid Waste Management Improvements	<ul style="list-style-type: none"> • DED prepared • IEE/EMP prepared • IP drafted 	<ul style="list-style-type: none"> • DED reviewed, redesign based on EAS findings is pending approval of TOR and financial resources • IEE and EMP will be revised after the result from ECA • EGDRP being drafted • ECA completed • TOR of Re-design prepared 	<ul style="list-style-type: none"> • Approve re-DED • Approved IEE/EMP • Approved EGDRP • IFB

Stage-2: TIIGP2-LAO-W02 and TIIGP2-LAO-W03 (subprojects V1, V2, V3 & V4)

In parallel to the work on the stage-s subprojects, the PMCES Consultant is proceeding with preparation of Stage-2 Works Packages TIIGP2-LAO-W02 and TIIGP2-LAO-W03, including confirming scope of subprojects, preparing conceptual designs, conducting technical surveys, preparation of DED, BOQ, technical specification and updated safeguards documents, and providing inputs in the bidding documents, which will be prepared in collaboration with the Financial Management and Procurement Specialists (individual consultants engaged by the Project).

Conceptual Design: V1, V2, V3 & V4 subprojects feasibility studies, preliminary designs, preliminary cost estimates and safeguards documents were prepared during the PPTA. The purpose of the conceptual design work is to present current project brief, and design proposal options to capture additional community and environmental benefits to the sub project design, together with the stakeholders, to be the basis for detailed design. Taking on board the results of the consultations and site visits undertaken in August and September 2019, the PMCES consultant prepared conceptual designs and updated subproject detailed descriptions and rough cost estimates and submitted these to MICT. These documents form the basis for Detailed Engineering Design (DED) with Technical Survey Information and Report.

Technical Survey: Technical Engineering Topography Survey and Geotechnical Site Investigation of Subprojects V1, V2, V3 and V4 in Vientiane Province commenced in Q4 of 2019 and was completed during Q1 2020, including SPT test, Soil investigation laboratory test information, fixing Primary and secondary control point, and Plan & Existing Profile data.



The topographical detailed survey results will be used to prepare a Digital Terrain Model (DTM) for each subproject survey area, survey drawings of road corridors, existing roads and other infrastructure development sites. The DTM and drawings will be used throughout the design process and during construction. Geotechnical survey Site investigation was also carried out to establish the geological profile along the road alignment in order to design the road pavement. Samples from the designed subgrade level were taken for tests including particle size distribution, moisture content, bulk and dry density, atterberg limits and CBR tests etc. These are useful for engineering design and analysis of soil properties at subgrade level which is the load bearing layer. MICT has received MICT has received the complete Topo Survey Report and Geo-Technical Survey Report by end of Q1 2020.

Detailed Engineering Design (DED): MICT approved ToR for the detailed design of the following Works Packages: TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements (V1) and TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access for (V2); Kaeng Yui Waterfall Access Improvements (V3), and; Western Loop Rural Access Road and Bridge Improvements, and Vang Vieng Urban Renewal (V4). The ToR includes the preparation of Outline Design for all landscaping components, boardwalk, car parking, buildings, shops, markets, walking bridges, rest area, lighting, foot-path, tree planting locations etc. which will take the conceptual designs and bring them to a stage detailed and comprehensive enough to be approved by stakeholders and prepare Detailed Engineering Design. DED design for other aspects of the subprojects that don't require outline design, such as roads and bridges, is being undertaken in to preparing Outline Design. preparation of DED for roads and bridges and outline design work has started from 1st week of March and is expected to be carried out over a period of three months from start date.

Status of Stage-2 Works Packages:

Sub-project	Status at start	Present Status	Outstanding Works
TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements • V1: Nam Ngum Reservoir Access Improv	<ul style="list-style-type: none"> • Preliminary design • IEE/EMP drafted • RP drafted • IP drafted 	<ul style="list-style-type: none"> • Conceptual design prepared and confirmed following consultation with stakeholders • Technical Engineering Survey both Topo and Geo completed • Updated FS cost • Outline Design and DED of V1 is ongoing 	<ul style="list-style-type: none"> • Approved DED • Update of IEE • Update of RP • Update of IP
TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access • V2: Kaeng Yui Waterfall Access Improvements, • V3: Western Loop Rural Access Road and Bridge Improvements, • V4: Vang Vieng Urban Renewal)	<ul style="list-style-type: none"> • Preliminary design • IEE/EMP drafted • RP drafted • IP drafted 	<ul style="list-style-type: none"> • Conceptual design prepared and confirmed following consultation with stakeholders • Technical Engineering Survey both Topo and Geo completed • Updated FS cost • Outline Design and DED of V2, V3 & V4 is ongoing 	<ul style="list-style-type: none"> • Approved DED • Update of IEE • Update of RP • Update of IP

Detailed progress of Output 1 civil works subproject implementation as of 31 March 2020 is summarized in Annex 1.

Output 2: Capacity to implement ASEAN Tourism Standards strengthened

Output 2 will: (i) support the ASEAN Tourism Standards national implementation by establishing and strengthening certification bodies and assessment frameworks, promoting and facilitating adoption of the standards by the tourism sector, and establishing sustainable financing mechanisms; and (ii) support the implementation of selected ASEAN Tourism Standards and the ASEAN Sustainable Tourism Awards.

To date, there are seven ASEAN Tourism Standards: (i) ASEAN Clean Tourist City Standard; (ii) ASEAN Homestay Standard; (iii) ASEAN Community-Based Tourism Standard; (iv) ASEAN Public Toilet Standard; (v) ASEAN Green Hotel Standard; (vi) ASEAN Spa Service Standard; and (vii) ASEAN MICE Venue Standard. The project is supporting the implementation of all seven standards in Lao PDR, including the ASEAN Spa Standard and ASEAN MICE Venue Standard which were not fully finalized during project preparation but are now part of the full set of ASEAN Tourism Standards ASEAN Member States are implementing.

Implementation of ASEAN Tourism Standards is coordinated by four departments within MICT:

<u>ASEAN Standard</u>	<u>Coordinating Department</u>
Homestay	Tourism Development Department (Ecotourism Division)
Clean Tourist City	Tourism Development Department
Community-Based Tourism	Tourism Development Department (Ecotourism Division)
Clean Public Toilet	Tourism Development Department
Green Hotel	Tourism Management Department
Spa	Tourism Management Department
MICE Venue	Institute of Mass Media, Culture and Tourism

The ASEAN Sustainable Tourism Award is also applied in Lao PDR as a mechanism or incentive to drive improved sustainability in selected destinations. Under two categories, Urban and Rural, the Sustainable Tourism Award encourages destinations to apply several of the ASEAN Tourism Standards in one location.

The first step of implementing the ASEAN Tourism Standards in Lao PDR is to translate documents related to the standards, which exist in English, into the Lao language. The second step is to adapt ASEAN Standards into national standards. These national standards provide more accessible, easier to obtain, certification requiring less than the ASEAN Tourism Standards, and provide a stepping stone for future attainment of the “full” ASEAN standards.

The Green Hotel and Spa Service Standards are applied in Laos as ASEAN Standards (translated into Lao but without modification to the assessment criteria). All others are subject to (i) translation into Lao; (ii) adaptation to become a Lao National Standard; (iii) translation of the National Standard into English; (iv) approval by the Tourism Vice Minister; (v) publication of the approved National Standards; (vi) preparation of assessment and certification manuals; (vii) dissemination to National and Provincial Assessment Committees; (viii) training of trainers; (ix) training of all members of Assessment Committees and National Steering Committees. Once these assessment frameworks are in place and operational, the standards will be widely promoted within the sector to encourage implementation leading to certification. The project will provide implementation support, prioritizing project target provinces.

Progress of ASEAN Tourism Standards Implementation Capacity Strengthening:

As of 31 March 2020

ASEAN Tourism Standard Adaptation	ASEAN Standard						
	Clean Tourist City	Homestay	Community-Based Tourism	Public Toilet	Green Hotel	Spa Service	MICE Venue
Translation of ASEAN Tourism Standard into Lao language	√	√	√	√	√	√	√
National ASEAN Tourism Standard adaptation	√	√	√	√	n/a	n/a	√
Publication of Lao language version of National or ASEAN Tourism Standard	√	√	√	√	√	√	√
Translation of National Tourism Standard into English language	√	√	√	√	n/a	n/a	√
Approval of adapted Lao National Standard by Minister	√	√	√	√	n/a	n/a	√
Awareness / dissemination workshops with National and Provincial Assessment Committees	√	√	√	√	√	√	√
Publication of Lao national standards in Lao and English language	√	√	√	√	√	√	√
Preparation of assessment and certification manuals	√	√	√	√	√	√	√
Training of national-level assessor trainers	√	√	√	√	√	√	√
Training of national-level assessors	√	√	√	√	√	√	√
Training of provincial/district-level assessors							
ASEAN Tourism Standard promotion							
ASEAN Tourism Standard implementation support							

n/a = not applicable

2.1 National ASEAN Tourism Standards adaptation

Adaptation of all relevant ASEAN Tourism Standards to Lao National Standards was completed by Q4 2019. Dissemination workshops with public and private sector were conducted during Q4 2019 for all seven ASEAN Tourism Standards in key target destinations (national and provincial). During Q1 2020, publication of the standards in Lao and English languages and assessment and certification manuals was completed and dissemination workshops were held for all seven standards.

2.2 Establishment of certification bodies and processes

National Steering Committees (also known as Certification Bodies) have been established to guide and certify each of the ASEAN Tourism Standards. The Clean Tourist City Standard is the only one to have two Committees – one for assessment and the other for implementation. The National Steering Committees consist of members drawn from a range of government departments with expertise in public health, transport and infrastructure, tourism, environment and police. Currently, the total number of national assessment committee members appointed is 72, out of which 19 (26%) are women (target: 30%).

Provincial Assessment Committees have also been established to implement the Standards at local levels. There is one Assessment Committee for each province. Most Assessment Committees have between 15 and 20 members drawn from relevant government departments within the Province. All Provincial Assessment Committees have been endorsed by the respective Provincial Governors.

2.3 Assessor Training

There are seven ASEAN Master Trainers within MICT who will continue to train trainers and assessors from the national and provincial Assessment Committees. During Q1 2020, they have trained national-level trainers for all seven ASEAN Tourism Standards.

2.4 ASEAN Tourism Standards promotion

Promotional activities will be rolled out during 2020, including the development of a tourism standards website.

2.5 ASEAN Tourism Standards and ASEAN Sustainable Tourism Awards implementation

The project will directly support the implementation of the: (i) ASEAN Clean Tourist City Standard; (ii) ASEAN Public Toilet Standard; (iii) ASEAN Green Hotel Standard; (iv) ASEAN Homestay Standard; and (v) ASEAN Community-based Tourism Standard. Implementation plans are under development.

The project's Design and Monitoring Framework includes 2016 baseline and 2024 targets for the ASEAN Green Hotel Standard, ASEAN Homestay Standard and ASEAN Clean City Standard certification. Baseline for the Green Hotel Standard and Homestay Standard will be updated in the baseline report following completion of the PPMS during Q2 of 2020.

Annex 11 includes an overview of ASEAN Tourism Standards Certification since 2008 (incl. 2020 certifications).

Annex 2 includes a complete overview of Output 2 activities implemented during Q1 of 2020. The DMF, in Annex 3, also includes progress updates on Output 2 activities.

Output 3 progress: Institutional capacity for tourism destination management and infrastructure O&M strengthened

Output 3 will: (i) build capacity among public and private stakeholders in the tourism sector to sustainably develop, manage, and market tourist destinations; and (ii) build capacity for infrastructure operation and maintenance (O&M) through the preparation of O&M plans and training to implement the plans.

The project is supporting the establishment and capacity building of destination management networks (DMNs) for: Lao PDR (National DMN), Luang Prabang Province, Southern Laos (incl. Champasak, Sekong, Attapeu and Salavan Provinces), Vientiane Province and Vang Vieng Town.

3.1 Destination Management Network Institutional Strengthening

3.2 Destination Management Plan Preparation

These two activities will: (i) establish and strengthen destination management networks (DMNs) for joint public-private destination planning and raise destination management practices to international standards, (ii) build capacity within these DMNs to strengthen/develop comprehensive destination management plans (DMPs); and (iii) strengthen policies and procedures needed to ensure the effective implementation of DMPs, including through joint implementation of Output 2 and 3 activities.

The DMNs for Lao PDR, Luang Prabang and Southern Laos were reviewed and membership was updated, and new DMNs for Vientiane Province and Vang Vieng were established in 2019. Strengthening of DMNs is ongoing through training and exchanges. DMPs, including action plans, for all five target destinations were completed during Q4 2019 and published in Q1 2020.

3.3 Policy, Regulation and Master Planning Support

This activity supports the work on tourism policy in the framework of the DMNs, the development of subregional, national and provincial/local-level tourism regulations and national-level tourism standards not covered by the ASEAN tourism standards, and the preparation and implementation of tourism master plans for project supported destinations. DMN Policy Taskforces meet quarterly to identify and discuss policy issues affecting tourism sector in project target destinations.

During Q1 of 2020, Standard Operating Procedures (SOP) training manual for hotels, guesthouses and restaurants was finalized and published and a dissemination workshop was held in Champasak Province. Further, a workshop to disseminate the ASEAN Tourism Crisis Communication Handbook to tourism stakeholders in Luang Prabang was conducted. Drafting of various regulations to manage and control tourist activities in target destinations is scheduled will be undertaken in 2020.

The first round of field work for the tourism masterplanning support for Siphandone (Champasak), Luang Prabang Town and Nam Ngum 1 Dam Recreational Area (Vientiane Province) was conducted during Q1 2020. Three more rounds of field work are scheduled for the remainder of 2020 and will culminate in Strategic Directions and Priority Masterplans for the three destinations. However, this schedule may slip depending on the COVID-19 situation and ability of international consultants to undertake in-country missions.

3.4 Destination Marketing and Promotion Support

This activity supports destination marketing and promotion, with a strong emphasis on public-private collaboration. It includes support for market research, branding, print and online promotion, including the use of social media, familiarization programs, and participation in tourism forums and trade events. Training for DMN members, including implementation of ASEAN guidelines for promotional materials, will also be provided.

During Q2 of 2002, various market studies were conducted and studies into the effectiveness of promotional materials, two promotional videos (5 min, and 1.5 min) were produced, various print promotional materials were published, and Lao PDR participation in TITF and ITB Berlin were supported. Support was also provided to publish the Lao PDR 2019 Tourism Statistical Report.

3.5 Heritage Interpretation Support

This activity is supporting DMNs to carry out: (i) cultural and natural heritage research and interpretation, including the development of heritage trails, signage, leaflets, guidebooks, maps and digital interpretation; and (ii) heritage guide training.

First phase of the preparation of heritage interpretation plans for Siphandon (Champasak), Luang Prabang Town and Environs, Vientiane Province and Vang Vieng Town and Environs was undertaken during Q1 2020. The plans will be finalized during Q2 2020, after which implementation will commence.

3.6 Tourism-related SME development

This activity is providing tourism-related SMEs in the project target areas with: (i) business planning, management and marketing training; (ii) hospitality services training; (iii) support for product diversification, quality and safety enhancement; (iv) equipment to improve hospitality services and product quality and safety; and (v) tourism marketing and business networking support.

A tentative list of 20 SMEs was drawn up in 2019, and needs assessments and confirmation are taking place. Roll out of support has commenced in Q1 2020, primarily in Luang Prabang with support for the Ban Chan Neua Pottery Center (constructed with support from TIIGP1), mulberry products producer Nalong Kone Shop in Ban Xieng Lek, natural dyes (gold color/Si Num Kieng) production at Manihat Shop, hospitality training for hotel, guesthouse and restaurant providers in Nong Khiaew, Ngoi District. Support was also provided to night market sellers in Vang Vieng regarding better organizing the vender spaces for local products and waste pickers at the Vang Vieng landfill regarding waste separation.

3.7 Establish and Maintain Internet-based Tourism Knowledge Repositories

This activity supports DMNs to establish Internet-based tourism knowledge repositories, including lists of DMN members and contact details, approved DMPs, DMN meeting reports, training materials, opportunities for financial and technical support, tourism statistics, and brand-related artwork, photo libraries, and standard copy promotional materials.

Establishment of the Internet based tourism repository has commenced and is scheduled to be launched in Q2 2020.

3.8 Develop infrastructure O&M plans with sustainable finance mechanisms

This activity will facilitate preparation of O&M plans for all output 1 infrastructure, incorporating (i) preventative, regular, and emergency maintenance procedures; (ii) O&M staffing and training needs; (iii) administrative requirements; (iv) monitoring requirements and procedures; (v) sustainable income generating mechanisms to finance O&M (e.g. environmental charges or tourist entry fees); (vi) opportunities for public-private partnerships; and (vii) financial management procedures.

A survey was undertaken Nam Ngum 1 Dam Recreational Area (subproject V1) to confirm number of houses/buildings affected by subproject infrastructure development, and review and compare with the results of the topographic survey of the area, which also includes

mapping of affected buildings and households. Further, a coordination meeting with the between the International Institutional Development Specialist and the two Co-Team Leaders was held to coordinate integration of institutional preparations into the planned activities and outline and detailed design works for subprojects V1 and V5. It was also concluded that further consultation with Vientiane Province is needed to confirm information received on possible concessionaires for the Nam Ngum 1 Dam Recreational Area. Further, the Institutional Development Specialists are planning additional consultations for next quarter with stakeholders of V1 and V5 subprojects with special attention on: (i) processes related to the formulation of the operational contracts, operation and maintenance plans; (ii) the execution of the contracts during the operational phase of the services and facilities planned. Finally, work will also start on mapping training needs after training needs assessments conducted.

3.9 Facilitate Public-Private Partnerships for operations and maintenance

This activity will: (i) prepare feasibility studies for operation of public tourist facilities and ancillary services that having potential to be privately managed under public-private partnerships (PPP); and (ii) establishing service contracts, management contracts, and/or lease contracts with private entities through public tender.

No specific PPP activities were implemented during this reporting period, but PPP arrangements are being considered for aspects of O&M for subprojects V1, V2, V4 and V5.

3.10 Infrastructure O&M training

This activity will develop and implement training activities for organizations responsible for infrastructure O&M, including government and private entities, tailored to the specific needs of each respective organization. Specific attention will be given to optimizing private sector involvement.

No related activities were implemented during this reporting period, but planning of solid waste management enhancement for Vang Vieng includes identification of candidates to select for the project-supported scholarship for a master course in solid waste management.

Annex 2 includes a complete overview of Output 3 activities implemented during Project Year 1 (2019). The DMF, in Annex 3, also progress updates on Output 3 activities.

Progress towards realizing contributions to ADB Results Framework:

As of 31 March 2020

No.	Level 2 Results Framework Indicators (Outputs and Outcomes)	Targets (Lao PDR)	Methods / Comments	Actually planned / realized (Lao PDR)
1	Transport			
	a) Roads built or upgraded - provincial, district, and rural roads (kilometers)	62.6 km	Built or upgraded to concrete paving or double bituminous surface treatment.	Contract TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements was awarded to Phuokhong Construction Sole Co., Ltd. on 30 December 2019. This package includes 15.3 km of improvement of access roads to tourist sites. Update of detailed design for package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements is ongoing and IFB is planned for May/June 2020. This package includes 1.2 km of access roads. IFBs for packages TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements and TIIGP2-LAO-W03:

No.	Level 2 Results Framework Indicators (Outputs and Outcomes)	Targets (Lao PDR)	Methods / Comments	Actually planned / realized (Lao PDR)
				Vang Vieng Urban-Rural Access Improvements, with a combined total of 44 km access roads, are scheduled to be issued during Q3 2020.
2	Water			
	a) Wastewater treatment capacity added or improved (cubic meters per day)	15.0 m ³	Septage treatment facility	Update of detailed design for package TIIGP2-LAO-W04 is ongoing and IFB is planned for July 2020. This package includes septage sludge treatment facility. Capacity of the facility to be finalized.
	b) Land improved through irrigation, drainage, and/or flood management (hectares)	24.5 ha		Contract TIIGP2-LAO-W01 was signed on 30 December 2019. This package includes 0.5 ha catchment area of flood protection and drainage improvement.
	c) Households with reduced flood risk (number)	5,132		Packages TIIGP2-LAO-W01 contains flood management components with a catchment area of around 0.5 and TIIGP2-LAO-W03 will contain a 24.0 ha catchment area. Contract TIIGP2-LAO-W01 was awarded on 30 December 2019 and IFB for TIIGP2-LAO-W03 will be issued in Q3 2020. Resulting number of households with reduced flood risk to be determined.

ha = hectares, m³ = cubic meters, km = kilometers.

Performance monitoring:

The primary tool to monitor project performance is the Project Performance Management System (PPMS), which includes systems and procedures for the systematic collection of baseline, progress and endline data and to report progress towards the project's outcome and output targets defined in the project Design and Monitoring Framework (DMF), gender equity results and data for economic and financial analysis and information needed to prepare photo stories and impact stories. Development of the PPMS is led by the International and National Monitoring and Evaluation Specialists (individual consultants). During this reporting period, the PPMS Report and a Baseline Report have been drafted and work is ongoing to update detailed implementation plans, periodic breakdown of targets, and the preparation of the baseline report. Finalization of the PPMS and the baseline report is foreseen for Q2 2020.

The PCU is responsible for quarterly reporting on the performance of the project through quarterly progress reports to ADB against DMF targets and using the weighted project implementation table included in the PAM (updated from time-to-time). The DMF in the PAM contains outcome and output baseline and targets for Cambodia and Lao PDR combined. Progress towards DMF targets reported in the quarterly progress reports will reflect Lao PDR's attribution to these combined targets.

Progress as of 31 March 2020 towards DMF targets and activity implementation is presented in Annex 3. Note that the DMF has been enhanced with separate gender output indicators and expanded key activities reflecting PAM, and revised milestones matching the updated implementation plan. The updated implementation plan (reflecting latest, updated implementation schedule for all activities and revised assigned weights, provided by ADB) and weighted project progress as of 31 March 2020 are presented in Annex 4.

6. Financial Management

Disbursement Arrangement:

The Ministry of Finance has established a pass-through account for the grant to receive and track grant disbursements before passing funds on to the project's advance account and MICT has established an advance account in US Dollars for the grant at the Banque Pour Le Commerce Extérieur Lao Public (BCEL), which is exclusively used for ADB's share of eligible expenditures. The four PIUs have set up project subaccounts for the ADB grant at local branches of the BCEL. Liquidation of the sub-accounts is subject to submission of full documentation to the PCU.

Advance Fund Procedure and Statement of Expenditure Procedure:

Upon approval of MICT's first Withdrawal Application and Estimate of Expenditure Sheet for ADB has disbursed \$1.0 million into the advance account on 2 April 2019. The PCU is using the Statement of Expenditure (SOE) procedure for the reimbursement of eligible expenditures or liquidation of advances to the advance account for individual payments up to \$100,000. As of 31 March 2020, the Project has spent the amount \$2.034 million. The amount of \$0.503 million will be submitted to ADB for replenishment around May 2020. The advance account including the PIU subaccounts have an existing balance \$0.497 million.

Counterpart Fund:

The Government provides counterpart funds to finance (i) government counterpart staff salaries and office space (in-kind); and (ii) land acquisition and resettlement (in-cash). The PCU will be responsible for: (i) preparing disbursement projections; and (ii) requesting budgetary allocations for counterpart funds. The counterpart contribution will be recorded by the accounting software currently being developed.

Accounting:

The Project maintains separate books and records by funding source for all expenditures incurred on the project following international public-sector accounting standard for cash-based accounting and will prepare consolidated project financial statements in accordance with the government's accounting laws and regulations which are consistent with international accounting principles and practices.

The International and National Financial Management and Procurement Specialists (individual consultants engaged by MICT) are supporting procurement activities and are assisting the PCU with the establishment of the financial management system, including the preparation of the Financial Management Manual for the project that have been completed in December 2019. However, it was noted that there will be a need to do some revisions to the chart of accounts and format of the financial statements based on ADB comments. On the accounting software, in order to ensure the standardization and continuity of Project Accounting Software (PAS) for the 2 TIIGP projects, the Project has proposed to procure the software from same vendor of TIIGP1. However, some flaws and limitations of the TIIGP1 PAS that have been identified require correction, and further enhancement of the functionality to make it suited for G0599-LAO (TIIGP2), such as those related to budget, contract management, and reporting. Considering the budget for this software package, the procurement was done thru shopping procedure. The Project has signed a contract with the software vendor and will be ready for installation soon after country's lockdown due to COVID-19 has ended. Training on financial management will be conducted after the setting up of the accounting software. For the meantime, an Excel based accounting system has been set up to record the Project financial transactions. These records will be transferred into the PAS once operational and tested.

Auditing and Public Disclosure:

MICT has appointed a National Internal Auditor (individual consultant) to oversee all project financial transactions and advise on measures to improve compliance with ADB and

Government financial regulations and the project Financial Management Manual. He will also support PCU and PIU financial management staff prepare for annual external audits.

Annual project financial statements (APFS) are audited by the State Auditing Organization of Lao PDR (SAO). The first draft annual project financial statement (APFS) for the period 25 December 2019 to 31 December 2019 was submitted to SAO in March 2020, after seeking ADB's comments on in February 2020. The first annual audit will be undertaken, and the audited APFS together with the auditor's opinion, submitted to ADB within 6 months from the end of Fiscal Year 2019 (i.e. by 30 June 2020). Since no counterpart funds were used and no withdrawals made from the grant account during the period of 25 December 2018 (project effectiveness) to 31 December 2018, the APFS for Fiscal Year 2018 was combined with the APFS 2019, as approved by ADB. The audited project financial statements and auditor's opinion will be subject for disclosure in the ADB website.

Progress on implementation of the Project Financial Management Action Plan as of 31 March 2020 is presented in Annex 5.

7. Procurement

Procurement Plan:

The project's original 18-month Procurement Plan prepared during project preparation and included in the PAM (version 0, dated 22 May 2018) was updated and submitted to ADB on 15 August 2019 and Version 1 was approved by ADB on 5 September 2019 and remains current as of 31 March 2020.

Procurement of Goods and Works:

During this reporting period, procurement for the following goods and works contracts was completed and contracts signed:

Goods and Works							
Contract Number	General Description	Estimated Value ^a	Contract Value ^a	Procurement Method	Advertisement Date	Date of ADB Approval of Contract Award	Comments
TIIGP2-LAO-G05-03	IT equipment for Southern Laos DMN		LAK 8,300,000	Shopping	Q1 2020		PCSS: Supplier: Signed: 11 February 2020
TIIGP2-LAO-G09-01	Equipment for printing tour guide badges		LAK 70,400,000 (equivalent to \$7,826.88)	Shopping	Q1 2020		PCSS: G21584 Supplier: Smart Technology Co., Ltd. Signed: 3 March 2020
TIIGP2-LAO-G10	Accounting Software		\$22,990.00	Shopping	Q1 2020		PCSS: G21571 Supplier: Lao-Singapore Information Technology And Signed: 25 February 2020

^a inclusive of taxes and duties

ICB = international competitive bidding; NCB = national competitive bidding; PCU = project coordination unit; PIU = project implementation unit; TBD = to be determined.

During this reporting period, procurement for the following goods and works packages was initiated and is ongoing on 31 March 2020:

Goods and Works						
Package Number	General Description	Estimated Value ^a	Procurement Method	Advertisement Date	Estimated Contract Award	Comments

^a inclusive of taxes and duties

ICB = international competitive bidding; NCB = national competitive bidding; PCU = project coordination unit; PIU = project implementation unit; TBD = to be determined.

A goods and works procurement monitoring table is presented in Annex 6.

Recruitment and Utilization of Consulting Services:

During this reporting period, the following consultants were recruited and contracts signed:

Package Number	General Description	Estimated Value ^a	Contract Value ^a	Recruitment Method	Advertisement Date	Date of ADB Approval of Contract Award	Comments

^a Inclusive of income tax on fees and VAT on reimbursable expenses and provisional sums.

Recruitment of the following consulting services were ongoing on 31 March 2020:

Package Number	General Description	Estimated Value	Recruitment	Advertisement Date	Estimated Contract Signing Date	Comments

A consultant recruitment monitoring table is presented in Annex 7.

An overview of status of consulting services planned inputs and utilization to date is presented in Annex 8.

8. Safeguards Implementation and Submission of Semi-annual Integrated Safeguards Monitoring Report

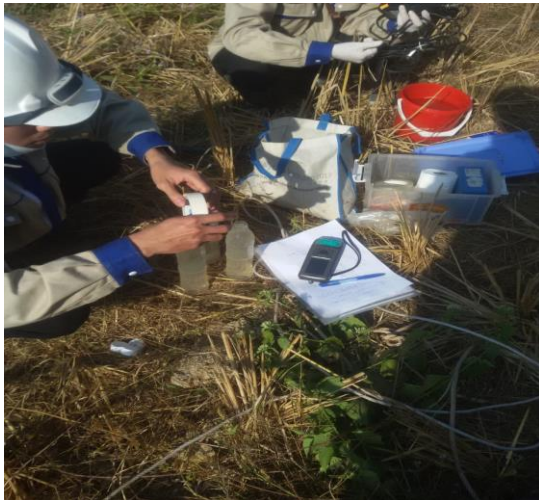
Safeguards Implementation:

ECA for Vang Vieng Landfill Improvement (V5): The Vang Vieng Landfill Upgrade subproject (V5) site is an existing landfill facility, which according to SPS (2009) necessitates an Environmental Compliance Audit (ECA) to be conducted prior to detailed engineering design. ToR for the ECA were reviewed and improved in October 2019 and a ECA sub-consultant team was recruited by the PMCES Consultant following CQS procedure upon approval of the ToR. The ECA assignment was awarded to VSDI (Vietnam) in November 2019. The draft ECA report was submitted to the PMCES Consultant in January 2020 and, following some rounds of review, edits and revisions, was submitted to ADB in February 2020 for comments. Subsequent to revisions and clarifications, it was approved by MICT and ADB on 12 March 2020.

A number of findings were concluded from the report and mitigation actions and corrective measures have been listed for each type of critical issue, including (i) limitations of capacity

related to operation and management mechanism of current operator and responsible authority of the landfill; (ii) lack of streamlined mechanism and regulations for the waste collection, classification and treatment from the collected sources to the existing dumpsite; (iii) a proper system for wastewater management, leachate collection and treatment, and gas recovery and flaring has not been in place; (iv) the problems related to environmental pollution that have serious impacts such as bad smell and smoky haze to surrounding villages are also a big concern; (v) means of waste collection and transferring transportation as well as personal protective equipment (PPE) for staff involved in waste collection and treatment are in shortage; (vi) an area for gathering and treating hazardous waste is also required; and (vii) there is a lack of community participation in whole process of designing, operation and management of the current dumpsite.

Findings and conclusions from the ECA report will be integrated into the updated IEE and EMP for Vang Vieng Landfill (V5) and inform DED.



Groundwater sample collection and groundwater survey drilling

Update of IEEs and EMPs for V1, V2, V3 and V4: At this point only a general IEE (developed by Norconsult in December 2018) has been made for the TIIGP2-LAO-W02 (V1) and for TIIGP2-LAO-W03 (V2, V3 & V4) (during PPTA). The PMCES Consultant's Environmental Specialists have initiated updates of these in January and February 2020, and are developing specific IEEs and EMPs for both packages. The IEEs are currently in early draft versions and will be further detailed and specified upon detailed design (DEDs) findings for the each of the sub-projects. Furthermore, EMPs will be developed for each of the works packages, including performance monitoring plans.

Safeguard Monitoring Report: Under ADB Guidelines Category B projects require Semi-Annual Safeguard Monitoring Reports (SMRs) to be submitted once construction starts. The project includes civil works in residential areas, and it is a pro-poor project with a high level of community participation. The SMR will describe Social Safeguard Compliance, actions required following issues arising and the handling process of incidents and complaints. For Environmental Safeguard Monitoring, the purpose is to monitor environmental impacts of civil works, by using EMP checklists prepared specifically for the project sites. The SMR furthermore describes planning and implementation of EMP Awareness Training and regularly assesses the project's level of social and environmental safeguard compliance.

Submission of Semi-annual Integrated Safeguards Monitoring Report: The following schedule will be adhered to for the submission of Semi-annual Integrated Safeguards Monitoring Reports. Since construction of Output 1 infrastructure subprojects is scheduled to commence in Q1 2020, the first report will be submitted by 31 July 2020, covering the period January-June 2020.

Semi-annual Integrated Safeguards Monitoring Report	Deadline	Status <i>(Under preparation; Submitted on [date]; Comments from ADB being addressed; Approved)</i>
Report 1: Jan-Jun 2020	31 July 2020	
Report 2: Jul-Dec 2020	31 January 2021	
Report 3: Jan-Jun 2021	31 July 2021	
Report 4: Jul-Dec 2021	31 January 2022	
Report 5: Jan-Jun 2022	31 July 2022	
Report 6: Jul-Dec 2022	31 January 2023	
Report 7: Jan-Jun 2023	31 July 2023	
Report 8: Jul-Dec 2023	31 January 2024	
Report 9: Jan-Jun 2024	31 July 2024	
Report 10: Jul-Dec 2024	31 December 2024	

9. Gender Action Plan Implementation Status

The project is categorized as Effective Gender Mainstreaming. Recruitment of the International and National Gender Specialists was completed on 26 August 2019.

During this reporting period, the International Gender Specialist (IGS) was mobilized for a three-week in-country mission from 27 January to 15 February 2020. In collaboration with the National Gender Specialist (NGS), she provided a one-day training on GAP Implementation and Documentation to Provincial Implementation Units and GAD focal persons in Vientiane Province (Nam Ngum and VangVieng) on 19-31 January 2020; in Champasak on 3-6 February 2020; and Luang Prabang on 12-12 February 2020. Specifically, they discussed with the GAD focal persons the GAP indicators that they have to monitor, document and report quarterly, and the case study outline of GAD impact stories they have to identify, monitor and document towards the mid-term project review.

On 14 February 2020, the results and recommendations of the GAP mission report was presented in a debriefing session with the PCU.

Status of GAP implementation:

	Achieved	On-going	Planned
9 Activities	2/9 (6 and 7)	4/9 (1, 2, 3 and 8)	3/9 (4, 5 and 9)
23 Targets	10/23 (1, 10, 11, 12, 14, 15, 16, 17, 18 and 22)	6/23 (2, 3, 4, 13, 19 and 21)	7/23 (5, 6, 7, 8, 9, 20 and 23)

The GAP implementation monitoring table showing detailed progress to date is presented in Annex 9.

10. Compliance with Grant Covenants

A table showing status of compliance with Grant Covenants presented in Annex 10.

11. Summary of Workplan for Next Quarter

Procurement packages/consulting services contracts to be awarded next quarter:

Contract	Estimated Amount
TIIGP2-LAO-C12: Tourism experts – various resource persons (approx. 3 contracts)	
Total	

Main activities planned for Q2 2020:

Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved
Implementation of Output 1 activities started in Q3 2019 after mobilization of the PMCES Consultant, on 5 August 2019.

The primary focus for Q2 2020 will be on: (i) commencing of Contract for TIIGP2-LAO-W01 with review and approval of Contractor/Construction Environmental Management Plan; (ii) updating/revising DED, IEE/EMP, and EGDRP for Package TIIGP2-LAO-W04; and (iii) completing Outline Design for TIIGP2-LAO-W02 (V1 Subproject for Nam Ngum 1 Dam Recreational Area) and TIIGP2-LAO-W03 (V2, V3 & V4 for Urban-Rural Access Improvements), and starting DED, and (iv) updating of safeguard documents for TIIGP2-LAO-W02 & TIIGP2-LAO-03.

The summary of activities planned for Q2 2020 is as follows:

Activities	Who	When
TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvement		
Site Possession	MICT/DICT	Jan 2020
CEMP	Contractor	Feb-April 2020
CEMP Review	PMCES	Feb-April 2020
Notification of Commencement	MICT	April 2020
Implementation of Contract	All	May 2020 - May 2022
Safeguard Monitoring	PMCES/DICT	May 2020 - May 2022
Grievance Redress Mechanism (GRM)	PMCES	May 2020 - May 2022
TIIGP2-LAO-W04: Vang Vieng Landfill Improvements		
Conducting ECA and Report	PMCES	Oct 2019-March 2020
Re-Design TOR & Budget Approval by ADB	PMCES	Mar-Apr 2020
Re-Design	PMCES	Apr-May 2020
IEE & EMP Review	PMCES	May-June 2020
EGDRP	PMCES	May-June 2020
Procurement	MICT/Individual	June 2020
TIIGP2-LAO-W02 (V1): Nam Ngum Reservoir Access Improvements		
Conceptual Design	PMCES	Oct 2019-Mar 2020
Technical Survey	PMCES	Dec 2019 –Feb 2020
Outline Design of Soft and Hard Landscape	PMCES	Mar-June 2020
Detailed Engineering Design	PMCES	Mar-June 2020
RP/IPP	PMCES	Jan-July 2020
IEE & EMP Review and Update	PMCES	Jan-July 2020
Procurement	MICT/Individual	Aug-Dec 2020
TIIGP2-LAO-W03 (V2, V3 & V4): Vang Vieng Urban-Rural Access Improvements		
Conceptual Design	PMCES	Oct 2019-Mar 2020
Technical Survey	PMCES	Dec 2019 –Feb 2020
Outline Design of Soft and Hard Landscape	PMCES	Mar-June 2020
Detailed Engineering Design	PMCES	Mar-June 2020
RP/IPP	PMCES	Jan-July 2020
IEE & EMP Review and Update	PMCES	Jan-July 2020
Procurement	MICT/Individual	Aug-Dec 2020

Output 2: Capacity to implement ASEAN Tourism Standards strengthened

Focus during Q2 of 2020 will be on (i) continuation of dissemination of standards country-wide; (ii) training for provincial-level assessment committee members on ASEAN Spa Service Standard and ASEAN Spa Service Standard; (iii) trial assessments for provincial level assessors, at target site/business units for the seven ASEAN Tourism standards; (iv) plan, support and follow up on implementation of standards in the project's target provinces.

Output 3 progress: Institutional capacity for tourism destination management and infrastructure O&M strengthened

Focus during Q2 of 2020 will be on (i) capacity building of DMNs and MICT department-based DMN secretariats; (ii) organization of fam trips, participation in tourism fairs, production of promotional materials; (iii) conduct tourist satisfaction surveys; (iv) continue the tourism masterplanning support activities; (v) finalization of the heritage interpretation strategies for the project target destinations; (vi) continue the development of national and provincial tourist activity standards; (vii) roll out of the SME support, incl. tourism product development support, training in the use of social media, hospitality training and tour guide training.

Project Management Activities

During Q2 of 2020, (i) training will be conducted on the use of the new project accounting software and adjustments made to the Accounting Manual; (ii) the Project Performance Management System (PPMS) will be finalized and baseline report produced; and (iii) focus on GAP implementation to ensure targets are included in project workplans and bidding documents and infrastructure designs are gender sensitive.

Planned disbursements:

For Q1 2020, the following withdrawal applications (WA) are foreseen:

- Replenishment of Advance Account:
 - WA #12 (SOE January 2020): \$180,174.29
 - WA #14 (SOE February 2020): \$182,552.11
 - WA #15 (SOE March 2020): \$140,395.91
 - WA # 17 (SOE April 2020) estimate \$150,000
- Direct payments:
 - WA for direct payment to Ramboll A/S under contract TIIGP2-LAO-C01 PMCES Consultant: USD617,664 and EUR 125,621.

12. Issues and Recommendations

The COVID-19 pandemic is affecting the ability of international experts to travel to Lao PDR and for all project staff and consultants to work from the office, travel within the country and implement project activities. Moreover, inputs from PMCES subconsultants based in India are also affected by restrictions there. To mitigate these impacts as much as possible, in order for activities to proceed as much as possible, project personnel (PCU and PIUs) and consultants who are working from home are communicating and collaborating through electronic media including WhatsApp, Skype and email.

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Annex 1: Progress of civil works by subproject as of 31 March 2020

Subproject	Location and Description	DED and Implementation Progress
Works Package: TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements		
C1: Nakasang Access Road and Port Rehabilitation	Khong District. The subproject will: (i) reconstruct 3.3 km road from Route 13S to the Nakasang Mekong River port and create a turning area for buses; (ii) reinforce 45 m of riverbank protection and reconstruct 60m of riverside path in the port area; (iii) improve footpaths and ramps to floating river pontoons to provide safer passenger access; and (iv) divert the main storm water drainage outlet 15 m downriver from the port.	TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements: DED, bill of quantities, technical specification, bidding documents, updated safeguards documents, O&M plan, and recommendations for equipment for O&M have been reviewed and updated as needed, by the PMCES Consultant. IFB has been published on 18 September 2019. The contract was awarded on 23 December 2019 to Phoukhong Construction Sole Co. Ltd. with a contract amount of USD 3,964,308.36 (including Provisional Sums USD 650,000, Contingency USD 333,000.69 and Tax USD 301,300.76).
C2: Don Det-Don Khone Access Improvements	Khong District. This subproject will (i) pave the main 11 km road network on Don Det and Don Khone islands; (ii) pave the 780 m ² Don Det ferry port vehicle parking area; (iii) cycle track/footpaths over the two islands; and (iv) install public lighting and safety rails on the old railway bridge linking the islands.	The contract was signed on 30 December 2019 Site possession given on 07 January 2020 Target for implementation of Contract is from 01 May which is Q2 2020.
Works Package: TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements		
V1: Nam Ngum Reservoir Access Improvements	Keo Oudom District. This subproject will (i) improve the existing public marina at the Nam Ngum Reservoir recreational area to safely accommodate 50-60 local tour boats and launch small recreational vessels; (ii) construct a 5.9km loop road extending along the reservoir shore linking to Route 10, and 1,200 m ² parking area; (iii) construct a new 3,860 m ² public market and shophouses to replace existing informal lakeside stalls; (iv) install septic tanks in all public buildings and a wastewater pump-out station/holding tank at the marina; (v) replace abandoned, unsafe public buildings and piers with new public green space; and (vi) renovate the tourist information center.	TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements: Feasibility studies, preliminary designs, preliminary cost estimates and safeguards documents prepared during project preparation. DED, bill of quantities, technical specification, bidding documents, updated safeguards documents, O&M plan, and recommendations for equipment for O&M will be prepared by the PMCES Consultant. Presentation of Draft Conceptual Designs in Nam Ngum for V1 subproject was held on 16 September 2019 with PIUs and local stakeholders. The purpose of this conceptual design is to present current project brief, and design proposal options to capture additional community and environmental benefits to the subproject design, together with the stakeholders, prior to commencement of detailed design. Final Report for conceptual design for stage-2 sub-projects (V1, V2, V3 and V4), and updating of subproject descriptions, preliminary design and cost estimates for each subproject to eventually inform Survey and DED was finalized during Q1 2020. The topographical detail survey was completed in this quarter commencing from December 2019 which is being used to prepare a Digital Terrain Model (DTM) for each subproject survey area survey drawings of road corridors, existing roads and other infrastructure development sites. The DTM and drawings will be used throughout the design process and during construction.

Subproject	Location and Description	DED and Implementation Progress
		<p>Geotechnical survey Site investigation was carried out to establish the geological profile along the road alignment in order to design the road pavement</p> <p>DED was commenced from 1st March after receiving approval of TOR from MICT. DED included outline design dealing with final layout and spatial sizing of elements, materials, and landscape to be used, Bill of Quantities, Specifications, Drawings to set final grading levels and specification.</p> <p>It is expected that DED will complete by the next quarter (Q2, 2020).</p>
Works Package: TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements		
V2: Kaeng Yui Waterfall Access Improvements	<p>Vang Vieng District. The subproject will (i) upgrade the 6km access road from Vang Vieng Town to Kaeng Yui waterfall; (ii) level and pave the 875 m² waterfall parking area; (iii) improve surfaces and drainage in the waterfall market area; and (v) improve 300m footpaths, including rehabilitation of steps, small suspension bridges, and signage.</p>	<p>TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements: Feasibility studies, preliminary designs, preliminary cost estimates and safeguards documents prepared during project preparation. DED, bill of quantities, technical specification, bidding documents, updated safeguards documents, O&M plan, and recommendations for equipment for O&M will be prepared by the PMCES Consultant.</p> <p>Presentation of Draft Conceptual Designs with PIUs and local stakeholders in Vang Vieng for V2, V3 and V4 subprojects was held on 17 September 2019. The purpose of this conceptual design is to present current project brief, and design proposal options to capture additional community and environmental benefits to the subproject design, together with the stakeholders, prior to commencement of detailed design.</p>
V3: Western Loop Rural Access Road and Bridge Improvements	<p>Vang Vieng District. The subproject will (i) upgrade the 26 km “Western Loop Road” and three village feeder roads; (ii) construct a new road bridge across the Song River, with 2.0km feeder road linking the bridge, Western Loop Road and south end of town; and (iii) provide bio-engineered river bank protection and improve the footpath/cycle track between the new bridge and Huay Yae village.</p>	<p>Final Report for conceptual design for stage-2 sub-projects (V1, V2, V3 and V4), and updating of subproject descriptions, preliminary design and cost estimates for each subproject to eventually inform Survey and DED was finalized during Q1 2020.</p>
V4: Vang Vieng Urban Renewal	<p>Vang Vieng District. The subproject will (i) rehabilitate 4.0 km of footpaths with suitable surfaces, street lighting, seating and soft landscaping; (ii) install traffic calming measures in streets with high concentrations of tourists; (iii) improve traffic management, including one-way traffic flows (1.5 km); and (iv) resurface roads and improve drains in residential areas (1.0 km).</p>	<p>The topographical detail survey was completed in this quarter commencing from last quarter which is being used to prepare a Digital Terrain Model (DTM) for each subproject survey area survey drawings of road corridors, existing roads and other infrastructure development sites.</p> <p>The DTM and drawings will be used throughout the design process and during construction.</p> <p>Geotechnical survey Site investigation was carried out to establish the geological profile along the road alignment in order to design the road pavement.</p> <p>DED was commenced from 1st March after receiving approval of TOR from MICT. DED included outline design dealing with final layout and spatial sizing of elements, materials, and landscape to be used, Bill of Quantities, Specifications, Drawings to set final grading levels and specification.</p> <p>It is expected that DED will complete by the next quarter (Q2, 2020).</p>

Subproject	Location and Description	DED and Implementation Progress
Works Package: TIIGP2-LAO-W04: Vang Vieng Landfill Improvements		
V5: Vang Vieng Solid Waste Management Improvements	Vang Vieng District. The subproject will transform the existing district solid waste dump site into a managed landfill and includes (i) installation of a perimeter runoff interceptor drainage system; (ii) cell construction with impermeable liners, leachate collection/treatment system, and a landfill gas recovery system; (iii) construction of a small materials recovery facility for waste separation and recycling and a medical waste treatment area; (v) construction of a septage treatment facility (0.5ha); (vi) construction of site office, toilets, and fencing; (vii) pave the 0.8km access road and provide three new collection trucks, a bulldozer, and two vacuum trucks to support septage collection.	<p>TIIGP2-LAO-W04: Vang Vieng Landfill Improvements: Environmental Compliance Audit (ECA) was conducted to verify information to complete DED review including IEE and EMP during Q4 2019-Q1 2020.</p> <p>Based on ECA findings, TOR of re-DED, bill of quantities, technical specification, bidding documents, updated safeguards documents, O&M plan, and recommendations for equipment for O&M will be reviewed and following issues had been communicated with MICT and ADB:</p> <ul style="list-style-type: none"> - Appropriateness of leachate treatment plant - Appropriateness of septage treatment - Management of effluents and hazardous waste - Environmental considerations related to management of storm water - Incineration Plant <p>Design revision will be during Q2 2020.</p> <p>Target contract sign is in Q4 2020.</p>

Description	Preliminary Design Cost Estimates* (US\$) (PAM procurement plan, version 0)	Updated estimates* (US\$) (procurement plan, version 1)	Current estimates (US\$) (based on BOQ DED by PMCES Consultant)/Contracted amount
<u>TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements</u>	7,227,529	5,930,000 (based on BOQ DED from PPTA)	\$3,964,308.36 (Contracted Cost with Phoukhong Construction Sole Co. Ltd)
C1. Nakasang Access Road and Port Rehabilitation;	3,613,167		
C2. Don Det-Don Khone Access Improvements	3,614,362		
<u>TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements</u>	6,142,686	6,142,686 (Preliminary Cost by PPTA)	
V1. Nam Ngum Reservoir Access Improvements;	6,142,686		
<u>TIIGP2-LAO-W03 Vang Vieng Urban-Rural Access Improvements</u>	10,673,878	10,673,878 (Preliminary Cost by PPTA)	
V2. Kaeng Yui Waterfall Access Improvements;	2,180,747		
V3. Western Loop Rural Access Road and Bridge Improvements;	7,477,630		
V4. Vang Vieng Urban Renewal;	1,015,501		
<u>TIIGP2-LAO-W04: Vang Vieng Landfill Improvements</u>	5,632,000	2,700,000 (based on BOQ DED from PPTA)	Under Review
V5. Vang Vieng Solid Waste Management Improvements.	5,632,000		
Total	29,676,093	25,446,564	

Annex 2: Record of Output 2 and 3 and Project Management Activities implemented during Quarter 1 of 2020 (1 January - 31 March 2020)

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$, Kip)
2.2.1	Review and study the content/paper of Lao PDR clean tourist city standard	3-4/02/2020	VTE	To review and study	Planning and Development Division	10	5	Documents reviewed	2,750,000 Kip
2.2.1	Edit the content of Lao PDR clean tourist city standard	6-7/02/2020	VTE	To update/improve the content	Planning and Development Division	3	1	The content updated	2,475,000 Kip
2.2.1	Testing/trial to use the Lao PDR clean tourist city standard assessment form	9-13/02/2020	LPB	To assess the form	Tourism Development Department	15	4	The form assessed	35,100,000 Kip
2.2.1	Workshop to review Lao PDR clean tourist city standard draft (2nd review)	18-20/02/2020	Vang Vieng	To update the draft content	Planning and Development Division	16	7	Draft content updated	1,406 USD
2.2.3	Translation of Lao PDR MICE Meeting Venue standard from Lao into English	5-14/02/2020	VTE	Translate into English version	Training Division	5	2	Document translated	1,200 USD
2.2.3	Translation of Lao PDR homestay standard from Lao into English and publication	1-14/02/2020	VTE	Translate into English version	Ecotourism and Administration Division	3	1	Document translated	1,000 USD
2.2.3	Translation of Lao PDR clean tourist city standard from Lao into English	Feb-20	VTE	Translate into English version	Tourism Development Department	4	3	Document translated	752.05 USD
2.2.3	Translation of Lao PDR community-based tourism standard and publication	6-14/02/2020	VTE	Translate and publish	Ecotourism and Administration Division	3	0	Document translated and published	4,000 USD
2.2.3	Revise Lao PDR public clean toilet standard English version	16-27/03/2020	VTE	Update the draft content	Survey and Zoning Division	3	0	Content updated	500 USD
2.2.3	Revise Lao PDR homestay standard English version	Feb-20	VTE	Update the draft content	Ecotourism and Administration Division	4	1	Content updated	500 USD
2.2.3	Edit and revise Lao PDR clean tourist city standard draft content English version	24-28/02/2020	VTE	Update the draft content	Tourism Development and Planning Division, TDD	4	3	Content updated	3,344,000 Kip
2.2.3	Edit and revise Lao PDR community-based tourism standard draft content English version	5-12/03/2020	VTE	Update the content	Ecotourism and Administration Division	3	0	Content updated	440 USD
2.2.3	Design and publish Lao PDR community-based tourism standard in Lao and English versions	23-31/03/2020	VTE	Design and publish	Ecotourism and Administration Division	3	0	Tourism standard designed and published	2,760 USD
2.2.3	Translation of Lao PDR public clean toilet standard from Lao into English	3/02-30/03/2020	VTE	Translate into English version	Survey and Zoning Division	4	1	Content translated	1,800 USD
2.3.1	National technical committee review meeting on Lao PDR homestay standard	3-5/02/2020	Vang Vieng	The draft updated/improved	Ecotourism and Administration Division	12	2	Draft content improved	988 USD
2.4.3.1	Consultation workshop to draft manual for selection, endorsement and certification procedures for ASEAN tourism standards and develop sustainable finance mechanisms/measurement for assessment committee/certification body	14/02/2020	VTE, IMCT	To draft manual and develop finance mechanism	Tourism standard secretariat	50	26	Manual drafted and finance measurement developed	7,360,000 Kip

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$,Kip)
2.4.3.1	Consultation workshop to review draft manual for selection, endorsement and certification procedures for ASEAN tourism standards and finance mechanisms/measurement for assessment committee	18/02/2020	VTE	To review the draft manual and finance mechanism	Tourism standard secretariat	35	14	Manual and finance measurement reviewed	11,800,000 Kip
2.4.3.3	Design and publish the national and provincial levels training and assessment manuals of ASEAN homestay standard	17-30/03/2020	VTE	Design and publish the training and assessment manuals	Ecotourism and Administration Division	4	1	Manuals published	17,600,000 Kip
2.4.3.3	Design and publish the national and provincial levels training and assessment manuals for ASEAN public clean tourist city standard	13-16/03/2020	VTE	Design and publish 100 copies	Tourism Development and Planning Division	2	3	Design and publication completed	4,400,000 Kip
2.4.3.3	Publish national and provincial levels training and assessment manuals on ASEAN SPA service standard	17-30/03/	VTE	Publish the manuals, distribute to trainers, tourism standard committees	Tourism Management Department	2	1	Manuals published	17,600,000 Kip
2.4.3.3	Design the national and provincial levels training and assessment manuals for ASEAN clean tourist city standard	16-19/03/2020	VTE	To design before publication	Tourism Development and Planning Division	2	3	Design completed	13,200,000 Kip
2.4.3.3	Publish national and provincial levels training and assessment manuals on ASEAN green hotel standard	18-31/03/2020	VTE	Publish the manuals, distribute to trainers, tourism standard committees	Tourism Management Department	2	1	Manuals published	17,600,000 Kip
2.4.3.3	Publish national and provincial levels training and assessment manuals on ASEAN community-based tourism standard	18-26/03/2020	VTE	Design and publish	Ecotourism and Administration Division	3	0	Manuals designed and published	2,760 USD
2.4.3.3	Publish national and provincial levels training and assessment manuals on ASEAN public clean toilet standard	18-25/03/2020	VTE	Distribute to assessors, trainers and assessment committee members and tourism stakeholders	Survey and Zoning Division	4	1	Ongoing	17,600,000 Kip
2.5.1	Develop national training and assessment manuals on ASEAN MICE Meeting Venue Standard	7-12/02/2020	VTE	To provide to trainers, assessment committees	Training Division, IMCT	6	3	Ongoing	1,000 USD
2.5.1	Develop national training manual on selection, endorsement and certification procedures for national and provincial clean public toilet standard	10-29/02/2020	VTE	To develop the training manual for national trainers	Survey and Zoning Division	4	1	Training manual for trainers developed	1,000 USD
2.5.1	Develop national training manual on clean tourist city standard	Feb-20	VTE	To build capacity to tourism stakeholders and tourism sector staff	Tourism Development Department	2	2	Training manual developed	1,000 USD
2.5.1	Develop national training and assessment manuals on ASEAN green hotel standard	11-19/02/2020	VTE	To develop the proposed manuals for national trainers, assessors	Tourism Standard and Management Division	5	2	Training manuals developed	8,800,000 Kip
2.5.1	Develop national training and assessment manuals on ASEAN spa service standard	9-19/02/2020	VTE	To upgrade knowledge	Tourism Standard and Management Division	5	2	Knowledge upgraded	8,800,000 Kip
2.5.1	Design the training manual on selection, endorsement and certification procedures for ASEAN, national and provincial homestay standard	5-20/02/2020	VTE	To develop the training manual	Ecotourism and Administration Division	4	1	Training manual developed	1,000 USD
2.5.1	Design the training manual on selection, endorsement and certification procedures for national and provincial community-based tourism standard	2-20/02/2020	VTE	To develop the training manual	Ecotourism and Administration Division	4	1	Training manual developed	1,000 USD

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$,Kip)
2.6.1	Develop provincial training and assessment manuals on ASEAN SPA service standard	10-18/02/2020	VTE	Develop the manuals	Tourism Standard and Management Division	5	2	Manuals developed	8,800,000 Kip
2.6.1	Develop provincial training and assessment manuals on ASEAN green hotel standard	12-20/02/2020	VTE	To develop the training manuals	Tourism Standard and Management Division	5	2	Training manuals developed	8,800,000 Kip
2.6.1	Develop training manual for national and provincial assessors	10-29/02/2020	VTE	To develop the training manual for assessors	Survey and Zoning Division	4	1	Training manual for assessors developed	1,000 USD
2.6.1	Develop training manual on provincial clean tourist city standard	Feb-20	VTE	Build capacity to tourism stake holders and tourism sector staff	Tourism Development Department	2	2	The training manual developed	1,000 USD
2.6.1	Develop the assessment manual for the national and provincial levels homestay standard	2-20/02/2020	VTE	Develop the assessment manual	Ecotourism and Administration Division	3	1	Assessment manual developed	1,000 USD
2.6.1	Develop provincial training and assessment manual on ASEAN MICE Meeting Venue Standard	13-17/02/2020	VTE	To conduct training to provincial level assessment committee and tourism stakeholders	Training Division, IMCT	6	3	Ongoing	1,000 USD
2.6.1	Develop the assessment manual for the national and provincial levels community-based tourism standard	3-6/03/2020	VTE	Develop the assessment manual	Ecotourism and Administration Division	4	1	Assessment manual developed	1,000 USD
2.6.2	National level training of trainers on assessment for ASEAN clean tourist city standard	21-27/02/2020	VTE	Build capacity to tourism sector staff and tourism stakeholders	Tourism Development Department	40	13	Knowledge upgraded	2,000 USD
2.6.2	National level training of trainers on on assessment for ASEAN clean public toilet standard	4-26/02/2020	VTE	Build capacity to tourism sector staff and tourism stakeholders	Survey and Zoning Division	17	4	Knowledge and skills upgraded	2,000 USD
2.6.2	National level training of trainers on assessment for ASEAN homestay standard	4-26/02/2020	VTE	Build capacity to tourism sector staff and tourism stakeholders	Ecotourism and Administration Division	17	5	Knowledge and skills upgraded	2,000 USD
2.6.2	National level training of trainers on assessment for ASEAN community-based tourism standard	19-21/02/2020	VTE	Build capacity to tourism sector staff and tourism stakeholders	Ecotourism and Administration Division	15	2	Knowledge upgraded	2,000 USD
2.6.2	National-level training of trainers on assessment of Green Hotel Standard	24-25/02/2020	VTE	Build capacity to tourism sector staff and tourism stakeholders	Tourism Management Division	50	20	Knowledge upgraded	17,600,000 Kip
2.6.2	National-level training of trainers on assessment of Spa Service Standard	26-27/02/2020	VTE	Build capacity to tourism sector staff and tourism stakeholders	Tourism Standard and Management Division	50	20	Knowledge upgraded	17,600,000 Kip
2.6.2	National-level training of trainers on ASEAN MICE Meeting Venue Standard	26-28/02/2020	VTE	Strengthen capacity to the trainers, in order to implement the activities more efficient	Training Division, IMCT	30	20	Knowledge upgraded	17,600,000 Kip
2.8.1	Consultation workshop to identify activities to be implemented under the 7 tourism standards	6-21/12/2019 Late submitted	Salavan and Champasak provinces	To brainstorm and prioritize activities	DMN secretariat	32	12	Activities prioritized/ identified	29,080,000 Kip
2.8.1	Survey and identify targets for implementation of ASEAN Tourism Standards in Vang Vieng,VTP	18-31/12/2019 Late submitted	Vang Vieng	To identify the targets to be inline with local context	DMN secretariat	38	18	Targets identified	30,220,000 kip

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$,Kip)
2.8.1	Meeting and work with tourism standard consultants to consult/discuss about implementation progress of 7 tourism standards, tourism activity standard, capacity building and other related issues	3-4/01/2020	CPS	To assist tourism division staff and representatives of tourism businesses to find out the further needs and issues to address and understand more about implementation procedures	PIU, Consultants	25	9	The needs and issues identified and better understand about the tourism standard implementation procedures	3,185,000 Kip
2.8.1	Consultation workshop on the implementation of the 7 tourism standards	02-05-20	VTE, Sai Xe restaurant	To clarify the implementation procedures	Tourism standard secretariat	50	28	The implementation procedures clarified	14,700,000 Kip
2.8.1	Workshop to finalize the draft for ASEAN tourism standards	9-12/01/2020	Pakxan, Bolikhamxay	To update the draft content	PCU	25	13	The draft finalized	44,690,000 Kip
2.8.2a	Workshop to disseminate accommodation standards in Lao PDR to hotel, resort and guesthouse owners in Vang Vieng	3-6/03/2020	Vang Vieng	To upgrade knowledge	Tourism management Department	46	22	Knowledge upgraded	17,730,000 Kip
2.8.2a	Translation of Lao PDR accommodation standard from Lao into English	1/3/2020-10/4/2020	VTE	To provide information to visitors	Tourism management Department	3	1	Accommodation standard translated	14,960,000 Kip
2.8.2c	PIUs participate in 39th ASEAN Tourism Forum 2020 (ATF) to receive ASEAN awards in Brunei	14-17/01/2020	Brunei	To receive ASEAN awards	Tourism standard secretariat	6	1	ASEAN awards handover	101,350,000 Kip
2.8.2c	PCU participate in 39th ASEAN Tourism Forum 2020 (ATF) to receive ASEAN awards in Brunei	14-17/01/2020	Brunei	To receive ASEAN awards	Tourism standard secretariat	6	3	ASEAN awards handover	93,640,000 Kip
3.1a	Conduct workshop to exchange experiences and lessons with LNT- DMN members, NSEC	14-16/01/2020	LNT	To exchange experiences and lessons	Tourism Division, DICT	35	10	Lessons learned	19,437,500 Kip
3.1a	Conduct quarterly DMN and tourism standards review meetings at national level	03-11-20	VTE	To report the progress	PCU	73	35	Completed as plan	24,190,000 Kip
3.1b	Improvement of toilets for DMN secretariat and project consultants, 3rd floor	11/2019 - 01/2020	Tourism sector building	To improve small facility for better working environment	PCU	2	0	Small facility improved	39,660,500 Kip
3.1.5	Research and study on the efficiency of tourism development in Vang Vieng	4-13/03/2020	Vang Vieng	design the questionnaires for stakeholders who in charge in tourism planning	NUOL, Hotel and Tourism Department	9	6	Questionnaires designed	2,500,000 Kip
3.2.1	Training on destination management planning and DMP Action Plan preparation for national level DMN Taskforces (tourism departments)	23-27/12/2019 Late submitted	Bolikhamxay	To transfer knowledge and train how to prepare the plan	National DMN Secretariat	49	28	DMN taskforces learned and trained	88,000,000 Kip
3.2.1	Awareness raising seminar on cleanliness and environmental protection in Vang Vieng Town. Purchase/equip rubbish bins in some locations in town	12-13/03/2020	Vang Vieng	To raise awareness for public and business sectors	PIU-Vang Vieng	395	193	Completed as plan	41,490,000 Kip
3.2.2	Upgrade English language skills for public sector staff and private businesses	01-01-20	UDAA office, Vang Vieng	Upgrade English language skills	Subcontractor, PIU	15	9	English language skills upgraded	12,400,000 KIP
3.2.2	Training to upgrade English language in tourism sector for staff and DMN members (public sector)	26-28/03/2020	IMCT meeting room, VTE	Capacity building for 4 department staff and DMN members	PCU	105	40	English language upgraded	33,800,000 Kip
3.2.2	Training to upgrade English language in tourism sector for tourism department staff	7-11/01/2020	VTP	Upgrade English for tourism	National DMN Secretariat	25	11	English language upgraded	29,920,000 Kip
3.2.3	Support LPB DICT staff to attain master degree in VTE (for DSA)	1-30/11/2019 Late submitted	VTE	To upgrade knowledge and skills	LPB	24	10	Ongoing	7,840,000 Kip

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$,Kip)
3.2.3	Support DICTs staff (LPB, VTP, Vang Vieng, Xiengkhouang) to attain master degree in VTE (DSA)	1-31/12/2019 Late submitted	VTE	To upgrade knowledge and skills	DICTs	24	10	Ongoing	28,520,000 Kip
3.2.3	Support DICTs staff (LPB, VTP, Vang Vieng, Xiengkhouang) to attain master degree in VTE (DSA)	1-31/01/2020	VTE	To upgrade knowledge and skills	DICTs	24	10	Ongoing	28,520,000 Kip
3.2.3	Support DICTs staff (LPB, VTP, Vang Vieng, Xiengkhouang) to attain master degree in VTE (for DSA)	1-29/02/2020	VTE	To upgrade knowledge and skills	DICTs	24	10	Ongoing	28,520,000 Kip
3.2.4	Training on the use of incoming - outgoing document filing program (electronic document management system) of Tourism Development Department	23-25/02/2020	VTE	To upgrade knowledge for TDD staff	Ecotourism and Administration Division	17	4	Knowledge upgraded	26,400,000 Kip
3.2.4	Review and planning meeting with NUOL, (Department of Tourism and Hospitality) for 2020	26-28/01/2020	Vang Vieng	To review the progress of implementation and plan for 2020	PCU and NUOL	20	7	The progress reviewed and activities planned	14,381,000 Kip
3.2.4	Training on innovative transforming to success (leadership training) for IMCT staff	18-20/03/2020	VTE	To strengthen IMCT staff about planning, goal setting, situational analysis and other related issues	Training Division, IMCT	23	15	IMCT staff strengthened	800 USD
3.3.1	Design the DMP reports (Lao PDR, SouthernLaos, VTP, Vang Vieng and LPB) - Lao and English versions before publication	10-25/12/2019 Late submitted	VTE	Design the DMP reports	DMN Secretariat	5	5	Completed as plan	3,000 USD
3.3.1	Publish DMP reports (for Lao PDR, SouthernLaos, VTP, Vang Vieng and LPB)	4/01-30/03/2020	SLV, CPS	Publish the DMP reports	DMN Secretariat	7	4	Reports published	97,482,000 Kip
3.3.1	Workshop to finalize the DMP for Southern Laos 2020 - 2025	27-30/12/2020 Late submitted	CPS	To review and finalize the plan	DMN Secretariat	35	13	Plan finalized	30,700,000 Kip
3.3.1	Annual DMN meeting to review the implementation of the DMP, national level	30/12/2019 late submitted	VTE	To review the progress	Tourism Development Department	90	10	Lessons learned	28,470,000 Kip
3.3.1	Organize workshop to finalize DMP (national level) for tourism sector staff	1-6/01/2020	Oudomxay	To finalize the plan	PCU	16	6	DMP finalized	44,980,000 kip
3.3.1	Workshop to review the DMP for stakeholders along the heritage routes	24-27/02/2020	Xayaboury	To update the DMP along the heritage routes	PCU	40	15	DMP finalized	48,047,000 Kip
3.3.1	Stakeholders workshop on the implementation of the DMP, national level	11-12/02/2020	VTE	To exchange lessons	Tourism Development Department	42	19	Lessons exchanged	28,468,000 Kip
3.3.1	Second DMN consultation workshop on implementation of the project activities for 2020 in Bolikhamxay province	12-15/01/2020	Bolikhamxay	To consult among 4 tourism departments	DMN Secretariat	32	14	Lessons exchanged	32,650,000 Kip
3.3.1	Workshop to disseminate the DMP of Lao PDR, along NSEC, Luang Namtha	17-19/01/2020	LNT	To introduce the important and the benefit of DMP along NSEC	Tourism Division, DICT	38	7	The benefits introduced	18,843,500 Kip
3.4.1	Partner with private sector units to address solid waste and wastewater issues in Vang Vieng Town	03-05-20	Urban areas and Nam Xong riverbank	To address wastewater in town and solid waste/garbage along Nam Xong river	PIU-Vang Vieng	3	0	Activity implemented; Completed as plan	8,370,000 Kip
3.4.2	Workshop to disseminate Standard Operating Procedures (SOP) Manual for hotel, restaurant service providers, public stakeholders and tourism businesses in Champasak province	4-8/02/2020	CPS	To introduce the important and the benefit of SOP	Training Division, IMCT	53	30	The SOP disseminated	57,340,000 Kip
3.4.2	Trial assessment for Lane Xang CBT Standard Criteria in Luang Prabang (at Ban Chan Neua and Ban Xang Hai) and provide assessment training for tourism stakeholders	10-18/02/2020	LPB	To apply Lane Xang CBT Standard Criteria to target sites	LCQN	20	27	standard criteria applied	38,448,000 Kip
3.4.2	Workshop to disseminate ASEAN tourism crisis communication handbook/manual to tourism stakeholders in LPB	3-7/03/2020	LPB	Present to public-private tourism stakeholders to aware and prepare how to deal with it	Tourism Marketing Department	46	20	The manual disseminated	5,330,000 Kip

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$,Kip)
3.4.2	Training on website management (information improvement...)	18-20/12/2019 Late submitted	VTE	To strengthen for website management unit	subcontractor, Marketing Department	10	4	Knowledge upgraded	1,500 USD
3.4.2	Publish Standard Operating Procedures (SOP) training manual for hotel, guesthouse, restaurant	3/02-32/03/2020	VTE	To disseminate to business owners, service providers/staff	Technical - Planning Division, IMCT	5	2	SOP training manual	35,200,000 Kip
3.4.4	Workshop to review LPB workplan for 2020, STIIP-LPB	28-29/01/2020	LPB	Review LPB work plan for 2020	LPB-PIU	25	9	Workplan reviewed	4,700,000 Kip
3.4.4	Survey, information collection and workshops for preparation of tourism masterplan for Shiphandone wetland/4,000 Islands	23-25/01/2020	CPS	To draft tourism master plan	Tourism Divisions, Tourism master planning Team/experts	12	2	Ongoing	12,130,000 Kip
3.4.4	Survey, information collection and workshops for preparation of tourism masterplan for Nam Ngum 1 Reservoir	02-01-20	VTP	To draft tourism master plan	Tourism Divisions, Tourism master planning Team	22	4	Ongoing	7,760,000 Kip
3.4.4	Survey, information collection and workshops for preparation of tourism masterplan for Luang Prabang City and Environs (surounded areas)	25-29/01/2020	LPB	To draft tourism master plan	Tourism Divisions, Tourism master planning Team	8	2	Ongoing	4,190,000 Kip
3.5.1	Study and assess the use of tourism promotional materials	10-29/02/2020	VTE	To analyze and assess the information	Market Research Division	7	2	The efficiency of the use assessed	11,380,000 Kip
3.5.1	Study labor demand for tourism activities in Luang Prabang city, LPB province	11-20/03/2020	LPB	To design the questionnaires form	NUOL, Hotel and Tourism Department	10	7	Questionnaires designed	3,000,000 Kip
3.5.1	Study the trends of tourist arrival to Laos during the past five years and factors that attract more tourists to visit Laos	11-18/02/2020	VTE	To design the questionnaires form in Lao and english version	Hotel and Tourism Department, NUOL	19	9	Questionnaires designed	3,000,000 Kip
3.5.1	Study visitor expectations and experiences with tourism services in Vientiane Capital,	4-13/03/2020	VTE	Design online questionnaires in English and Korean versions	Hotel and Tourism Department, NUOL	11	6	Questionnaires 2 versions designed	1,500 USD
3.5.1.3	Participate in "Dok Fai Festival" and consultation workshop on LCQN cooperation framework in Loei province	31/01-2/02/2020	Loei, Thailand	Participate in LCQN tourism fair and workshop to to strengthen cooperation	LPB-PIU	8	5	LCQN cooperation strengthened	32,340,000 Kip
3.5.1.3	Participate in the tourism fair TITF, Thailand	15-20/01/2020	BKK, Thailand	To promote LCQN	LPB-PIU	10	8	LCQN, heritage routes promoted	111,350,000 Kip
3.5.2.1	Data collection and information collection together with marketing expert in order to provide inputs to Lao PDR tourism marketing strategy draft in LPB	30/01-14/02/2020	Chomphet, Pak Ou, Nam Bak and Murang Ngoi	Collect information for first draft	PCU and PIU	6	2	Information collected and sites visited	27,920,000 Kip
3.5.2.2	Participate in food festival to promote food and tourism	7-9/03/2020	DICT's Office, VTP	To promote the uniqueness of local food	PCU	7	2	The local food promoted	5,050,000 Kip
3.5.2.3	Produce tourism promotion videos (5 min and 1.30 min)	3/01-15/02/2020	VTE	To promote tourism destinations	Public Relations Division	4	1	Tourism promotion VDO promoted	4,500 USD
3.5.2.3	Support to produce promotional materials to promote tourism products along NSEC in Lao and English versions (NSEC tourism guide book)	1/02-31/03/2020	LNT	To promote tourism products along NSEC	Tourism Division, sub contractor	3	0	Tourism guidebook produced	15,400,000 Kip

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$,Kip)
3.5.2.4	Preparation of promotional articles/information through online marketing promotion	23-30/03/2020	VTE	To promote via online marketing	Subcontractor, Tourism Marketing Department	3	2	Promotional articles prepared	2,500 USD
3.5.3.1	Support cultural performance group, Ban Pak Khanyoung, VTP to participate in TITF in Thailand	15-20/01/2020	BKK, Thailand	To promote the cultural uniqueness of Laos and Lanexang Cultural Quarddrangle Network/Routes	PCU	7	4	The LCQN promoted	46,190,000 Kip
3.5.3.1	Participate in international travel Berlin (ITB)	1-9/03/2020	Germany	To promote outstanding tourism destinations /products in Laos	Marketing Department	3	1	Tourism products promoted	9,499 USD
3.6	Edit and finalize the annual tourism statistics report 2019	Mar-20	VTE	Finalize the tourism statistics report	Statistics and Research Division	3	1	2,000 copies ; report finalized	28,000,000 Kip first payment
3.7.1	Site survey, information collection and workshop to review heritage interpretation strategy plan for Siphandone/4,000 Islans	3-6/02/2020	CPS	To develop the heritage interpretation strategy plan	Project consultant, Marketing Division	3	0	Ongoing	3,060,000 Kip
3.7.1	Site survey, information collection and workshop to review heritage interpretation strategy plan for Luang Prabang City and Environs,	17-19/02/2020	LPB	To develop the heritage interpretation strategy plan	Project consultant, Marketing Division	3	0	Ongoing	3,000,000 Kip
3.7.1	Site survey, information collection and workshop to review heritage interpretation strategy plan for VTP related to low land 4 districts	22/02/2020	VTP	To develop the heritage interpretation strategy plan	Project consultant, Marketing Division	8	3	Ongoing	2,500,000 Kip
3.7.1	Site survey, information collection and workshop to review heritage interpretation strategy plan for Vang Vieng district	24-26/02/2020	Vang Vieng	To develop the heritage interpretation strategy plan	Project consultant, PIU	6	1	Ongoing	2,000,000 Kip
3.7.1	Site survey and collect information along tourism circuit/route to Meuang Ngoi district in order to draft heritage interpretation strategy for LPB	18-20/03/2020	Meuang Ngoi district	To collect information and survey along the route	PCU -PIU	6	0	Information collected	8,250,000 Kip
3.8.a	Support to improve Pa Kham Saen handicraft products at Ban Nathong, Phone Hong district, VTP	9-14/03/2020	VTP	Improve souvenir products (diversification of handicraft products)	Pa Kham Saen Shop	10	5	Ongoing	26,200,000 Kip
3.8a	Development of pottery products of SME unit in Ban Chan	17-28/02/2020	Ban Chan Neua, LPB	To diversify the products and improve the quality	Subcontractor/pottery experts	6	2	Knowledge and skills upgraded	26,400,000 Kip
3.8a	Improve mulberry products of SME unit (Nalong Kone Shop) in Ban Xieng Lek, LPB City	16-22/03/2020	LPB	To upgrade quality	Subcontractor/Mulberry experts	18	7	Quality upgraded	26,360,000 Kip
3.8a	Improve and conserve the natural dye products (gold color/Si Num Kieng), Manihat Shop, LPB City	16-22/03/2020	LPB	To improve and conserve local products	Subcontractor	20	10	Products improved	26,400,000 Kip
3.8a	Hospitality training for hotel, guesthouse and restaurant providers in Nong Khiaew, Ngoi District, Luang Prabang province	16-23/02/2020	LPB	To strengthen capacity to hospitality service providers	Technical and planning Division	57	41	Hospitality service providers strengthened	35,810,000 Kip
3.8a	Tourism sector staff participation in Elephant Festival in Xayaboury	21-23/02/2020	Xayaboury	To promote LCQN, heritage routes	LCQN taskforce	9	2	Heritage routes promoted	11,400,000 Kip
3.8a	Consultation workshop on organizing night market vender spaces for selling local products at Vang Vieng night market	03-07-20	Vang vieng	To support local products	PIU-Vang Vieng	27	15	Local products promoted	3,750,000 Kip
3.12.1	Training on distinguish of garbage/waste for workers at Vang Vieng landfill	21/02/2020	Vang Vieng	To train workers to work more efficient	PIU-Vang Vieng	32	14	Knowledge and skills improved	7,990,000 Kip
3.15	Support tourism sector staff to participate in "Boon Dok Fai Festival" and LCQN workshop in Loei	31/01-02/02	Loei, Thailand	To promote the LCQ tourism routes	PCU, LCQN	11	4	LCQ tourism routes promoted	40,990,000 Kip
3.15	Support LCQN representatives/members to participate in "Boon Dok Fai Festival" and LCQN workshop in Loei	31/01-02/02	Loei, Thailand	To promote the LCQ tourism routes	PCU, LCQN	13	2	LCQ tourism routes promoted	34,383,000 Kip

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$,Kip)
3.15	Participate in Elephant Festival in Xayaboury	21-23/02/2020	Xayaboury	To promote the LCQ tourism routes	PCU	6	2	LCQ tourism routes promoted	17,130,000 Kip
3.15 B2	Training and field assessment of Lane Xang CBT standard	10-17/02/2020	LPB (Ban Xanghai and Ban Oak Ou)	To assess the CBT standard at target villages/sites	Tourism Development Management Divisions	3	0	Target sites assessed	6,620,000 Kip
3.15. B2	Participate in Elephant Festival in Xayaboury	21-23/02/2020	Xayaboury	To promote the LCQ tourism routes	LPB-PIU	5	3	LCQ tourism routes promoted	6,600,000 Kip
4.2.11	Hire the experts to update, translate and edit tourism information for mobile application of LCQN	25-31/03/2020	VTE	To update information	Sucontractor	1	0	Information updated	2,000 USD
4.12.1	Annual review and planning meeting for Lanexang Cultural Quadrangle Network (LCQN) between public and private business sectors	21/01/2020	VTE	Review the progress and plan for 2020	LCQN focal point	30	10	Progress reviewed and activity plan identified	10,763,000 Kip
4.12.1	National DMN (4 tourism departments) review meeting for 2019 and planning for 2020	21/01/2020	VTE	To review and plan	DMN secretariat	45	22	Progress reported and plan identified	17,970,000 Kip
4.12.1	Participate in review meeting to finalize the Champasak workplan for 2020	21-22/01/2020	VTE	To finalize the workplan for 2020	CPS-PIU	6	3	Workplan finalized	12,420,000 Kip
4.12.1	Participate in project planning meeting to finalize the workplan for 2020 in Luang Prabang	29-30/1/2020	LPB	To finalize the workplan for 2020	PCU, PIU	4	1	Workplan finalized	6,940,000 Kip
4.12.1	Organize consultation workshop to review Vientiane province workplan for 2020	24/01/2020	VTP	To finalize the workplan for 2020	PIU, PCU	31	8	Workplan finalized	4,230,000 Kip
4.12.1	Consultative workshop on project implementation along NSEC for 2020	3-6/02/2020	Thalad, VTP	To identify tourism activities/tourism linkage along NSEC	PCU, LNT-DICT/tourism sector	13	4	Activities identified	13,580,000 Kip
4.12.1	Participate in consultation workshop to review Vientiane province workplan for 2020	22-23/01/2020	VTP	To finalize the workplan	PCU	8	2	Workplan finalized	1,930,000 Kip
4.12.1	Participate in consultation workshop to review Vang Vieng workplan for 2020	23-24/01/2020	Vang Vieng	To finalize the workplan	PCU	8	2	Workplan finalized	2,160,000 Kip
4.12.1	Organize consultation workshop to review Vang Vieng workplan for 2020	24/01/2020	Vang Vieng	To finalize the workplan	PCU, PIU	20	7	Workplan finalized	3,580,000 Kip
4.12.1	Participate in annual consultation workshop on project activities implementation of STIIGP, along NSEC	2-4/02/2020	VTE	To review the progress, identify activities	PCU	5	2	Progress reviewed and activity plan identified	9,240,000 Kip
4.12.2	Project internal financial control and inspection in Vang Vieng	7-9/01/2020	Vang Vieng	To follow up and inspect the financial system	PCU, PIU	9	6	Accountant system improved	3,640,000 Kip
4.12.2	Project internal financial control and inspection in Vientiane province		VTP	To follow up and inspect the financial system, support documents and other issues need for improvement to be align ADB system	PCU, PIU	11	5	Financial system improved	3,940,000 Kip
4.12.2	Project internal financial control and inspection in Champasak	16-19/01/2020	CPS	To follow up and inspect the financial system	PCU, PIU	9	6	Accountant system improved	3,920,000 Kip
4.12.2	Training on activity proposal (budgeting for project activities) for DMN coordinators from 4 tourism departments at national level	17-20/02/2020	VTE	Learn how to prepare the activity proposals	DMN secretariat	50	33	DMN coordinators learned	17,600,000 Kip
4.12.2	Training on activity proposal (budgeting for project activities) for DMN coordinators in four provinces of Southern Laos (First session)	25-29/02/2020	CPS	To train them how to prepare the activity proposals requesting for budget	DMN secretariat	29	12	DMN coordinators trained	32,780,000 Kip
4.12.3	Follow up the project implementation and progress under the STIIGP	12-15/02/2020	LPB	To assess the progress	PCU	4	0	Activities evaluated	4,610,000 Kip

Budget code	Activity	Date	Location	Objective	Implementing Personnel	Participants	Female	Results/Outcome / Comments	Budget(\$,Kip)
4.12.3	Training on report writing, regards the implementation of gender participation/ involvement and field visit to subproject site in Vang Vieng	29/01/2020	Vang Vieng	Build capacity for staff	PCU and PIU	22	11	Report writing improved	2,950,000 Kip
4.12.4	Field survey together with project consultants on conceptual design (at subproject sites) in Keo Oudom/VTP and Vang Vieng	8-12/01/2020	Nam Ngum 1 Recreation Area/VTP, Vang Vieng	To follow up the progress and support the design team	PCU, Consultants	15	7	The progress identified	9,560,000 Kip
4.13.2	Consultation workshop on gender mainstreaming in the project activities	14/02/2020	VTE	To present the scope of work, progress and provide comments to improve the implementation	Gender specialists, PCU, Representatives of project focal points	18	13	Completed as plan	3,200,000 Kip
4.13.2	Training on report writing for tourism sector staff, regards the implementation of gender participation/ involvement and field visit to subproject sites (Nakasang - Don Det - Don Khone)	02-04-20	Khong district CPS	Build capacity for staff	PCU and PIU	20	15	Report writing improved	3,000,000 Kip
4.13.2	Training on report writing, regards the implementation of gender participation/ involvement and field visit to subproject site at Nam Ngum 1 reservoir	29/01/2020	VTP	Build capacity for staff	PCU and PIU	22	11	Report writing improved	2,900,000 Kip
4.13.2	Training on report writing for tourism sector staff, regards the implementation of gender participation/ involvement and field visit to subproject sites	10-12/02/2020	LPB	Build capacity for staff	PCU and PIU	20	15	Report writing improved	2,990,000 Kip
4.13.2	Training on workshop/meeting "presentation skills" for women of tourism departments staff	20-21/02/2020	Vang Vieng	Upgrade knowledge and skills	women union, Tourism Development Department	26	26	Knowledge and skills upgraded	20,250,000 Kip
4.13.2	Activity to promote gender during International Women's Day: Workshop to disseminate the gender promotion strategy and gender action plan of MICT	7-8/03/2019	OICT, Vang Vieng	To upgrade knowledge for women under the MICT - gender promotion strategy	Tourism Development Department	46	27	Knowledge upgraded	24,400,000 Kip

Annex 3: Progress towards DMF targets and activity implementation as of 31 March 2020

Impacts the Project is Aligned with: Sustainable, inclusive, and more balanced tourism development achieved. (ASEAN Secretariat. ASEAN Tourism Strategic Plan 2015–2025. Jakarta.)					
Result Chain	Performance Indicators	Baseline	Targets	Data Source	Progress in Lao PDR as of 31 March 2020
Outcome: Tourism competitiveness of secondary towns in Cambodia and the Lao PDR increased	By 2025				
	a. Cambodia and the Lao PDR's share of ASEAN international visitor arrivals increased (2016 baseline)	8.0%	8.3%	a-c. Government tourism statistics reports and project completion report	2017: 3.1% 2018: 3.1% 2019: ASEAN international visitor arrival data not yet available
	Cambodia	4.3%	4.5%		
	Lao PDR	3.7%	3.8%		
	b. Annual international visitor arrivals in project areas increased (2016 baseline)	1.28 mln	1.99 mln		
	Cambodia	458,600	731,000		2017: no data 2018: 1,210,800 2019: 1,260,000
	Lao PDR	820,100	1,263,100		
	c. Aggregate annual visitor expenditure in project areas increased (2016 baseline)	\$0.55 bln	\$0.91 bln		
	Cambodia	\$186.3 mln	\$318.1 mln		2017: no data 2018: 385.5 mln 2019: 474.3 mln
	Lao PDR	\$363.9 mln	\$589.0 mln		
	d. Women comprise at least 55% of tourism workers in project areas (2016 baseline)			55%	
	Cambodia	54%	55%		Statistics on the tourism industry workforce is collected periodically. Updated data will be included once available.
	Lao PDR	50%	55%		

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Mar 2020	Progress in Lao PDR as of 31 Mar 2020
Outputs	By 2024:					
1. Urban-rural access infrastructure and urban environmental services improved	1a. 73 km of access roads to tourist sites improved (2017 baseline)	0	73.0 km	10%		
	Cambodia	0	10.4 km			
	Lao PDR	0	62.6 km		0	Contract for Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements was signed on 30 December 2019. This package includes 15.3 km of improvement of access roads to tourist sites. Update of detailed design for package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements in ongoing and contract signing is targeted for Q3 2020. This package includes 1.2 km of access roads. Detailed design for packages TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements and TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements with a combined total of 44 km access roads will be prepared during the first half of 2020, and contract signing is targeted for Q4 2020.
	1b. 4 ferry ports constructed (2016 baseline)	0	4	10%		
	Cambodia	0	2			
	Lao PDR	0	2		0	Contract for Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements was signed on 30 December 2019. This package includes improvement of 1 ferry port. Detailed design for package TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements, which includes port improvements, will be prepared during the first half of 2020, and contract signing is targeted for Q4 2020.
1c. 30 m3/day wastewater treatment capacity constructed (2017 baseline)	0 m3/day	30 m3/day	10%			
Cambodia	0 m3/day	15 m3/day				

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Mar 2020	Progress in Lao PDR as of 31 Mar 2020
	Lao PDR	0 m3/day	15 m3/day		0	Update of detailed design for package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements in ongoing and contract signing is targeted for Q3 2020. This package includes septage sludge treatment facility. Capacity of the facility to be finalized.
	1d. Flood protection and drainage constructed for 25-hectare catchment (2017 baseline)	0 ha	25.0 ha	10%		
	Cambodia	0 ha	0.5 ha			
	Lao PDR	0 ha	24.5 ha		0	Contract for Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements was signed on 30 December 2019. This package includes 0.5 ha catchment area of flood protection and drainage improvement. Detailed design for package TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements will be prepared during the first half of 2020, and contract signing is targeted for Q4 2020. This package includes 24 ha catchment area of flood protection and drainage improvement.
	1e. Solid waste management services improved for 5,700 households and businesses (2017 baseline)	2,596	5,700	20%		
	Cambodia	968	1,600			
	Lao PDR	1,628	4,100		0	Update of detailed design for package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements in ongoing and contract signing is targeted for Q3 2020. Work on institutional arrangements for enhanced solid waste management in Vang Vieng has commenced. The targeted number of households and businesses for improved solid waste management services is 4,100.
	1f. At least 50% of people consulted to optimize project infrastructure design inclusiveness and gender responsiveness are women (2017 baseline)	0%	50%	10%		
	Cambodia	0%	50%			
	Lao PDR	0%	50%		43%	43.1% women participants (178 out of 413) in all consultations held to date during detailed design preparation and updating of safeguards documents for subprojects C1, C2, V1, V2, V4, V4 and V5.

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Mar 2020	Progress in Lao PDR as of 31 Mar 2020
2. Capacity to implement ASEAN tourism standards strengthened	2a. 2 national ASEAN tourism standards assessment frameworks and certification boards established with at least 30% women board members (2017 baseline)	0	2	2%		
	Cambodia	0	1			
	Lao PDR	0	1		1	<ul style="list-style-type: none"> 1 national assessment framework established comprising: <ul style="list-style-type: none"> National Assessment Committees (equivalent to certification boards) for all seven ASEAN Tourism Standards (members appointed to date: 72, 19 (26%) women) ASEAN Tourism Standards (five of them adapted to Lao national context) in English and Lao languages Assessment and certification manuals for all seven standards.
	At least 30% of the standards assessment frameworks and certification boards are women		30%	1%		
	Cambodia		30%			
	Lao PDR		30%		26%	
	2b. 107 hotels in target provinces ASEAN Green Hotel Standard certified (2017 baseline)	45	107	2%		
	Cambodia	16	43			
	Lao PDR	21	64		27	2017 Baseline corrected from 29 to 21. Target may need to be reviewed at mid-term.
	2c. 148 homestays ASEAN Homestay Standard certified (2017 baseline)	38	148	2%		
Cambodia	15	35				

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Mar 2020	Progress in Lao PDR as of 31 Mar 2020
	Lao PDR	23	113		28	3 homestay villages certified in target provinces, with a combined number of 23 service providers in 2016: Ban Naduang (Kaeng Nyui waterfall site), Vang Vieng District, Vientiane Province (2016, renewed in 2018) Ban Hua Don Deng (Don Deng Island), Pa Thoumphone District, Chamapasak Province (2017, renewed in 2019) Ban Don Kho (Don Kho Island), Xanasomboun District, Chamapasak Province (2017, renewed in 2019) 2017: 25 service providers 2018/19: 28 service providers Target may need to be reviewed at mid-term.
	2d. At least 6 towns ASEAN Clean City Standard certified (2017 baseline)	2	6	8%		
	Cambodia	1	3			
	Lao PDR	1	3		1	Luang Prabang City, Luang Prabang Province, was certified in 2018, and is working towards renewal of its certification in 2021. Pakse City, Chamapasak Province, is working towards certification in 2021. Vang Vieng Town, Vientiane Province, is working towards certification in 2021.
3. Institutional capacity for tourism destination management and infrastructure O&M strengthened	3a. 150 public works and tourism site managers (at least 30% women) reporting increased knowledge on developing and implementing tourism management and infrastructure O&M plans (2017 baseline)	0	150	1%		
	Cambodia	0	60			
	Lao PDR	0	90		No data	To date (March 2020), data has not been collected on whether public works and tourism site managers who have participated in capacity building activities related to tourism management and infrastructure O&M have reported increased knowledge.

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Mar 2020	Progress in Lao PDR as of 31 Mar 2020
	At least 30% of the public works and tourism site managers reporting increased knowledge are women	0	30%	1%		
	Cambodia	0	30%			
	Lao PDR	0	30%		No data	To date (March 2020), data has not been collected on whether public works and tourism site managers who have participated in capacity building activities related to tourism management and infrastructure O&M have reported increased knowledge.
	3b. 8 destination management plans and 8 infrastructure O&M plans implemented (2017 baseline)	4	8	5%		
	Cambodia	1	4			
	Lao PDR	3	4		5	Five destination management plans completed (Lao PDR, Luang Prabang, Southern Laos, Vang Vieng, and Vientiane Province).
	3c. At least 5,000 residents and tourism workers (50% women) participated in destination management training and awareness-raising activities (2017 baseline)	0	5,000	2%		
	Cambodia	0	2,000			
	Lao PDR	0	3,000		3,761	To date, there have been 3,761 participants (residents and tourism workers) in destination management training and awareness-raising activities.
	50% of residents and tourism workers participated in the training and awareness raising activities are women.	0	50%	1%		
	Cambodia	0	50%			
	Lao PDR	0	50%		46.7%	To date, of the residents and tourism workers who have participated in destination management training and awareness-raising activities, 46.7% were women.

Result Chain	Performance Indicators	Baseline	Targets	Weight (%)	Achievement in Lao PDR as of 31 Mar 2020	Progress in Lao PDR as of 31 Mar 2020
	3d. At least 500 entrepreneurs (60% women) received SME support services (2017 baseline)	0	500	2%		
	Cambodia	0	200			
	Lao PDR	0	300		222	To date, 222 entrepreneurs have received SME support from the project i.e. Support DMN-endorsed SME development activities
	60% of entrepreneurs received SME support services are women	0	60%			
	Cambodia	0	60%			
	Lao PDR	0	60%		43.2%	To date 43.2% of the entrepreneurs who have received SME support from the project were women.
	3e. 2 internet-based tourism knowledge repositories developed (2017 baseline)	0	2	2%		
	Cambodia	0	1			
	Lao PDR	0	1		0	Internet-based tourism repository under development.

Key Activities with Milestones	Progress in Lao PDR as of 31 March 2020
1. Urban-rural access infrastructure and environmental services improved	
1.1 Prepare civil works design and bidding documents: Q2 2018–Q2 2020	<ul style="list-style-type: none"> • Package TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements (subprojects C1 and C2): Completed Q3 2019. • Package TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements (subproject V1): Outline design ongoing. • Package TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements (subprojects V2, V3, V4): Outline design ongoing. • Package TIIGP2-LAO-W04: Vang Vieng Landfill Improvements (subproject V5): detailed design review completed and design revision based on Environmental Compliance Audit (ECA) ongoing.
1.2 Safeguards document approval: Q3 2019–Q2 2020	<ul style="list-style-type: none"> • Package TIIGP2-LAO-W01 (subprojects C1 and C2): updated IEE/EMP and Resettlement Due Report approved and included, as appropriate, in bidding documents and contract. • Package TIIGP2-LAO-W02: (subproject V1): Updating of RP and IEE/EMP planned in parallel to finalization of detailed design. • Package TIIGP2-LAO-W03: (subprojects V2, V3, V4): Updating of RP and IEE/EMP planned in parallel to finalization of detailed design. • Package TIIGP2-LAO-W04: (Subproject V5): ECA ongoing. Preparation of Ethnic Group Development Resettlement Plan (EGDRP) and updating of IEE/EMP based on ECA planned in parallel to revision of detailed design.
1.3 Complete land acquisition and resettlement: Q2 2020-Q4 2020	<ul style="list-style-type: none"> • Package TIIGP2-LAO-W01 (subprojects C1 and C2): N/A • Package TIIGP2-LAO-W02: (subproject V1): Vientiane Province has been requested to allocate resettlement budgets for subprojects V1 and V3 in the provincial budget for FY 2020. • Package TIIGP2-LAO-W03: (subprojects V2, V3, V4): Vientiane Province has been requested to allocate resettlement budgets for subprojects V1 and V3 in the provincial budget for FY 2020. • Package TIIGP2-LAO-W04: (Subproject V5): Budget for EGDRP implementation to be determined, and to be financed by Government.
1.4 Civil works procurement: Q3 2019–Q4 2020	<ul style="list-style-type: none"> • Package TIIGP2-LAO-W01 (subprojects C1 and C2): Completed. Contract signed 30 December 2019. • Package TIIGP2-LAO-W02: (subproject V1): Scheduled to be completed by Q4 2020. • Package TIIGP2-LAO-W03: (subprojects V2, V3, V4): Scheduled to be completed by Q4 2020. • Package TIIGP2-LAO-W04: (Subproject V5): Scheduled to be completed by Q3 2020.

Key Activities with Milestones	Progress in Lao PDR as of 31 March 2020
1.5 Civil works construction, supervision, and supply equipment: Q4 2010–Q1 2023	<ul style="list-style-type: none"> • Package TIIGP2-LAO-W01 (subprojects C1 and C2): Completed. Contract signed 30 December 2019. • Package TIIGP2-LAO-W02: (subproject V1): Scheduled to commence Q4 2020. • Package TIIGP2-LAO-W03: (subprojects V2, V3, V4): Scheduled to commence Q4 2020. • Package TIIGP2-LAO-W04: (Subproject V5): Scheduled to commence Q3 2020.
2. Capacity to implement ASEAN tourism standards strengthened	
2.1 Adapt ASEAN Tourism Standards to national context: Q2 2019-Q1 2020	<ul style="list-style-type: none"> • Clean Tourist City, Homestay, Community-Based Tourism, Public Toilet, MICE Venue Standards adapted to national context, translation into English and published in Lao and English • Green Hotel and Spa Service Standards will not be adapted and used in their original form in Lao PDR, published in Lao and English.
2.2.1 Establish ASEAN tourism standards assessment frameworks and certification boards: Q2 2019–Q1 2020	<ul style="list-style-type: none"> • Assessment frameworks consist of: (i) the respective Standard (see 2.1 above); (ii) the Auditor's manual for each Standard (see 2.2.2 below) and (iii) the Certification Committees (see 2.2.2 below).
2.2.2 Prepare national certification boards and assessor operations manuals: Q3 2019–Q2 2020	<ul style="list-style-type: none"> • Auditor (assessment and certification) manuals have been prepared for all seven standards. • National Committees and Provincial Committees (in project target provinces) for each Standard have been established, responsible for audits and implementation (for the Clean City Standard there are two National Committees: one for the Audit process and one for Implementation).
2.3 Train standards assessors (e.g. Green Hotel, Homestay, Clean City, etc.): Q3 2019–Q4 2021	<ul style="list-style-type: none"> • There are seven ASEAN Master Trainers within MICT who can train trainers and assessors from the Provincial Assessment Committees. • Numerous training of trainers and training of national and provincial-level assessors planned for 2020.
2.4 Promote ASEAN tourism standards adoption by service enterprises and cities: Q3 2019–Q4 2023	<ul style="list-style-type: none"> • Dissemination workshops with public and private sector participants conducted for all seven ASEAN Tourism Standards in key target destinations • Follow up promotional activities in project target provinces planned for 2020. • Development of standards website commenced.
2.5.1 Prepare implementation plans for ASEAN Tourism Standards: Q4 2019-Q4 2020	<ul style="list-style-type: none"> • Preparation of implementation plans is ongoing
2.5.2.1 Standards inspection and certification: Q4 2019–Q4 2023	<ul style="list-style-type: none"> • Trial assessments are planned to commence in Q2 2020 in project target areas.
2.5.2.2 Support public sector implementation of ASEAN Tourism Standards (e.g. ASEAN Clean City Standard, ASEAN Public Toilet Standard): Q1 2020-Q4 2023	<ul style="list-style-type: none"> • Support of Tourism Standard Implementation in project target areas commencing in 2020
3. Institutional capacity for tourism destination management and infrastructure O&M strengthened	

Key Activities with Milestones	Progress in Lao PDR as of 31 March 2020
3.1 Establish and strengthen destination management networks: Q2 2019-Q4 2019	<ul style="list-style-type: none"> • DMNs for Lao PDR, Luang Prabang and Southern Laos reviewed and membership updated and DMNs for Vientiane Province and Vang Vieng established in 2019 • Strengthening of DMNs ongoing through training and exchanges.
3.2 Prepare and approve tourism destination management plans: Q2 2019–Q2 2023	<ul style="list-style-type: none"> • DMPs, including action plans, for all five project target destinations completed by Q4 2019.
3.3 Support policy dialogue, development of industry standards and regulations and tourism masterplanning: Q4 2019-Q1-2022	<ul style="list-style-type: none"> • DMN Policy Taskforces meet quarterly to identify and discuss policy issues affecting tourism sector in project target destinations. • Drafting of numerous regulations to manage and control tourist activities in target destinations is ongoing. • Tourism masterplanning for Siphandone (Champasak), Luang Prabang town and Nam Ngum 1 Dam Recreational Area (Vientiane Province) commence in Q1 2020 and will be completed by Q4 2020.
3.4 Support destination marketing and promotion: Q1 2020-Q1 2024	<ul style="list-style-type: none"> • Information, image and video collection to build up the Lao PDR tourism media database has started in 2019. • Various tourism market research and promotional media production for project target destinations is ongoing.
3.5 Support heritage interpretation planning and implementation Q1 2020-Q1 2023	<ul style="list-style-type: none"> • Preparation of heritage interpretation plans for Siphandon (Champasak), Luang Prabang Town and Environs, Vientiane Province and Vang Vieng Town and Environs has commenced in Q1 2020 and will be completed by Q2 2020. Implementation of the plans is scheduled to commence in Q3 2020.
3.6 Design and implement SME training Q2 2020–Q4 2023	<ul style="list-style-type: none"> • Identification of needs has commenced in 2019 • Further needs assessment are ongoing and roll out of SME support is commencing in Q2 2020
3.7 Establish and maintain Internet-based tourism knowledge repositories: Q1 2020–Q2 2024	<ul style="list-style-type: none"> • Establishment of Internet based tourism repository has commenced and is scheduled to be launched in Q2 2020.
3.8 Prepare and approve infrastructure O&M plans with sustainable finance mechanisms: Q3 2020–Q4 2023	<ul style="list-style-type: none"> • No achievements to date. O&M planning will commence alongside civil works detailed design and construction.
3.9 Facilitate public-private partnerships for O&M: Q1 2021-Q4 2023	<ul style="list-style-type: none"> • No achievements to date. P&P planning will be part of O&M planning and implementation.
3.10 Design and implement training programs for infrastructure O&M: Q1 2021–Q2 2024	<ul style="list-style-type: none"> • No achievements to date.
Project Management Activities	
Establish project steering committees, PCUs, and PIUs: Q2 2018- Q4 2018	<ul style="list-style-type: none"> • Completed. National Project Steering Committee and Provincial Project Steering Committees. PCU and PIUs established.

Key Activities with Milestones	Progress in Lao PDR as of 31 March 2020
Advance actions for consultant recruitment and procurement: Q2 2018–Q1 2019	<ul style="list-style-type: none"> Completed: advance actions were undertaken during Q3-4 of 2018 for the recruitment of the Project Management and Engineering Support Consultant (PMCES), and four individual consultants: International Tourism Specialist – Co-Team Leader, National Tourism Specialist – Deputy Team Leader, and the International and National Financial Management and Procurement Specialists, and for the procurement of PCU and PIU vehicles.
Mobilize consultants and procure equipment: Q1 2019-Q2 2020	<ul style="list-style-type: none"> Completed – all planned consultants recruited and mobilized.
Establish financial management systems: Q2 2019-Q1 2020	<ul style="list-style-type: none"> Financial management team appointed and mobilized Financial management and procurement consultants recruited and mobilized Financial Management Manual prepared Accounting software is being procured and scheduled to become operational in Q2 2020
Financial management and procurement training for PCU and PIU staff: Q1 2019–Q4 2019	<ul style="list-style-type: none"> PCU staff is receiving on-the-job training and mentoring from the PCU of L3516-LAO: GMS Tourism Infrastructure for Inclusive Growth Project International and National Financial Management and Procurement Specialists recruited and mobilized and are building capacity of project financial management team. PCU financial management team has opportunities to participate in training at ADB LRM.
Implement sex-disaggregated PPMS, safeguards, and gender action plans: Q1 2019–Q4 2024	<ul style="list-style-type: none"> PPMS is being prepared and scheduled to be completed in Q2 2020. International and National Gender Specialists are supporting the project with GAP implementation. Safeguards experts (part of PMCES Consultant) are supporting project with updating and implementation monitoring of social and environmental safeguards documents.
Conduct project planning, monitoring, evaluation and reporting: Q4 2018-Q4 2024	<ul style="list-style-type: none"> Annual costed workplans are prepared and implemented PPMS is nearly completed and will be primary tool for monitoring project implementation and results Quarterly progress reports are being prepared and submitted to relevant government units and ADB, and published on the project website.

Annex 4: Weighted implementation table with progress as of 31 March 2020

		<i>incompleted activities</i>												<i>completed activities (all in past)</i>																		
		1 future, orig. plan				2 past, orig. plan (not done)				3 past, actual, orig. plan				4 past, actual, unplanned				5 future, latest plan				6 past, actual, orig. plan				7 past, actual, unplanned						
No.	Activities	2018				2019				2020				2021				2022				2023				2024				(a) Progress (%)	(b) Assigned Weight (%)	(a) x (b) Weighted Progress (%)
A.	Design and Monitoring Framework	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	Output 1: Last-mile tourism access infrastructure improved																															
	<u>TIIGP2-LAO-W01: Nakasang and Don Det-Don Khone Access Improvements</u>																															
	1.1 Prepare civil works design and bidding documents																											100.00%	2.50%	2.50%		
	1.2 Safeguards document approval																											100.00%	0.50%	0.50%		
	1.3 Complete land acquisition and resettlement																											0.00%	0.00%	0.00%		
	1.4 Civil works procurement																											100.00%	1.50%	1.50%		
	1.5 Implement civil works construction, supervision, and supply equipment																											0.00%	12.00%	0.00%		
	<u>TIIGP2-LAO-W02: Nam Ngum Reservoir Access Improvements</u>																															
	1.1 Prepare civil works design and bidding documents																											50.00%	2.50%	1.25%		
	1.2 Safeguards document approval																											25.00%	0.50%	0.13%		
	1.3 Complete land acquisition and resettlement																											0.00%	1.00%	0.00%		
	1.4 Civil works procurement																											0.00%	1.50%	0.00%		
	1.5 Implement civil works construction, supervision, and supply equipment																											0.00%	12.00%	0.00%		
	<u>TIIGP2-LAO-W03: Vang Vieng Urban-Rural Access Improvements</u>																															
	1.1 Prepare civil works design and bidding documents																											50.00%	2.50%	1.25%		
	1.2 Safeguards document approval																											25.00%	0.50%	0.13%		
	1.3 Complete land acquisition and resettlement																											0.00%	2.00%	0.00%		
	1.4 Civil works procurement																											0.00%	1.50%	0.00%		
	1.5 Implement civil works construction, supervision, and supply equipment																											0.00%	12.00%	0.00%		
	<u>TIIGP2-LAO-W04: Vang Vieng Landfill Improvements</u>																															
	1.1 Prepare civil works design and bidding documents																											80.00%	2.50%	2.00%		
	1.2 Safeguards document approval																											80.00%	0.50%	0.40%		
	1.3 Complete land acquisition and resettlement																											0.00%	1.00%	0.00%		
	1.4 Civil works procurement																											0.00%	1.50%	0.00%		
	1.5 Implement civil works construction, supervision, and supply equipment																											0.00%	12.00%	0.00%		
	Subtotal:																												70.00%	9.65%		

No.	Activities	incompleted activities					completed activities (all in past)			(a) Progress (%)	(b) Assigned Weight (%)	(a) x (b) Weighted Progress (%)		
		1 future, orig. plan	2 past, orig. plan (not done)	3 past, actual, orig. plan	4 past, actual, unplanned	5 future, latest plan	6 past, actual, orig. plan	7 past, actual, unplanned						
		2018	2019	2020	2021	2022	2023	2024						
Output 2: Capacity to Implement ASEAN Tourism Standards Strengthened														
	2.1 National ASEAN Tourism Standards adaptation											100.00%	1.00%	1.00%
	2.2 Establishment of certification bodies and processes											90.00%	1.00%	0.90%
	2.3 Assessor training											50.00%	1.00%	0.50%
	2.4 ASEAN Tourism Standards promotion											13.00%	1.00%	0.13%
	2.5 Implement ASEAN Tourism Standards and the ASEAN Sustainable Tourism Awards											10.00%	6.00%	0.60%
Subtotal:												10.00%	3.13%	
Output 3: Output 3: Institutional Arrangements for Tourism Destination Management and Infrastructure O&M Strengthened														
Capacity building for tourism destination management														
	3.1 Destination management network institutional strengthening											45.00%	1.00%	0.45%
	3.2 Destination management plan preparation											95.00%	1.00%	0.95%
	3.3 Policy, Regulation and Master Planning Support											15.00%	1.00%	0.15%
	3.4 Destination Marketing and Promotion Support											8.00%	1.00%	0.08%
	3.5 Heritage Interpretation Support											15.00%	1.00%	0.15%
	3.6 Tourism-related SME development											8.00%	1.00%	0.08%
	3.7 Establish and maintain internet-based tourism knowledge repositories											3.00%	1.00%	0.03%
Capacity building for infrastructure O&M														
	3.8 Develop infrastructure O&M plans with sustainable finance mechanisms											0.00%	1.00%	0.00%
	3.9 Facilitate Public-Private Partnerships for operations and maintenance											0.00%	1.00%	0.00%
	3.10 Infrastructure O&M training											0.00%	1.00%	0.00%
Subtotal:												10.00%	1.89%	
B. Management Activities														
	Establish project supervision and management structure											100.00%	1.00%	1.00%
	Mobilize consultants and procure equipment											95.00%	1.00%	0.95%
	Establish financial management arrangements											90.00%	1.00%	0.90%
	Financial management and procurement training											70.00%	1.00%	0.70%
	Finalize monitoring arrangements and establish the project website											60.00%	1.00%	0.60%
	Conduct project planning, monitoring, evaluation and reporting											20.00%	1.00%	0.20%
	Implementation of environmental, social safeguards and the gender action plan											25.00%	4.00%	1.00%
Subtotal:												10.00%	5.35%	
Total												100.00%	20.02%	

Annex 5: Project Financial Management Action Plan progress as of 31 March 2020

Planned Action	Output	Responsible Party	Due Date	Progress	Status of compliance
1. PCU and PIU financial management teams established.	<ul style="list-style-type: none"> Appointment or recruitment of qualified and experienced: PCU national director and PIU project managers; PCU financial controller; PCU and PIU accounting staff, as specified in the PAM. 	EA and IAs	Prior to ADB Board approval of project	<p>Board approval was 31 August 2018.</p> <p>PCU financial management team was established on 18 February 2019 (ref. MICT letter to ADB Ref. Nr. 068/TIIG2-19, dated 19 February 2019). PCU financial management team comprises of financial controller (govt. staff), chief accountant (externally recruited, contract signed 18 February 2019) and internal auditor (externally recruited, contract signed 18 February 2019).</p> <ul style="list-style-type: none"> PIU Champasak finance and accounting staff recruited and commenced on 1 March 2019 PIU Vientiane province finance and accounting staff recruited and commenced on 1 March 2019 PIU Vang vieng finance and accounting staff recruited and commenced on 1 March 2019 PIU Luang Prabang finance and accounting staff recruited and commenced on 1 March 2019 	Completed with delay
2. National Steering Committee established.	<ul style="list-style-type: none"> Project oversight comprised of representatives from national level and participating provinces (Champasak, Luang Prabang and Vientiane), as specified in the PAM. 	EA and IAs	Coincide with ADB Board approval of project	<p>Board approval was 31 August 2018.</p> <p>A 7-member National Project Steering Committee, comprising the Vice Minister for Tourism, MICT (Chair), the Director General, Tourism Marketing Department (Vice Chair) and five other senior officials representing various departments of MICT has been established and meets periodically to review progress (ref. 197/TWT, 06/03/2018). Members also serve, as appropriate, on the project's ad-hoc bid evaluation and consultant selection committees. A 11-member project coordination committee has also been established, chaired by the project director, with members from various departments and units in MICT involved in project implementation (ref. 207/TWT, 07/03/2018).</p>	Partially Completed

Planned Action	Output	Responsible Party	Due Date	Progress	Status of compliance
3. Project funds flow arrangements adopted & operational.	<ul style="list-style-type: none"> As outlined in the PAM MOF, EA, PCU, and PIU staff briefed on funds flow arrangements, advance account opened, and project sub-accounts established. 	MOF, EA, PCU, and PIUs assisted by financial management and procurement consultants	Prior to initial disbursement.	<p>The project met condition for withdrawal from the grant account stated in para. 4 of Schedule 2 of Grant Agreement, which ADB acknowledged on 20 February 2019 and advance to the advance account was disbursed on 2 April 2019.</p> <p>MICT has adopted the fund flow arrangement outlined in the PAM without modifications in coordination with MOF and MICT. PCU and PIUs have been briefed on the funds flow arrangements by the financial management consultants. PCU has opened an advance account and PIUs have opened sub-accounts.</p>	<p>Completed by due date</p> <p>ADB processed and approved initial disbursement to advance account in April 2019</p>
4. PCU and PIU financial management capacity established and financial systems operational.	<ul style="list-style-type: none"> Financial management and procurement support consultants mobilized; project accounting and financial reporting systems established, including dedicated accounting software meeting government FM-EMP and ADB requirements, and a progress report template linking financial with physical progress. PCU and PIUs attend training on project accounting, including the use of accounting software and compliance with government FM-EMP. Project disbursement arrangements and procedures established in accordance with government FM-EMP 	<p>EA, assisted by project consultants</p> <p>PCU and PIU, assisted by project consultants</p> <p>PCU, PIU and ADB</p> <p>EA and MEF ADB</p>	Within six months of project effectiveness	<ul style="list-style-type: none"> International and National Financial Management and Procurement Specialists and National Internal Auditor recruited and mobilized. They are currently supporting the PCU with the establishment of the project accounting and financial management systems, including dedicated accounting software. The Financial Management Manual (FMM) was finalized in December 2019 and for discussion with Finance unit in February 2020. With regards to accounting software, the Project has signed a contract with the vendor of the accounting software of TIIGP1 and will be ready for installation after the COVID lockdown. A progress report template was agreed that links financial with physical progress. PCU has attended an orientation on financial management of ADB-financed projects delivered by the International Financial Management and Procurement Specialist (IFMPS) on 28-29 March 2019. The IFMPS conducted a financial management training to discuss the preparation of withdrawal applications and key features of the FMM with PCU finance staff in August 2019. Training on the FMM will be conducted after the installation of software and COVID lockdown. 	Ongoing

Planned Action	Output	Responsible Party	Due Date	Progress	Status of compliance
	<p>regulations and procedures; staff trained in their operation.</p> <ul style="list-style-type: none"> • Internal audit function established. • Independent external auditor appointed. • ADB Inception mission Aide-Mémoire confirms suitable financial management system. 			<ul style="list-style-type: none"> • The project's disbursement arrangements have been established (following the example of L3156-LAO, with appropriate modifications). • MICT has recruited and mobilized a National Internal Auditor, who will be responsible for supporting and advising the PCU and PIUs on adherence to the financial management requirements. • As per para. 64 of PAM, the State Audit Organization will audit the project financial statements. The draft AFS has been submitted to SAO in March 2020. 	
5. PCU and PIU staff attend disbursement seminar as part of capacity building.	<ul style="list-style-type: none"> • At least 1 staff member from the PCU and each PIU attend ADB's in-country disbursement seminar. 	PCU, PIU and ADB	Within one year of project effectiveness	Two PCU attended ADB's in-country disbursement seminar in June 2019. However, PIU staff were not invited to the seminar due to limited slots (allocated only 2 staff per project). PIU staff will be invited for 2020 disbursement seminar	Partially Completed
6. Publicizing grievance redress mechanism.	<ul style="list-style-type: none"> • Grievance redress mechanism to report suspected procurement related cases of corruption and collusion established and publicized on project website. • Contact details of MOF and ADB's office on Anti-corruption periodically advertised in newspapers and on project website. 	EA	Within six months of project effectiveness	<p>Project effectiveness 25 December 2018.</p> <ul style="list-style-type: none"> • Grievance redress mechanism to report suspected procurement related cases of corruption and collusion will be established during Q4 of 2019, and will be publicized on the project website (under development) • Contact details of MOF and ADB's office on Anti-corruption will be published on the project website (under development). • EA to coordinate with ADB and MOF on Anti-corruption before publishing on website 	Ongoing

ADB = Asian Development Bank; DICT = Department of Information, Culture and Tourism; EA = executing agency; MOF = Ministry of Finance; PCU = project coordination unit; PIU = project implementation unit.

Annex 6: Goods and works procurement monitoring table as of 31 March 2020

Package No.	Description	Mode	Resp Proj Mgt Unit	CA Target Date	Adv Date	Estimate (\$ million)	Draft Bid Docs		Bids	Bid	Bid Evaluation		Contract						
							Received	Approved	Issuance	Closing	Approved	Amount	Signed	Received	PCSS No.	Amount	\$ Equiv		
TIIGP2-LAO-W01	Nakasang and Don Det-Don Khone Access Improvements	ICB		Dec-19	Sep-19	5,930,000	13-Sep-19	18-Sep-19	18-Sep-19	30-Oct-19	23-Dec-19	\$	3,964,308	30-Dec-19	30-Dec-19	G21291	\$	3,964,308	3,964,308
TIIGP2-LAO-W02	Nam Ngum Reservoir Access Improvements	ICB		Q3/2020	Q4 2020	6,142,686													
TIIGP2-LAO-W03	Vang Vieng Urban-Rural Access Improvements	ICB		Q3/2020	Q4 2020	10,673,878													
TIIGP2-LAO-W04	Vang Vieng Landfill Improvements	ICB		Q2/2020	Q3/2020	2,700,000													
Total						25,446,564.000													

Package No.	Description	Mode	Resp Proj Mgt Unit	CA Target Date	Adv Date	Estimate (\$ mil)	Number of Contracts	Draft Bid Docs		Bids Issuance	Bid Closing	Bid Evaluation		Contract					Remarks	
								Received	Approved			Approved	Amount	Signed	Received	PCSS No.	Amount	\$ Equiv		
TIIGP2-LAO-G01a	PCU & PIU vehicles	NCB			Q1/2019	255,000	2													
TIIGP2-LAO-G01a	PCU & PIU vehicles (3 units)	NCB			13-Feb-19	155,000		18-Feb-19	26-Feb-19	27-Feb-19	22-Mar-19	11-Apr-19	LAK 1,136,220,000	25-Apr-19	10-May-19	G20440	LAK 1,136,220,000	130,633		
TIIGP2-LAO-G01b	PIU vehicles (2 units)	NCB				120,000														
TIIGP2-LAO-G02	PCU office furniture and equipment	Shopping			Q4/2018	25,000	Various													
TIIGP2-LAO-G02														19-Feb-19		G20443	LAK 31,955,000	3,720		
TIIGP2-LAO-G02-02														14-Feb-19		G20860	LAK 17,200,000	1,994		
TIIGP2-LAO-G02-03														18-Mar-19		G20861	\$ 3,500	3,500		
TIIGP2-LAO-G02-05														9-Apr-19		G20865	LAK 49,170,000	5,724		
TIIGP2-LAO-G02-06														11-Apr-19		G20866	LAK 7,548,000	867		
TIIGP2-LAO-G02-07														11-Apr-19		G20867	LAK 33,000,000	3,836		
TIIGP2-LAO-G03-VV01	PIU office furniture and equipment (4 PIUs)	Shopping			Q1/2019	90,000	Various													
TIIGP2-LAO-G03-VV01														25-Mar-19		G20868	LAK 45,782,000	5,301		
TIIGP2-LAO-G03-VV02														26-Mar-19		G20869	LAK 56,760,000	6,387		
TIIGP2-LAO-G03-VV03														28-Mar-19		G20870	LAK 23,953,000	2,655		
TIIGP2-LAO-G03-VV04														30-Mar-19		G20871	LAK 39,864,000	4,616		
TIIGP2-LAO-G03-LPB01														14-Jun-19		G20876	LAK 67,947,000	7,859		
TIIGP2-LAO-G03-LPB02														27-Jun-19		G20877	LAK 97,747,000	11,291		
TIIGP2-LAO-G03-CPS01														24-Jun-19		G20878	LAK 63,294,000	7,123		
TIIGP2-LAO-G03-VP01														26-Mar-19		G20879	LAK 43,211,300	4,998		
TIIGP2-LAO-G03-VP02														26-Mar-19		G20881	LAK 60,099,600	6,951		
TIIGP2-LAO-G03-VP03														20-Jun-19		G20883	LAK 62,421,348	9,461		
TIIGP2-LAO-G04	Vang Vieng landfill management equipment	NCB				1,160,000	2													
TIIGP2-LAO-G05	Equipment for ASEAN Standards certification bodies	Shopping			Q2/2019	30,000	Various													
TIIGP2-LAO-G05-01														25-Sep-19		G21439	LAK 206,800,000	23,394		
TIIGP2-LAO-G05-02														15-Oct-19		G21440	LAK 49,632,000	5,610		
TIIGP2-LAO-G05-03					Q1/2020									11-Feb-20			LAK 8,300,000			
TIIGP2-LAO-G06	Equipment for ASEAN Tourism Standards Implementation (public sector)	Shopping				500,000	Various													
TIIGP2-LAO-G06-VV01	Garbage Collection Trucks						1							10-Nov-19		G21441	LAK 356,000,000	40,249		
TIIGP2-LAO-G07	Equipment for DMO secretariats	Shopping			Q2/2019	40,000	Various													
TIIGP2-LAO-G07														19-Mar-19		G20884	LAK 78,400,000	9,100		
TIIGP2-LAO-G07-02														11-Apr-19		G20886	LAK 2,310,000	269		
TIIGP2-LAO-G07-03														19-Mar-19		G20885	\$ 4,300	4,300		
TIIGP2-LAO-G07-04														22-Apr-19		G20887	LAK 41,997,300	4,882		
TIIGP2-LAO-G07-05														19-Nov-19		G21440	LAK 39,660,500	4,507		
TIIGP2-LAO-G08	Equipment for Heritage Interpretation	Shopping				180,000	Various													
TIIGP2-LAO-G09	Equipment for SMEs to Implement Private Sector-Led Actions in the DMPs	Shopping				325,000	Various													
TIIGP2-LAO-G09-01	Equipment for Tour Guide Badges				Q1/2020									3-Mar-20		G21584	LAK 70,400,000	7,860		
TIIGP2-LAO-G10	Accounting Software													25-Feb-20		G21571	\$ 22,990	22,990		
Total						2,625,000														340,077

Annex 7: Consultant recruitment monitoring table as of 31 March 2020

Package No.	Description	Mode	Resp	CA	Adv	No. of	Estimate	Submission 1		RFP	RFP	Submission 2		Submission 2-3		Submission 3		Submission 4		Submission 5				
								Proj Mgt Unit	Target Date	Date	Contracts	(\$ million)	Received	Approved	Issuance	Closing Date	Received	Approved	Received	Approved	Received	Approved	Received	Approved
TIIGP2-LAO-C01	Project Management and Civil Engineering Support	QCBS			28-08-18	1	3,109,134.00	23-Oct-18	07-Nov-18	08-Nov-18	17-Jan-19	12-Feb-19	03-Apr-19			22-Apr-19	03-May-19		20-Jun-19	01-Jul-19	19-Jul-19	G20711	\$ 2,602,460	2,602,460
																					G20712	EUR 805,926	870,000	
TIIGP2-LAO-C02	International Tourism Specialist/Co-Team Leader	ICS			15-11-18	1	862,223.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							19-Feb-19	21-Feb-19	G20083	\$ 930,000	930,000
TIIGP2-LAO-C03	International Tourism Standards Specialist	ICS			06-06-19	1	100,876.00	24-Jul-19	13-Aug-19			21-Aug-19	22-Aug-19							19-Aug-19	21-Aug-19	G20821	\$ 121,000	121,000
TIIGP2-LAO-C04	National Tourism Specialist/Deputy Team Leader	ICS			15-11-18	1	239,663.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							19-Feb-19	21-Feb-19	G20084	\$ 242,000	242,000
TIIGP2-LAO-C05	International Gender Specialist	ICS			06-06-19	1	34,500.00	24-Jul-19	13-Aug-19			21-Aug-19	22-Aug-19							19-Aug-19	21-Aug-19	G20823	\$ 34,500	34,500
TIIGP2-LAO-C06	National Gender Specialist	ICS			06-06-19	1	49,500.00	24-Jul-19	13-Aug-19			21-Aug-19	22-Aug-19							19-Aug-19	21-Aug-19	G20822	\$ 49,500	49,500
TIIGP2-LAO-C07	International Financial Management & Procurement Specialist	ICS			15-11-18	1	71,369.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							20-Feb-19	21-Feb-19	G20085	\$ 75,000	75,000
TIIGP2-LAO-C08	National Financial Management & Procurement Specialist	ICS			15-11-18	1	23,510.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							19-Feb-19	21-Feb-19	G20086	\$ 25,000	25,000
TIIGP2-LAO-C09	International Monitoring and Evaluation Sepcialist	ICS			06-06-19	1	45,500.00	24-Jul-19	28-Aug-19			30-Aug-19	25-Sep-19							29-Aug-19	30-Aug-19	G20994	\$ 45,500	45,500
TIIGP2-LAO-C10	National Monitoring and Evaluation Sepcialist	ICS			06-06-19	1	53,500.00	10-Oct-19	22-Oct-19			20-Nov-19	03-Dec-19							13-Nov-19	20-Nov-19	G21187	53,500	53,500
TIIGP2-LAO-C11	National Internal Auditor	ICS			15-Nov-18	1	103,394.00	31-Jan-19	14-Feb-19			21-Feb-19	05-Mar-19							18-Feb-19	21-Feb-19	G20087	\$ 102,904	102,904
TIIGP2-LAO-C12	Tourism Experts- Various Resource Persons	SSS			Q2/2019	40	200,000.00																	
	TIIGP2-LAO-C12-001	SSS				1														23-May-19			\$ 3,150	3,150
	TIIGP2-LAO-C12-002	SSS				1														23-Jul-19			\$ 2,500	2,500
	TIIGP2-LAO-C12-003	SSS				1														30-Jul-19			\$ 3,150	3,150
	TIIGP2-LAO-C12-004	SSS				1														17-Sep-19			\$ 2,100	2,100
	TIIGP2-LAO-C12-005	SSS				1														22-Oct-19			\$ 2,100	2,100
TIIGP2-LAO-C13	International Urban Planning and Design Specialist	ICS			Q4 2019	1	93,290.00	29-Oct-19	06-Nov-19			25-Nov-19	03-Dec-19							08-Nov-19	25-Nov-19	G21188	93,258	93,258
TIIGP2-LAO-C14	National Destination Management Specialist	ICS			04-Apr-19	1	57,829.00	12-Apr-19	24-Apr-19			24-Apr-19	23-May-19							24-Apr-19	26-Apr-19	G20442	\$ 57,829	57,829
TIIGP2-LAO-C15	International Tourism Management and Development Specialist	ICS			Q4 2019	1	73,880.00	29-Oct-19	06-Nov-19			15-Nov-19	03-Dec-19							21-Nov-19	25-Nov-19	G21189	73,600	73,600
TIIGP2-LAO-C16	International Natural and Cultural Heritage Specialist	ICS			Q4 2019	1	22,311.00	29-Oct-19	06-Nov-19			25-Nov-19	03-Dec-19							21-Nov-19	25-Nov-19	G21190	22,252	22,252
	Total						5,044,288.00																\$ 5,347,229	5,411,303

Annex 8: Utilization of consulting services as of 31 March 2020

Package/Positions	Expert name	Person-Months (pm) as per PAM	Contract signing date	Original contract (total pm)	Current contract incl. variations (total pm)	Current contract closing date	Cumulative person-months utilized as of 31-Mar-19	Balance (pm)	Notes
TIIGP2-LAO-C01: Project Management and Civil Engineering Support (Firm)									
International									
1	International Civil Engineer - Co-Team Leader	Mr. Mrityunjoy Ghosh	54	05-Aug-19	41	41	04-Apr-23	7.95	33.05
2	International Environmental Specialist	Ms. Charlotte Seidenberg	6	12-Aug-19	6	6	04-Apr-23	2.59	3.41
3	International Social Safeguards Specialist (Resettlement & Indigenous People)	Mr. Nils Gardek	6	05-Aug-19	6	6	04-Apr-23	2.97	3.03
4	International Institutional Development Specialist	Mr. Per Gardin	4	05-Aug-19	4	4	04-Apr-23	0.14	3.86
Subtotal			70		57	57		13.65	43.35
National									
1	National Lead Civil Engineer	Mr. Dala Boualavong	54	07-Sep-19	41	41	04-Apr-23	6.69	34.31
2	National Environmental Specialist	Mr. Bounheuang Phanhasith	12	05-Aug-19	12	12	04-Apr-23	5.90	6.10
3	National Social Safeguards Specialist (Resettlement & Indigenous People)	Mr. Khamtanh Bounmany	12	05-Aug-19	12	12	04-Apr-23	6.31	5.69
4	National Institutional Development Specialist	Mr. Sunnti Duangtavanh	12		12	12			12.00
5	Resident Engineer 1	Mr. Oudone Phothicanh			24	24			24.00
6	Resident Engineer 2	Mr. Xayavath Chanthavongsa		11-Sep-19	24	24	04-Apr-23	6.31	17.69
7	Construction Supervisor 1	Mr. Khaysy Visounalath			24	24			24.00
8	Construction Supervisor 2	Mr. Koulab Samonety			24	24			24.00
9	Construction Supervisor 3	Mr. Phongsakda Phiakhamngone			20	20			20.00
10	Construction Supervisor 4	Mr. Phoumano Khodpanya			20	20			20.00
Subtotal			162		213	213		25.21	187.79
Summary PMCES Consultant									
<i>Total International</i>			<i>70</i>		<i>57</i>	<i>57</i>		<i>13.65</i>	<i>43.35</i>
<i>Total National</i>			<i>162</i>		<i>213</i>	<i>213</i>		<i>25.21</i>	<i>187.79</i>
Grand Total TIIGP2-LAO-C01: PMCES Consultant			232		270	270		38.86	231.14

Package/Positions	Expert name	Person-Months (pm) as per PAM	Contract signing date	Original contract (total pm)	Current contract incl. variations (total pm)	Current contract closing date	Cumulative person-months utilized as of 31-Mar-19	Balance (pm)	Notes
Capacity Building Support (Individuals)									
International									
1	TIIGP2-LAO-C02: International Tourism Specialist - Co-Team Leader	Mr Henricus Braunius PONNE	54	19-Feb-19	54	54	31-Dec-24	11.00	43.00
2	TIIG2P-LAO-C03: International Tourism Standards Specialist	Mr Ross Alexander Corbett	8	19-Aug-19	7	7	31-Dec-24	1.64	5.36
3	TIIGP2-LAO-C05: International Gender Specialist	Ms Luz Lopez Rodriguez	2	19-Aug-19	2	2	31-Dec-24	1.54	0.46 May require additional p-m
4	TIIGP2-LAO-C07: International Financial Management & Procurement Specialist	Ms Nida Azada CALMA	5	19-Feb-19	5	5	31-Dec-24	3.04	1.96
5	TIIGP2-LAO-C09: International Monitoring and Evaluation Specialist	Mr. Nils Gardek (through Ramboll)	3	28-Aug-19	2.5	2.5	31-Dec-24	0.55	1.95
Subtotal			72		70.5	70.5		17.77	52.73
National									
1	TIIGP2-LAO-C04: National Tourism Specialist - Deputy Team Leader	Ms Phongisth DAVADING	54	19-Feb-19	54	54	31-Dec-24	12.00	42.00
2	TIIGP2-LAO-C06: National Gender Specialist	Ms Sipaseuth Chanthapanya	12	19-Feb-19	12	12	31-Dec-24	3.00	9.00
3	TIIGP2-LAO-C08: National Financial Management & Procurement Specialist	Mr Kim XAISANA	6	19-Feb-19	6	6	31-Dec-20	3.18	2.82
4	TIIGP2-LAO-C10: National Monitoring and Evaluation Specialist	Dr Vivath Sauvaly	12	13-Nov-19	12	12	31-Dec-24	2.00	10.00
5	TIIGP2-LAO-C11: National Internal Auditor	Mr Somphet PHONGSVANH	0	18-Feb-19	30	30	31-Dec-24	4.00	26.00
6	TIIGP2-LAO-C12: Tourism experts - various resource persons	001: Mr Phonesouk Khounsombat 002: Mr Jens Jensen (Norconsult) 003: Mr Phonesouk Khounsombat 004: Mr Bounnasack Keosacksith 005: Bounnasack Keosacksith							40 contracts included in procurement plan.

Package/Positions	Expert name	Person-Months (pm) as per PAM	Contract signing date	Original contract (total pm)	Current contract incl. variations (total pm)	Current contract closing date	Cumulative person-months utilized as of 31-Mar-19	Balance (pm)	Notes
7	TIIGP2-LAO-C13: International Urban Planning and Design Specialist		8-Nov-19	lump-sum	lump-sum	30-Nov-20	lump-sum		10% adv. paid
8	TIIGP2-LAO-C14: National Destination Management Specialist	Mr Vila Chanthavong	24-Apr-19	lump-sum	lump-sum	31-Dec-19	lump-sum		Completed
9	TIIGP2-LAO-C15: International Tourism Management and Development Specialist		21-Nov-19	lump-sum	lump-sum	30-Nov-20	lump-sum		10% adv. paid
10	TIIGP2-LAO-C16: International Natural and Cultural Heritage Specialist		8-Nov-19	lump-sum	lump-sum	30-Nov-20	lump-sum		10% adv. paid
Subtotal				84	114		24.18	89.82	
Summary CBS Individual Consultants									
<i>Total International</i>				<i>72</i>	<i>70.5</i>		<i>17.77</i>	<i>52.73</i>	
<i>Total National</i>				<i>84</i>	<i>114</i>		<i>24.18</i>	<i>89.82</i>	
Total CBS Individual Consultants				156	184.5		41.95	142.55	
Project Summary									
Total International				142	127.5		31.42	110.58	Compared to p-m in PAM
Total National				246	327		49.39	124.61	Compared to p-m in PAM
Project Grand Total				388	454.5		80.81	235.19	Compared to p-m in PAM

Annex 9: GAP implementation progress as of 31 March 2020

Project Title:	Grant 0599-LAO: Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project
Country:	Lao PDR
Project No.:	49387-002
Type of Project (Loan/Grant/TA):	Grant
Approval date:	31 August 2018
Project Implementation Duration:	25 December 2018 – 30 June 2025
Gender Category:	Effective Gender Mainstreaming
Project Impact:	Sustainable, inclusive, and more balanced tourism development achieved
Project Outcome:	Tourism competitiveness of secondary towns increased

Status of GAP implementation:

	Achieved	On-going	Planned
9 Activities	2/9 (6 and 7)	4/9 (1, 2, 3 and 8)	3/9 (4, 5 and 9)
23 Targets	10/23 (1, 10, 11, 12, 14, 15, 16, 17, 18 and 22)	6/23 (2, 3, 4, 13, 19 and 21)	7/23 (5, 6, 7, 8, 9, 20 and 23)

Gender Action Plan (GAP) ¹	Progress to date (as of 31 March 2020) ²	Issues and Challenges ³
Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved		
Objective 1: Strengthen women's voice in project design.		
<p>Target 1: Two consultations held during detailed design of each infrastructure subproject to optimize inclusiveness, gender responsiveness, and employment opportunities during and after construction.</p>	<p>Achieved: Pre-design consultations conducted for detailed design for Nakasang Access Road and Port Rehabilitation (C1)-Don Det-Don Khone Access Improvement (C2) and Vang Vieng Solid Waste Management Improvements (V5) subprojects prepared as part of the project preparation technical assistance during 2018:</p> <p>For C1-C2:</p> <ul style="list-style-type: none"> 20-21 Jun. 2018, First consultations were held at Pakse and on-site with participation of ADB, PCU and PIU representatives, provincial and district officials (12 total/ 5 women) <p>For V5:</p> <ul style="list-style-type: none"> Public consultations were held on 19 Jun. 2018. First consultations were held in Vang Vieng and followed by on site consultations at the land fill location with the participation by ADB, PCU and PIU representatives and provincial and district officials (12 total/ 4 women). Onsite consultations in Ban Phon Vieng where employment opportunities were discussed with local stakeholders at the 	<p>Target of two consultations per sub-project reached, but further pre-construction consultations are planned for Q2 2020 to review outline designs for V1, V2, V3 and V4 subprojects.</p> <p>Women participation should increase to ensure the target (Target 2) of at least 50% of people consulted are women.</p>

¹ GAP Activities, Indicators and Targets, Timeframe and Responsibility

² This should include information on period of actual implementation, sex-disaggregated quantitative updates (e.g. number of participating women, women beneficiaries of services, etc.), and qualitative information. However, some would be on-going - so explain what has happened so far towards meeting the target.

³ Please include reasons why an activity was not fully implemented, or if targets fall short, or reasons for delay, etc., and provide recommendations on ways to address issues and challenges.

	<p>improved landfill were held on 13 October 2018 (38 total/ 21 women)</p> <ul style="list-style-type: none"> • A second round of consultations were held on 17-18 Oct. 2018 focusing on design and future operation of the landfill and environmental considerations for detailed design and operation (37 total/ 12 women). <p>Pre-design consultations conducted since project effectiveness, incorporating gender responsiveness have been carried out, including:</p> <p>For C1-C2:</p> <ul style="list-style-type: none"> • Training on Grievance Redress Mechanism (GRM) was delivered for the Nakasang/Don Det-Don Khone (C1/C2) subprojects and a two days (26-27 Dec. 2019) training focusing on basic knowledge on Environmental and Social Safeguards Management to the focal point person who will take responsible for monitoring the environment and social safeguards and gender during the pre-construction phases. (6 total/ 0 women) • Workshop on Environmental Management Plan (EMP) was held on 20 January 2020 with the Contractor in Khong District in Chamapasak Province on 20th January 2020 where stakeholders were briefed on potential environmental adverse impact and a purpose of Contractor Environmental Management Plan (CEMP) to be prepared by the Contractor to address all site environmental issues. At the same event GRM mechanism was presented. (44 total/ 6 women) <p>V1:</p> <ul style="list-style-type: none"> • Consultations with local stakeholders on the design planning process was carried out on 15 August 2019, with PIU (Nam Ngum) and local stakeholders on the conceptual design at Nam Ngum Tourist Information Center (22 total/ 5 women), • A follow up workshop with the with Vientiane Province PIU and other stakeholders on drafted conceptual design was held at Vientiane Province Culture Hall on 16 September 2019 (31 total / women 6) • The gender specialists (IGS and SGS) met with the project team and village representatives (total 12; 8 women) on October 19, 2019 on the GAP target of women's representation in consultations and for them to equally 	
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	<p>benefit from the improvements in infrastructure.</p> <p>V2:</p> <ul style="list-style-type: none"> • For the Kaeng Yui Waterfall Access Improvements (V2) a consultation meeting on the design planning and feedback process was held in Na Douang village on 16 August 2019 (28 total/ 9 women). • The IGS and SGS met with 18 village residents (11 women) on October 20, 2019. Women help as collectors of visitors' fees at the entrance of the fall, sell food at the stalls and are part of the 8 groups working on community-based tourism. The homestay program has 69 village participants (57 women). <p>For V3 and V4:</p> <ul style="list-style-type: none"> • Consultation workshops were held at the Vang Vieng PIU office on 16 August 2019 (total 17/ women 2), with participation from local stakeholders on the planning and design process with follow up workshop on 17 September with the draft conceptual design report (total 25/ women 5) <p>For V5:</p> <ul style="list-style-type: none"> • Site visit were carried out for the Vang Vieng Landfill (V5) subproject on 16-17 September 2019 to assess the situation of the informal waste pickers working at the landfill. The visit concluded that most (11 of 14) of the waste pickers come from the Khmu ethnic group, that most (10 or 14) are women, and that all (14 of 14) receive over 10% of their average income from collecting and selling waste from the landfill. • At the Vang Vieng landfill village site, the IGS and NGS had a dialogue with 28 village residents and some PIU staff (17 women) on 20 Oct. 2019. The village women expressed concerns over the high cost of garbage fee collected from them considering that they live next to the landfill, the infrequency of trips of the old garbage trucks (instead of the agreed weekly trip), the uncovered on the truck that leave a trail of litter on the road, the bad road access, and the bad smell and proliferation of flies from the inadequate treatment of the landfill, and the lack of protective gears such as gloves, masks and boots. The PIU agreed to support the request for discounted garbage fee and to request for protective gears. 	
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<p>Target 2: At least 50% of people consulted are women.</p>	<p>Ongoing. To date, a total of 413 local stakeholders have been involved in the design planning process, of whom 178 have been women, representing 43.1% of the total participation.</p>	<p>PCU and PIUs need to consciously increase women's participation during the design planning process to reach the overall target of 50%. Progress is being made as women participation has gone up from 30.4% to 43.1% since previous report.</p> <p>Women's concerns should be elicited, documented and addressed.</p>
<p>Objective 2. Promote women's economic employment and safety.</p>		
<p>Gender Action Plan (GAP)⁴</p>	<p>Progress to date (as of 31 March 2020)⁵</p>	<p>Issues and Challenges⁶</p>
<p>Target 3: At least 500 entrepreneurs (60% women) receive SME support services (2017 baseline:0)</p>	<p>Ongoing: To date 222 entrepreneurs have received SME support from the project, including (i) business planning, management and marketing training; (ii) hospitality services training; (iii) support for product diversification, quality and safety enhancement; and (iv) support for public-private tourism marketing and business networking. 43.2% of the 222 entrepreneurs were women.</p>	<p>It is suggested that this target be moved under Output 3, Objective #8, alongside Target 21. Output 3 has related SME support activities. Moreover, in the DMF this indicator is also included under Output 3. This can be done as part of the project's Mid-term Review.</p> <p>Efforts will be made to target women entrepreneurs for future SME support activities to reach the 60% target. To this extent, the GAD specialists will prepare recommendations to improve gender-responsive support to SMEs.</p>
<p>Target 4: At least 10% of unskilled workers hired for works construction are local</p>	<p>Ongoing. The Project's GAP is included as binding document in contract TIIGP2-LAO-W01 (Subprojects C1&C2) and will be</p>	<p>Monitoring arrangements should be setup</p>

⁴ GAP Activities, Indicators and Targets, Timeframe and Responsibility

⁵ This should include information on period of actual implementation, sex-disaggregated quantitative updates (e.g. number of participating women, women beneficiaries of services, etc.), and qualitative information. However, some would be on-going - so explain what has happened so far towards meeting the target.

⁶ Please include reasons why an activity was not fully implemented, or if targets fall short, or reasons for delay, etc., and provide recommendations on ways to address issues and challenges.

women (2017 baseline: ~10%).	included in all future works contracts. Contractor hiring records will be used to monitor achievement against targets.	between PMCES consultant and GAD specialists to ensure implementation.
Activity 1: Contractors ensure separate access to water and sanitation facilities for women and men in construction sites and separate quarters, as well as suitable worker safety training, equipment	Ongoing. The Project's GAP is included as binding document in contract TIIGP2-LAO-W01 (Subprojects C1&C2) and will be included in all future works contracts.	
Activity 2: Contractors provide gender-responsive information on HIV/AIDS, STI, human trafficking and child labor exploitation prevention.	Ongoing. The Project's GAP is included as binding document in contract TIIGP2-LAO-W01 (Subprojects C1&C2), and budget for the contractor to conduct consultations and awareness raising activities during contraction on gender-responsive information on HIV/AIDS, STI, human trafficking and child labor exploitation prevention in included in the contract's BOQ. The same will be done for all future works contracts.	Contractors may have limited capacity to deliver this, and the GAD specialists should support the Contractors by providing information materials and train PCU and PIU gender focal points to support implementation.
Objective 3. Improve gender design features of tourism facilities to support economic empowerment.		
Gender Action Plan (GAP)⁷	Progress to date (as of 31 March 2020) ⁸	Issues and Challenges ⁹
Target 5: All women vendors return to improved market space after construction (2017 baseline: ~80% (120 women).	Planned. Design of all subprojects prioritizes minimum displacement of vendors and return to same or nearby market spaces of better quality.	Targets 5 needs to be reviewed and may be adjusted based on actual market spaces and number of women & men shop owners/ employees who are affected. This can be done as part of the project's Mid-term Review.
Target 6: At least 80% (80 women) of newly constructed shop owners/operators are women.	Planned. Most of the planned newly constructed shops are designated for existing sellers whose facilities will be upgraded.	Dialogue is needed to ensure that 80% of shop owners who were relocated and are returned to improved market spaces are women.
Activity 3: Infrastructure subproject gender design features include suitable road shoulders, access for people with disabilities, public	Ongoing. <u>For detailed designs for C1, C2 and V5 prepared during project preparation:</u> <ul style="list-style-type: none"> Roads are designed according to established and recent national standards and guidelines. 	To ensure gender design opportunities are maximized and properly implemented, GAD

⁷ GAP Activities, Indicators and Targets, Timeframe and Responsibility

⁸ This should include information on period of actual implementation, sex-disaggregated quantitative updates (e.g. number of participating women, women beneficiaries of services, etc.), and qualitative information. However, some would be on-going - so explain what has happened so far towards meeting the target.

⁹ Please include reasons why an activity was not fully implemented, or if targets fall short, or reasons for delay, etc., and provide recommendations on ways to address issues and challenges.

<p>lighting, separate male and female toilets, lockable kiosks, road safety instruction, and others identified during consultations.</p>	<ul style="list-style-type: none"> • Roads and foot paths are also designed to maximize available area in the available alignments. • Public lighting is included at the Vang Vieng Landfill (V5), in the Nakasang town/port improvement (C1), and on the bridge between Don Det and Don Khone (C2). • Separate areas with showers, toilets, lockers etc. for male and female workers are planned for the Vang Vieng landfill subproject (V5). • Site buildings at the Vang Vieng landfill site will be accessible for disabled, included HCWC. • Road safety instructions will be a part of subsequent project phases, however the design criteria used have road safety as a key basis. • No specific issues related to gender design features were raised during the consultations with the IAs and other stakeholders. <p>These provisions have been integrally retained in the final DED for W01 (C1&C2) and will be retained in the revision of DED for subproject V5.</p> <p><u>For subprojects V1, V2, V3 and V4:</u> Outline design is ongoing and gender and disability design features are being considered and incorporated. For example, for subprojects V1 and V2, main areas and facilities, including public toilets, will be wheelchair accessible.</p>	<p>specialists to attend some of consultations during pre-construction, construction and post-construction.</p>
<p>Activity 4: Infrastructure user charges (e.g. market stall rent and waste collection fees) are affordable to male and female users.</p>	<p>Planned: Residents of Vang Vieng expressed concerns about affordability of garbage collection fees during a dialogue with GAD specialists and PIU on 10 October 2019. The GAD specialists need to consult with institutional specialists on this matter.</p> <p>Affordability of user charges is being considered in the outline and detailed design. The PMCES institutional specialists will conduct consultations with users on user charges and include the results in O&M planning.</p>	
<p>Objective 4. Ensure women’s equal participation in gender-sensitive IEC programs to mitigate tourism’s social risks.</p>		
<p>Target 7: 50% of IEC facilitators trained by the project are women.</p>	<p>Planned: GAD specialists to prepare gender-sensitive IEC campaigns and help prepare plan for implementation of campaign.</p>	<p>In coordination with PCU the GAD specialists to ensure that the design of IEC materials are gender-sensitive</p>
<p>Target 8: At least 50% of people reached by gender-sensitive IEC campaigns are</p>	<p>Planned: GAD specialists to prepare gender-sensitive IEC campaigns, and prepare plan for implementation of campaign</p>	<p>Include in the PPMS measurable approach to assess</p>

women (2017 baseline: 0% women).		the reach of the campaign
Activity 5: IEC materials are gender-sensitive (i.e. without gender bias/stereotypes) and published for each topic covered, e.g. (i) traffic and boating safety, (ii) HIV/AIDS prevention, (iii) human trafficking prevention and (iv) solid waste management.	Planned. GAD specialists to prepare gender-sensitive IEC campaigns, and prepare plan for implementation of campaign	Coordinate with IEC team on the design and plan or IEC materials.
Output 2: Capacity to implement ASEAN Tourism Standards strengthened		
Objective 5. Promote women's leadership.		
Target 9: At least 30% of ASEAN tourism standards certification board members and assessors are women (2017 baseline: 0).	Ongoing: The national tourism standard assessment committees (equivalent to the "certification bodies" referred to in the PAM) now exist for all seven standards. Currently, the total number of assessment committee members appointed is 82, out of which 24 (29%) are women.	Concerted efforts were made to ensure certification bodies follow a gender-balanced composition, resulting in a women representation of 29%, just short of the 30% target.
Target 10: At least 35% of ASEAN tourism standards trainers are women (2017 baseline: 0)	Achieved. National-level Training-of-trainer workshops were completed for all seven Standards. Of the total of 219 individuals trained, 84 (38%) are women.	
Target 11: At least 45% of ASEAN tourism awards selection panel members are women (2017 baseline: 0).	Achieved: The ASEAN Sustainable Tourism Awards (ASTA) promote two tourism products and their destination (areas, small cities, districts, villages) in each ASEAN country. National assessors first evaluate each application against eligibility and sustainability criteria and undertake a field visit. Based on their findings they select the national nominations. Winners (two from each country) are selected jointly by their national tourism organisation, the ASEAN tourism working group and the ASEAN secretariat. Lao PDR has 10 ASTA national assessors, of whom 7 (70%) are women.	
Objective 6. Promote equal access to ASEAN tourism standards training and information		
Activity 6: ASEAN tourism standards manuals translated to Lao language.	Achieved Translation of seven (7) ASEAN Tourism Standards were completed. Five out of seven standards were adapted to national standards, the other two are used in their original form. All seven final standards were published in Lao language.	
Target 12. At least 40 % of women participants in ASEAN tourism standards training for businesses are women	Achieved. A series of workshops to disseminate the ASEAN tourism standards were conducted in 2019 that involved a total of 2,276 participants, of who 954 or 42% are women.	

Output 3: Institutional arrangements for tourism destination management and infrastructure O&M strengthened		
Objective 7. Promote gender balanced project management.		
Target 13: Women comprise at least 30% of project steering committee members. (2017 baseline: ~25% (4 women))	Ongoing: The National Project Steering Committee consists of 7 members; 2 (29%) of who are women.	Efforts were made to ensure the national project steering committee has a gender-balanced composition, resulting in a women representation of 29%, just short of the 30% target.
Target 14: Women hold 30% of project director and deputy director positions. (2017 baseline: 20%).	Achieved: Among the PCU and four PIU Directors and Managers (10 persons in total), 2 directors and 1 manager are women (30%).	
Target 15: At least 40% of overall PCU and PIU staff positions are held by women (2017 baseline: 34%).	Achieved: Among the 27 PCU and PIU staff, 14 (52%) are women	
Target 16: At least 30% of PCU and PIU staff that attend technical and project management training are women.	Achieved: In total 521 PCU and PIU staff have participated in technical and project management training, of which, 192 or 37% are women.	Note however that these are total numbers, and that individuals have participated in more than one activity. For future monitoring actual number of participating individuals will also be tracked.
Objective 8. Promote women's representation in destination management network and infrastructure O&M entities.		
Target 17: DMN managers comprise at least 30% women (2017 baseline: ~30%).	Achieved: Of the total 14 DMN managers at provincial and national secretariat, 12 or 86% are women.	Propose revisions to the GAP to enhance gender responsive elements in Objective #8.
Target 18: Women comprise at least 40% of total DMN membership (2017 baseline: ~30%).	Achieved. National-level DMN: 52 par, 34 women (46%). Provincial/District-level DMNs have non-fixed memberships and so participation differs meeting to meeting, but generally the 30% target of women participation is achieved.	
Target 19: At least 30% of 150 public works and tourism site managers (90 public works and tourism site managers in Lao PDR) are women, with skills, equipment, and budget needed to effectively develop and implement tourism management plans and infrastructure O&M (2017 baseline: 0)	Ongoing. To date (March 2020), data has not been collected on whether public works and tourism site managers who have participated in capacity building activities related to tourism management and infrastructure O&M have the skills, equipment, and budget needed to effectively develop and implement tourism management plans and infrastructure O&M, and how many among them are women.	GAD specialists to review the content of DMPs and provide feedback / suggestions on gender responsiveness.
Target 20: Community tourism groups involving women and youth (at least 40% women and girls	Planned. A number of sites in the project target areas are community-managed. These will be identified and membership recorded once infrastructure subproject	Propose specific affirmative gender measures to capacitate the

membership) are established or strengthened in all sites with community-managed tourist attractions.	construction is underway in preparation of their future involvement in site operation. During the course of project implementation additional community tourism groups may be established, and their capacity built.	women and youth to involve themselves in community-managed tourist attractions.
Target 21: At least 50% of participants in tourism-related service training are women (2017 baseline: ~70%).	Ongoing: To date, one hospitality training for hotel, guesthouse and restaurant providers in Nong Khiaew, Ngoi dostrict, Luang Prabang, was conducted (16-23/02/2020) with the participation of 57 (41, 72%, women)	
Objective 9. Improve gender mainstreaming capacity to implement and monitor the GAP and report gender impacts.		
Target 22: 50% of 18 (10 for Lao PDR) gender focal persons appointed to PCUs, PMUs, and PIUs are men.	Achieved. Male and female gender focal points have been appointed at the PCU and in 4 PIUs (10 gender focal points, 5 men and 5 women)	
Activity 7: Gender specialists and social development consultants provide gender equality training and GAP implementation training to all project supervision, management, and coordination entities.	<p>Achieved. The International Gender Specialist (IGS) is recruited and mobilized in October 2019. She has been working closely with the National Gender Specialist (NGS) and conferred with PCU officers and PMCES and M&E consultants.</p> <p>Gender orientation training to PCU and project consultants was conducted on 21 Oct. 2019. A total of 18 attended, 10 or 56 % of whom are women.</p> <p>A series of gender consultation workshops were conducted on 9-10 Oct 2019 with PIU-Vang Vieng, Ban Naduang and Ban Phon Vieng (target project sites) and Sengsavang village authorities. A total of 103 participated, 40 (39 %) of who were women.</p> <p>A series of one-day trainings on GAP Implementation and Documentation to PIUs and gender focal persons in Vientiane Province (Nam Ngum and Vang Vieng) on 29-31 January 2020, in Champasak on 3-6 February 2020, and Luang Prabang on 10-12 February 2020, to discuss with GAD focal persons the GAP indicators that they have to monitor, document and report quarterly, and the case study outline of GAD impact stories they have to identify, monitor and document towards the mid-term project review. A total of 86 participated, 550 (64%) of who were women.</p>	
Activity 8: GAP targets and actions are reflected in annual project work plans and reported in quarterly progress reports.	Ongoing. The first annual project workplan (2019) has been reviewed along with the overall Gender Action Plan. Gender focal persons (one male and one female) were appointed for each PIU. All GAD focal persons were oriented on the ADB and Lao PDR gender equality policies and principles in sustainable tourism. Specific women participation targets have been	

	incorporated in the 2020 project workplan. Future workplans will include GAD action and targets in addition to women participation.	
Activity 9: PPMS includes sex-disaggregated indicators and templates to track GAP progress, implementation, and project benefits.	Planned. The PPMS, which is expected to be completed by Q2-2020, will include DMF gender indicators and GAP progress reporting template and procedures.	
Target 23: At least 3 human impact stories on GAP implementation, including women's understanding of, and satisfaction with project design, and improved economic opportunities are documented for publication.	Planned. The GAD specialists consulted with PIU gender focal persons on the draft template of gender case studies. M&E specialists will be further consulted on a coordinated design and plan for the human impact storied on GAD and other project impacts and benefits before the end of 2020.	

Annex 10: Status of compliance with Grant Covenants as of 31 March 2020

Item	Covenants	Status of Compliance
	Grant Agreement Article IV: Particular Covenants	
1	Section 4.01. In the carrying out of the Project and operation of the Project facilities, the Recipient shall perform, or cause to be performed, all obligations set forth in Schedule 4 to this Grant Agreement.	Compliant
2	Section 4.02. (a) The Recipient shall (i) maintain separate accounts and records for the Project; (ii) prepare annual financial statements for the Project in accordance with financial reporting standards acceptable to ADB; (iii) have such financial statements audited annually by independent auditors whose qualifications, experience and terms of reference are acceptable to ADB, in accordance with auditing standards acceptable to ADB; (iv) as part of each such audit, have the auditors prepare a report, which includes the auditors' opinion(s) on the financial statements and the use of the Grant proceeds, and a management letter (which sets out the deficiencies in the internal control of the Project that were identified in the course of the audit, if any); and (v) furnish to ADB, no later than 6 months after the end of each related fiscal year, copies of such audited financial statements, audit report and management letter, all in the English language, and such other information concerning these documents and the audit thereof as ADB shall from time to time reasonably request.	Compliant <ul style="list-style-type: none"> • PCU and PIUs maintain separate accounts and records for the Project • PCU prepares annual financial statements for the Project • Annual project financial statements (APFS) will be audited by the State Auditing Organization of Lao PDR. The first annual audit will be undertaken, and the audited APFS together with the auditor's opinion, submitted to ADB within 6 months from the end of Fiscal Year 2019 (i.e. by 30 June 2020). Since no counterpart funds were used and no withdrawals made from the grant account during the period of 25 December 2018 (project effectiveness) to 31 December 2018, the APFS for Fiscal Year 2018 will be combined with the APFS 2019, as approved by ADB.
3	Section 4.02. (b) ADB shall disclose the annual audited financial statements for the Project and the opinion of the auditors on the financial statements within 14 days of the date of ADB's confirmation of their acceptability by posting them on ADB's website.	To be complied with. The first audited APFS is due for submission to ADB by 30 June 2020. Draft AFS submitted to SAO in March 2020 after prior review from ADB.
4	Section 4.02. (c) The Recipient shall enable ADB, upon ADB's request, to discuss the financial statements for the Project and the Recipient's financial affairs where they relate to the Project with the auditors appointed pursuant to subsection (a)(iii) hereinabove, and shall authorize and require any representative of such auditors to participate in any such discussions requested by ADB. This is provided that such discussions shall be conducted only in the presence of an authorized officer of the Recipient, unless the Recipient shall otherwise agree.	To be complied with.
5	Section 4.03. The Recipient shall enable ADB's representatives to inspect the Project, the Goods and Works, and any relevant records and documents.	Compliant
	Grant Agreement Schedule 4	
6	Implementation Arrangements The Recipient shall ensure that the Project is implemented in accordance with the detailed arrangements set forth in the PAM. Any subsequent change to the PAM shall become effective only after approval of such change by the Recipient and ADB. In the event of any discrepancy between the PAM and this Grant Agreement, the provisions of this Grant Agreement shall prevail.	Compliant

Item	Covenants	Status of Compliance
7	<p><u>Environment</u> The Recipient shall ensure that the preparation, design, construction, implementation, operation and decommissioning of the Project and all Project facilities comply with (a) all applicable laws and regulations of the Recipient relating to environment, health and safety; (b) the Environmental Safeguards; and (c) all measures and requirements set forth in the IEE, the EMPs, and any corrective or preventative actions set forth in a Safeguards Monitoring Report.</p>	Compliant
8	<p><u>Land Acquisition and Involuntary Resettlement</u> The Recipient shall ensure that all land and all rights- of-way required for the Project are made available to the Works contractor in accordance with the schedule agreed under the related Works contract and all land acquisition and resettlement activities are implemented in compliance with (a) all applicable laws and regulations of the Recipient relating to land acquisition and involuntary resettlement; (b) the Involuntary Resettlement Safeguards; and (c) all measures and requirements set forth in the RP, and any corrective or preventative actions set forth in the Safeguards Monitoring Report. Without limiting the application of the Involuntary Resettlement Safeguards or the RP, the Recipient shall ensure that no physical or economic displacement takes place in connection with the Project until: (a) compensation and other entitlements have been provided to affected people in accordance with the RP; and (b) a comprehensive income and livelihood restoration program has been established in accordance with the RP.</p>	Compliant
9	<p><u>Indigenous Peoples</u> The Recipient shall ensure that the preparation, design, construction, implementation and operation of the Project and all Project facilities comply with (a) all applicable laws and regulations of the Recipient relating to indigenous peoples; (b) the Indigenous Peoples Safeguards; and (c) all measures and requirements set forth in the IPP, and any corrective or preventative actions (i) set forth in a Safeguards Monitoring Report, or (ii) subsequently agreed between ADB and the Recipient.</p>	Compliant
10	<p><u>Human and Financial Resources to Implement Safeguards Requirements</u> The Recipient shall make available necessary budgetary and human resources to fully implement the EMPs, the RP and the IPP.</p>	Compliant

Item	Covenants	Status of Compliance
11	<p><u>Safeguards - Related Provisions in Bidding Documents and Works Contracts</u></p> <p>The Recipient shall ensure that all bidding documents and contracts for Works contain provisions that require contractors to:</p> <p>(a) comply with the measures relevant to the contractor set forth in the IEE, the EMPs, the RP and the IPP (to the extent they concern impacts on affected people during construction), and any corrective or preventative actions set forth in a Safeguards Monitoring Report;</p> <p>(b) make available a budget for all such environmental and social measures;</p> <p>(c) provide the Recipient with a written notice of any unanticipated environmental, resettlement or indigenous peoples risks or impacts that arise during construction, implementation or operation of the Project that were not considered in the IEE, the EMPs, the RP and the IPP;</p> <p>(d) adequately record the condition of roads, agricultural land and other infrastructure prior to starting to transport materials and construction; and</p> <p>(e) reinstate pathways, other local infrastructure, and agricultural land to at least their pre- project condition upon the completion of construction.</p>	Compliant
12	<p><u>Safeguards Monitoring and Reporting</u></p> <p>The Recipient shall do the following:</p> <p>(a) submit semi- annual Safeguards Monitoring Reports to ADB and disclose relevant information from such reports to affected persons promptly upon submission;</p> <p>(b) if any unanticipated environmental and/or social risks and impacts arise during construction, implementation or operation of the Project that were not considered in the IEE, the EMPs, the RP and the IPP, promptly inform ADB of the occurrence of such risks or impacts, with detailed description of the event and proposed corrective action plan; and</p> <p>(c) report any actual or potential breach of compliance with the measures and requirements set forth in the EMPs, the RP or the IPP promptly after becoming aware of the breach.</p>	<p>To be complied with.</p> <p>First semi-annual Safeguards Monitoring Report due for submission to ADB by 31 July 2020 (covering project quarters 5 and 6).</p>
13	<p><u>Prohibited List of Investments</u></p> <p>The Recipient shall ensure that no proceeds of the Grant are used to finance any activity included in the list of prohibited investment activities provided in Appendix 5 of the SPS.</p>	Compliant

Item	Covenants	Status of Compliance
14	<p><u>Labor Standards, Health and Safety</u> The Recipient shall ensure that the core labor standards and the Recipient's applicable laws and regulations are complied with during Project implementation. The Recipient shall include specific provisions in the bidding documents and contracts financed by ADB under the Project requiring that the contractors, among other things: (a) comply with the Recipient's applicable labor law and regulations and incorporate applicable workplace occupational safety norms; (b) do not use child labor; (c) do not discriminate workers in respect of employment, sex and occupation; (d) do not use forced labor; (e) allow freedom of association and effectively recognize the right to collective bargaining; and (f) disseminate, or engage appropriate service providers to disseminate, information on the risks of sexually transmitted diseases, including HIV/AIDS, to the employees of contractors engaged under the Project and to members of the local communities surrounding the Project area, particularly women.</p> <p>The Recipient shall strictly monitor compliance with the requirements set forth in paragraph 10 above and provide ADB with regular reports.</p>	Compliant
15	<p><u>Gender and Development</u> The Recipient shall ensure that (a) the GAP is implemented in accordance with its terms; (b) the bidding documents and contracts include relevant provisions for contractors to comply with the measures set forth in the GAP; (c) adequate resources are allocated for implementation of the GAP; (d) progress on implementation of the GAP, including progress toward achieving key gender outcome and output targets, are regularly monitored and reported on quarterly basis to ADB; and (e) key gender outcome and output targets include: (i) 30% of the overall staff positions and 40% of the management positions in the PCU and PIUs to be filled by women; (ii) appointment of gender focal points in the PCU and each PIU; (iii) at least 40% of training participants under the Project are women; and (iv) disaggregation of all monitoring and evaluation (M&E) data by sex and ethnicity.</p>	Compliant <ul style="list-style-type: none"> • GAP is being implemented with support from Gender Specialists (individual consultants) • GAP is included as binding document in bidding documents and works contracts • GAP implementation is adequately resourced • GAP monitoring and reporting will be integrated into the PPMS, and M&E consultants will support progress reporting • Updated GAP implementation progress reports attached to quarterly reports
16	<p><u>Counterpart Support</u> The Recipient shall: (a) through the Project Executing Agency, ensure that counterpart funds for Project implementation are available on time; and (b) ensure that the Project Executing Agency has sufficient funds to satisfy its liabilities arising from any Works, Goods and Consulting Services contract.</p> <p>The Recipient shall (a) through the Project Executing Agency cause each Participating Provinces, prior to their physical completion, prepare and adopt a plan for achieving full cost recovery of the operation and maintenance expenditures of each Project facility within their province; and (b) finance through budget allocation any shortfall in the operation and maintenance of the Project facilities within each Participating Province.</p>	Compliant
17	<p><u>Consultation with Stakeholders</u> The Recipient shall ensure that consultation with the Project stakeholders takes place during Project implementation, in accordance with the stakeholder communication strategy set out in the PAM.</p>	Compliant

Item	Covenants	Status of Compliance
18	<p><u>Governance and Anticorruption</u></p> <p>The Recipient shall (a) comply with ADB's Anticorruption Policy (1998, as amended to date) and acknowledge that ADB reserves the right to investigate directly, or through its agents, any alleged corrupt, fraudulent, collusive or coercive practice relating to the Project; and (b) cooperate with any such investigation and extend all necessary assistance for satisfactory completion of such investigation.</p> <p>The Recipient shall ensure that the anticorruption provisions acceptable to ADB are included in all bidding documents and contracts, including provisions specifying the right of ADB to audit and examine the records and accounts of the executing and implementing agencies and all contractors, suppliers, consultants, and other service providers as they relate to the Project.</p>	Compliant

Annex 11: ASEAN Tourism Standards Certification Since 2008 (incl. 2020 certifications)

Standard	Awarded
<u>Homestay (3)</u>	
<ul style="list-style-type: none"> ▪ Ban Naduang (Kaeng Nyui waterfall site), Vang Vieng District, Vientiane Province ▪ Ban Hua Don Deng (Don Deng Island), Pa Thoumphone District, Champasak Province ▪ Ban Don Kho (Don Kho Island), Xanasomboun District, Champasak Province 	<p>2016, 2018</p> <p>2017, 2019</p> <p>2017, 2019</p>
<u>Clean Tourist City (2)</u>	
<ul style="list-style-type: none"> ▪ Luang Prabang City, Luang Prabang Province ▪ Vientiane City 	<p>2018</p> <p>2020</p>
<u>Community-Based Tourism (3)</u>	
<ul style="list-style-type: none"> ▪ Ban Nong Luang (Dong Huasao National Protected Area), Paksong District, Champasak Province ▪ Ban Konglor (Konglor cave site), Khounkham District, Khammouane Province ▪ Namkat Yor La Pa resort, Xay District, Oudomxay Province 	<p>2017</p> <p>2017</p> <p>2019</p>
<u>Clean Public Toilet (4)</u>	
<ul style="list-style-type: none"> ▪ Phousi mountain tourist site, Luang Prabang City, Luang Prabang Province ▪ Wat Xieng Thong, Luang Prabang City, Luang Prabang Province ▪ Tat Nyeuang waterfall site, Paksong District, Champasak Province ▪ Khon Phapheng waterfall site, Khong District, Champasak Province 	<p>2018</p> <p>2018</p> <p>2018</p> <p>2018</p>
<u>Green Hotel (32)</u>	
<p>Champasak Province</p> <ul style="list-style-type: none"> ▪ Champasak Palace, Pakse City ▪ Champa Resident, Pakse City ▪ Champasak Grand, Pakse City ▪ Khon Phapheng Resort, Khong District ▪ King Fisher Eco-lodge, Pathoumphone District ▪ Pakse Hotel, Pakse City ▪ La Folie Lodge, Champasak ▪ Atina Hotel, Pakse City ▪ River Resort, Pakse City ▪ Sisouk Resident, Pakse City ▪ Arawan Riverside Hotel, Pakse City ▪ Bachieng Resort, Bachieng District ▪ Paksong Danngarm Hotel <p>Luang Prabang Province</p> <ul style="list-style-type: none"> ▪ Phou Vao, Luang Prabang City ▪ Souvannaphoum, Luang Prabang City ▪ The Grand Luang Prabang, Luang Prabang City ▪ Villa Santi, Luang Prabang City ▪ 3 Nagas Hotel, Luang Prabang City ▪ Khmu Lodge Luang Prang, Luang Prabang City ▪ Luangxay Resident, Luang Prabang City ▪ Santi Resort and SPA, Luang Prabang City ▪ Chitchareune Mueang Luang Hotel, Luang Prabang City ▪ Kiridara Hotel, Luang Prabang City ▪ Sofitel Luang prabang, Luang Prabang City ▪ Avani Hotel, Luang Prabang City ▪ Pullman Hotel, Luang Prabang City <p>Oudomxay Province</p> <ul style="list-style-type: none"> ▪ Pakbeng Lodge, Pabeng District ▪ Charming Lao (Ngam Lao) Hotel, Xay District 	<p>2008</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2010</p> <p>2012</p> <p>2014</p> <p>2014</p> <p>2016</p> <p>2016</p> <p>2018</p> <p>2020</p> <p>2008, 2014</p> <p>2008, 2012, 2014</p> <p>2008, 2014</p> <p>2010, 2012</p> <p>2010</p> <p>2012</p> <p>2012</p> <p>2014</p> <p>2016</p> <p>2016</p> <p>2018</p> <p>2020</p> <p>2012</p> <p>2018</p>

<ul style="list-style-type: none"> ▪ Namkat Yor La Pa, Xay District 	2020
Vientiane Province	
<ul style="list-style-type: none"> ▪ Inthira Hotel, Vang Vieng 	2020
<ul style="list-style-type: none"> ▪ Charming Lao (Ngam Lao) Hotel, Xay District 	2018
Luang Namtha Province	
<ul style="list-style-type: none"> ▪ Phou Villa, Luang Namtha 	2020
<u>Spa (2)</u>	
<ul style="list-style-type: none"> ▪ SPA at Kiridara Hotel, Luang Prabang City 	2019
<ul style="list-style-type: none"> ▪ SPA at Avani Hotel, Luang Prabang City 	2019
<u>MICE Venue (7)</u>	
<ul style="list-style-type: none"> ▪ Luang Prabang View Hotel, Luang Prabang City 	2018
<ul style="list-style-type: none"> ▪ Pullman Hotel, Luang Prabang 	2020
<ul style="list-style-type: none"> ▪ Crowne Plaza, Vientiane Capital 	2020
<ul style="list-style-type: none"> ▪ Lao National Convention Centre, Vientiane Capital 	2020
<ul style="list-style-type: none"> ▪ Paksong Danngarm Hotel, Champasak Province 	2020
<ul style="list-style-type: none"> ▪ Champasak Grand Hotel, Champasak Province 	2020
<ul style="list-style-type: none"> ▪ Savannakhet Cultural Hall 	2020
<u>ASEAN Sustainable Tourism Award (4)</u>	
<ul style="list-style-type: none"> ▪ Phou Si Mountain, Luang Prabang City - Urban Tourism Award 	2018
<ul style="list-style-type: none"> ▪ Tree Top Explorer, Paksong District, Champasak Province - Rural Tourism Award 	2018
<ul style="list-style-type: none"> ▪ Wat Xieng Thong, Luang Prabang City – Urban Award 	2020
<ul style="list-style-type: none"> ▪ Wat Phou, Champasak – Rural Award 	2020